**DDV: Corporate Governance report (first 6 months of 2015)**

**CORPORATE COVERNANCE REPORT**

**(First 6 months of 2015)**

Company: Viet Nam Land Investment Corporation

Address: GI-7 Block, Dinh Vu Economic Zone, Dong Hai 2 Ward, Hai An District, Hai Phong City

Tel.: 0313 979368 Fax:

Charter Capital: VND 1,461,099,000,000

Stock code: DDV

1. **BOD activities**

Meetings

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Members of BOD** | **Title** | **Attendance** | **Rate (%)** | **Reason** |
| 1 | Mr. Lam Thai Duong | Chair of Board | 05/05 | 100% |  |
| 2 | Mr. Nguyen Van Sinh | Member of BOD | 05/05 | 100% |  |
| 3 | Mr. Vu Van Bang | Member of BOD | 05/05 | 100% |  |
| 4 | Ms. Nguyen Thi Thanh Huong | Member of BOD | 05/05 | 100% |  |
| 5 | Mrs. Cao Thi Hong | Member of BOD | 05/05 | 60% | Business trip |

1. **Board resolutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Board resolution No.** | **Date** | **Content** |
| 1 | 57/ NQ - DAP | 22 Jan 2015 | - Approve the operation plan 2015 and Q.I/ 2015- Approve the plan for use of employees 2015- Some missions related to organization and internal governance |
| 2 | 237/ NQ - DAP | 31 Mar 2015 | Appoint Deputy General Director  |
| 3 | 58/ NQ - DAP | 27 Apr 2015 | - Approve the operation plan of Q.II/ 2015- Consider the salary increase for General Director and Deputy General Directors  |
| 4 | 30/ QD - DAP | 22 Jan 2015 | Appoint General Director  |
| 5 | 36/ QD - DAP | 30 Jan 2015 | Approve the construction drawing and total estimate of gyps field |
| 6 | 95/ QD - DAP | 27 Feb 2015 | Approve the bid “building the infrastructure of gyps field – area No. 01” |
| 7 | 135/ QD - DAP | 31 Mar 2015 | Appoint Mr. Vu Van Bang as Deputy General Director  |
| 8 | 136/ QD - DAP | 31 Mar 2015 | Appoint Mr. Bui Dang Duan as Deputy General Director  |
| 9 | 137/ QD - DAP | 31 Mar 2015 | Appoint Mr. Nguyen Van Phien as Deputy General Director  |
| 10 | 141/ QD - DAP | 01 Apr 2015 | Issue the regulation on share management |
| 11 | 142/ QD - DAP | 01 Apr 2015 | Approve the estimate of material purchase for provision 2015 |
| 12 | 145a/ QD - DAP | 01 Apr 2015 | Set up a team of specialists to appraise the bid, appraisal team of the project for gyps field |
| 13 | 158a/ QD – DAP; 158b/ QD - DAP | 27 Apr 2015 | No change in salary for managers |
| 14 | 162/ QD - DAP | 05 May 2015 | Approve the list of contractors who meet the bid “building infrastructure for gyps field” |
| 15 | 197/ QD - DAP | 08 Jun 2015 | Approve the results of selecting a contractor for the bid “building infrastructure for gyps field” |
| 16 | 198/ QD - DAP | 06 Jun 2015 | Issue regulations for Board of Directors  |
| 17 | 199/ QD – DAP | 11 Jun 2015 | Approve the bid “sight consultancy” of the project for gyps field |
| 18 | 239/ QD – DAP | 23 Jun 2015 | Issue the regulation on sales |

1. **25 Change in connected persons/ institutions**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Name of connecte26d persons/institu27tions** | **Position of PDMR at the company (if any)** | **No. of ID card/ business registration certificate** | **Date of issuing** | **Date to become connected persons/ institutions** | **Date no longer connected persons/ institutions** | **Reason** |

1. **Transactions of PDMRs and connected persons/institutions**
2. List of PDMRs and connected persons

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Name** | **Position of PDMR at the company (if any)** | **Shareholding at the beginning of the term** | **Shareholding at the end of the term** | **Note** |
| 1 | Mr. Lam Thai Duong | Chair of Board of Directors  | 3,100 | 0.002% |  |
| 2 | Mr. Nguyen Van Sinh | Member of Board of Directors, General Director  | 202,700 | 0.1387% |  |
| 3 | Nguyen Huyen Linh Phuong |  | 150,000 | 0.1026% |  |
| 4 | Mr. Vu Van Bang | Member of Board of Directors, Deputy General Director | 2,100 | 0.0014% |  |
| 5 | IB Securities Joint Stock Company  |  | 4,943,358 | 3.38% |  |
| 6 | Ngo Phuong Chi |  | 100,000 | 0.068% |  |
| 7 | Nguyen Van Tuan |  | 5,292,296 | 3.62% |  |
| 8 | Le Dang Tho |  | 800,000 | 0.54% |  |
| 9 | Nguyen Thi Mai Huong |  | 479,612 | 0.328% |  |
| 10 | Mr. Nguyen Van Phien | Deputy General Director  | 3,300 | 0.002% |  |
| 11 | Dao Thi Thu Hien |  | 2,000 | 0.003% |  |
| 12 | Mr. Bui Dang Duan | Deputy General Director  | 4,700 | 0.003% |  |
| 13 | Mrs. Nguyen Thi Thu Hang | Member of Supervisory Board  | 1,700 | 0.0011% |  |
| 14 | Nguyen Thanh Hai | Director of DAP Factory | 1,500 | 0.001% |  |
| 15 | Mr. Nguyen Danh Sao | Chief Accountant  | 3,500 | 0.002% |  |

1. Shares transaction

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Full name | Relation with PDMR | Shareholding at the beginning of the term | Shareholding at the end of the term | Reason (buy, sell, transfer, dividend. bonus share) |
| Share | Rate | Shares | Rate |

1. **Other notices**