

No.: 01/2021/BB-DHDCD

Hanoi, April 26th, 2021

**MINUTES
OF THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2021
OF TIEN THANH TRADING AND SERVICE JOINT STOCK COMPANY**

Today, at 8:00 a.m on April 26th, 2021, at Fortuna Hotel, Hanoi – No. 6B Lang Ha street, Thanh Cong ward, Ba Dinh district, Hanoi, the Annual General Meeting of Shareholders in 2021 (hereinafter referred as “The General Meeting”) of Tien Thanh Trading and Service Joint Stock Company (*Certificate of Business Registration No.: 0100596523 issued for the first registration by Hanoi Authority for Planning and Investment on 04/11/2003, for the 26th amendment on November 14th, 2019. Head office: Viet Hung urban area, Duc Giang ward, Long Bien district, Hanoi city*) have taken place.

I. PARTICIPANTS

Including shareholders, authorized representatives of shareholders, according to the report on verification of shareholders’ eligibility (at 8:30 a.m) with specific figures as follows:

- Total direct attending shareholders and representatives authorized to attend the General Meeting is: 14 shareholders, representing for 19.164.730 shares, accounted for 51,28% of total voting shares (based on the Shareholder List made by Vietnam Securities Depository and fixed on 26th March 2021)

- Pursuant to Clause 1, Article 145 of the Enterprise Law No. 59/2020/QH14 dated 17 June 2020 and Clause 1, Article 19 of the Charter of Tien Thanh Trading and Service Joint Stock Company: With the number of fully eligible shareholders, representing for 19.164.730 shares, equivalent to 51,28% of the charter capital, the General has enough terms and conditions to be conducted.

- To conduct the General Meeting, the Organization Committee requests shareholders to vote by ballot through the agenda with the participation of the Presiding Committee, Secretary Committee and Vote Counting Committee as below:

Presiding Committee:

- | | |
|------------------------------|--|
| 1. Mr. Nguyen Huu Truong | - Chairman of the Board of Directors |
| 2. Mr. Phan Thanh Nam | - Member of the Board of Directors cum CEO |
| 3. Ms. Nguyen Thi Kim Phuong | - Member of the Board of Directors |

Secretary Committee:

1. Ms. Ha Thi Tuyet Chinh
2. Ms. Pham Thi Huong

Vote Counting Committee:

1. Ms. Pham Thi Huyen : Head of the Committee
2. Ms. Nguyen Thi Ngan : Member
3. Ms. Tran Thuy Linh : Member



General Meeting participants voted for the number and participants as above with 100% of votes “for”.

II. CONTENT OF THE GENERAL MEETING

1. Approval on the Agenda and Working regulations at the General Meeting

- The President announced and General Meeting participants approved the General Meeting Agenda with 100% of votes “for”.
- General Meeting participants approved Working regulations at the General Meeting with 100% of votes “for”.

2. Reports and statements presented in the General Meeting:

2.1. Mr. Nguyen Huu Truong presented the Report of the Board of Directors, including:

- Income Statement 2020;
- Report on activities in 2020 of the Board of Directors;
- Plans for 2021, including:
Some criteria of production and business plans for 2021:

Currency: billion dongs

Ord.	Criteria	Implemented in 2020	Planned for 2021	Increase/ Decrease (%)
1	Revenue	144	520	262%
2	After-tax profit	-13	12,5	N/A
3	Stock dividends	-	-	-

2.2. Ms Nguyen Thi Kim Phuong resented the Report of Audit Committee

2.3. Ms. Nguyen Thi Kim Phuong presented the audited Financial Statement 2020

2.4. Mr. Phan Thanh Nam presented the Report on distribution of after-tax profit in 2020 and the Plan for 2021

a) Distribution of after-tax profit in 2020

In 2020, due to the loss of 13.1 billion dongs in the business result, the Company will not pay dividends and set up funds in 2021.

b) Plan for 2021

Based on the implementation of the business plan in 2021, the Board of Directors will submit to The General Meeting of Shareholders the plan to set up funds at The Annual General Meeting of Shareholders in 2022.

2.5. Mr. Phan Thanh Nam presented the Report on Payment of remuneration for the Board of Directors in 2020 and the Plan for 2021

a) Report on Remuneration for the Board of Directors in 2020:

Remuneration of the Board of Directors: The Board of Directors enjoys the remuneration according to the approved Resolution of the Annual General Meeting of Shareholders in 2020. The company pay members of the Board of Directors in 2020 with the remuneration amount of 204.000.000 dongs (Two hundred and four million dongs).

b) Plan for 2010 is as follow:

- Remuneration for the Board of Directors:
 - Chairman of the Board of Directors : 5.000.000 dongs/month
 - Member of the Board of Directors : 3.000.000 dongs/month
- Reward for the Board of Directors

Based on the implementation of the business plan in 2021, the Board of Directors will submit the reward level for the Board of Directors at the Annual General Meeting of Shareholders in 2022.

