**MTC: Corporate Governance Report (2015)**

**CORPORATE GOVERNANCE**

**(2015)**

Company: My Tra Hotel Joint Stock Company

 Address: No. 272, Le Duan Street, My Phu Ward, Cao Lanh City, Dong Thap Province

 Tel.: 0673 855 623 Fax: 0673 855 622

 Email: dlmytra@gmail.com

 Charter capital: VND 52,000,000,000

 Stock code: MTC

**I. BOD Activities**

Meetings:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Members of BOD** | **Title** | **Attendance** | **Rate** | **Reasons for not attending** |
| 1 | Mr. Nguyen Van Dung | Former Chair of Board of Directors | 1/1 | 100% | Resigned from 13/04/2015 |
| 2 | Ms. Le Thi Hong | Chair of Board of Directors | 3/4 | 100% | Elected from 13/04/2015 |
| 3 | Mr. Vo Huu Nhac | Director cum Manager  | 4/4 | 100% |  |
| 4 | Mr. Huynh Anh Tuan | Director | 4/4 | 100% |  |
| 5 | Mr. Pham Van Tan | Director | 4/4 | 100% |  |
| 6 | Ms. Tran Kim Thoa | Director | 1/1 | 100% | Resigned from 13/04/2015 |
| 7 | Mr. Tran Van Hung | Director cum Manager  | 3/4 | 100% | Elected from 13/04/2015 |

**II. Board Resolutions**

|  |  |  |  |
| --- | --- | --- | --- |
| No. |  Board Resolution No. | Date | Content |
| 1 | 01/BB-HDQT01/NQ-HDQT | 06/04/2015 | - The income statement of quarter 1.2015- Prepare for annual general meeting of shareholders 2015 |
| 2 | 02/BB-HDQT02/NQ-HDQT | 06/07/2015 | - The income statement of the first 6 months of 2015- The orientation for the last 6 months |
| 3 | 03/BB-HDQT 03/NQ-HDQT | 30/07/2015 | - Approve the project on upgrading and purchasing new equipment to serve customers |
| 4 | 04/BB-HDQT04/NQ-HDQT | 07/09/2015 | - Approve operating result of the first 09 months of 2015 and the plan for the last months |

**III. Change in connected persons/ institutions:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Name of connected persons/institutions | Trading account (if any) | Position of PDMR at the company (if any) | Date to become connected persons/ institutions | Date no longer connected persons/ institutions | Reasons |

**IV. Transactions of PDMRs and connected persons/ institutions**

1. List of PDMRs and connected persons

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Name | Trading account (if any) | Position of PDMR at the company (if any) | Shareholding at the end of the term | Shareholding percentage at the end of the term | Note |
| 1 | Nguyen Van Dung |  | Former Chair of Board of Directors  | - | - |  |
| 2 | Le Thi Hong |  | Chair of Board of Directors  | - | - |  |
| 3 | Vo Huu Nhac |  | Director – Manager | - | - |  |
| 4 | Huynh Anh Tuan |  | Director – Deputy Manager | 1,000 | 0.01% |  |
| 5 | Pham Van Tan |  | Director – Deputy Manager | 2,000 | 0.038% |  |
| 6 | Tran Kim Thoa |  | Director | 2,500 | 0.048% |  |
| 7 | Tran Van Hung |  | Director | 700 | 0.013% |  |
| 8 | Nguyen Thi Le Hang |  | Chief of Supervisory Board  | 2,000 | 0.038% |  |
| 9 | Le Thi Phien |  | Member of Supervisory Board  | 5,000 | 0.096% |  |
| 10 | Vo Mai Ly |  | Deputy Manager | 700 | 0.013% |  |
| 11 | Ly Kim Phung |  | Chief Accountant | 500 | 0.001% |  |

2. Transactions of PDMRs and connected persons/ institutions

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Name | Relation with PDMR | Shareholding at the beginning of the term | Shareholding at the end of the term | Reason (buy, sell, transfer, dividend, bonus share...) |
| Share | Percentage | Share | Percentage |

3. Other transactions: None

**V. Other contents: None**