2.6. Mr. Phan Thanh Nam presented the Report on the selection of auditing company to audit the Company Financial Statement 2021

Agreeing to authorize the Board of Directors to select 01 independent auditing company in the list approved by the Ministry of Finance to audit listed companies to Audit Financial Statement 2021 and Interim Financial Statement of 2021.

2.7. Mr. Nguyen Huu Truong presented the Report on the Voluntary Distinguished at Hanoi Stock Exchange

a) A plan for delisting at the Hanoi Stock Exchange

- Stock: Stock of Tien Thanh Service and Trading and Joint Stock Company
- Type of Stock: Common Stock
- Stock code: TTH
- Par value of share: VND 10.000 / share
- Number of shares registered for delisting: 37.374.846 shares
- Total value of shares registered for delisting: VND 373.748.460.000
- Reasons for delisting: Focusing on corporate restructuring to improve business efficiency
- After being approved by the Hanoi Stock Exchange to cancel the voluntary listing of securities, the Company will carry out relevant procedures in accordance with the law.

b) Authorization to perform:

The General Meeting of Shareholders authorizes the Board of Directors of Tien Thanh Trading and Service Joint Stock Company to perform all procedures related to delisting, and decide on the resolution of shareholders' interests in accordance with the ability of Company.

2.8. Mr. Nguyen Huu Truong presented the Report on Approval of the Amendment of Charter, the amendment Internal Regulation on Corporate Governance and Issue Operation regulation of the Board of Directors according

to the form issued together with the Circular No. 116/2020 TT-BTC dated December 31st, 2020 of the Ministry of Finance

3. Discussion

All questions of shareholders were answered by the Presiding Committee.

After hearing answers, the General Meeting participants agreed with report and statement contents presented at the General Meeting.

4. Announcement of voting results by voting cards:

- With 97,97% of votes “Agree”, The General Meeting agreed to approve: the Report of the Board of Directors.
- With 97,97% of votes “Agree”, The General Meeting agreed to approve: the Report of Audit Committee
- With 97,97% of votes “Agree”, The General Meeting agreed to approve: The audited Financial Statement 2020.
- With 97,97% of votes “Agree”, The General Meeting agreed to approve: The report on distribution of after-tax profit in 2020 and The plan for 2021.
- With 97,89% of votes “Agree”, The General Meeting agreed to approve: The report on Payment of remuneration for the Board of Directors in 2020 and Plan for 2021.
- With 97,89% of votes “Agree”, The General Meeting agreed to approve: The report on the selection of auditing company to audit the Company Financial Statement 2021.
- With 1,37% of votes “Agree”, 95,26% of “Disagree” (the major shareholders' votes were removed), The General Meeting agreed not to approve: Report on the Voluntary Distinguished at Hanoi Stock Exchange.
- With 97,89% of votes “Agree”, The General Meeting agreed to approve: the Report on Approval of the Amendment of Charter, the amendment Internal Regulation on Corporate Governance and Issue Operation regulation of the Board of Directors according to the form issued together with the Circular No. 116/2020 TT-BTC dated December 31st, 2020 of the Ministry of Finance.

5. Election of the Board of Directors for the term 2021 – 2026

- With 100% of votes “Agree”, The General Meeting approved the Regulation on election of members of the Board of Directors for the term 2021 – 2026.
- The list of candidates and nominees for members of the Board of Directors includes 5 members:
 1. Mr Nguyen Huu Truong
 2. Mr Phan Thanh Nam
 3. Mr Nguyen Anh Tuan
 4. Ms Nguyen Thi Kim Phuong
 5. Mr Nguyen Van Quyet

With 100% of votes “Agree”, The General Meeting agreed with the List of Candidates and nominated members of the Board of Directors mentioned above.

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- The General Meeting conducts the election according to the content of the Election Regulations.

Results of the vote counting:

Ord.	Full name	Total votes	Rate (%)
1	Nguyen Huu Truong	19.168.730	97,49
2	Phan Thanh Nam	19.148.730	97,38
3	Nguyen Anh Tuan	19.168.730	97,49
4	Nguyen Thi Kim Phuong	19.168.730	97,49
5	Nguyen Van Quyet	19.168.730	97,49

Thus, the list of elected members of the Board of Directors for the term 2021 - 2026 includes:

1. Mr Nguyen Huu Truong
 2. Mr Phan Thanh Nam
 3. Mr Nguyen Anh Tuan
 4. Ms Nguyen Thi Kim Phuong
 5. Mr Nguyen Van Quyet
- The Board of Directors unanimously elected Mr. Nguyen Van Quyet to hold the position of Chairman of the Board of Directors

The Annual General Meeting of Shareholders in 2021 of Tien Thanh Trading and Service Joint Stock Company ends at 11h00 on the same day.

The Minutes was read with the presense of participants at the General Meeting and voted for the approval on 100% of the Minutes content.

**ON BEHALF OF THE
SECRETARY COMMITTEE**

Ha Thi Tuyet Chinh



CHAIRMAN

Nguyen Huu Truong

