

DRAFT

**ORGANIZATION AND VOTING REGULATIONS
AT THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**Respectfully to: ANNUAL GENERAL MEETING OF SHAREHOLDERS 2026
TASCO JOINT STOCK COMPANY**

- Pursuant to the Law on Enterprises 2020 and its guiding documents;
- Pursuant to the Law on Securities 2019; Amended Law on Securities 2024;
- Pursuant to Decree 155/2020/ND-CP guiding the Law on Securities 2019;
- Pursuant to the Charter of organization and operation of Tasco Joint Stock Company.

To ensure the Annual General Meeting of Shareholders in 2026 ("**Meeting**") of Tasco Joint Stock Company ("**Company**") is conducted promptly, smoothly, and successfully, safeguarding the rights of shareholders and complying with the provisions of the Law on Enterprises and the Company's Charter,

The Organizing Committee of the Meeting respectfully submits to the General Meeting of Shareholders for approval the "**Regulations on Organization and Voting at the 2026 Annual General Meeting of Shareholders**" ("**Regulations**") with the following key contents:

Article 1. Duties of the Meeting

- Vote to approve the Regulations on Organization and Voting at the Meeting; the Regulations on the Election of Additional Members of the Board of Directors for the 2022-2027 term; Meeting agenda; the Ballot Counting Committee.
- Discuss and vote to the Reports of the Board of Directors ("**BOD**") and the Board of Management on the 2025 performance results and the 2026 business plan;
- Discuss and vote to approve the 2025 Activity Report of the Board of Supervisors;
- Discuss and vote to approve the 2025 Audited Financial Statements and the 2025 Audited Report on the Use of Capital;
- Discuss and vote to approve the Proposal on the profit distribution plan for 2025; payment of the remuneration to the BOD, Supervisory Board in 2025 and the plan for payment of remuneration to the BOD Supervisory Board in 2026;
- Discuss and vote to approve the Proposal on selection of the List of Auditing Firms for the fiscal year 2026;
- Discuss and vote to approve the Proposal on updating the Company's business lines and the amendment and supplement to the Company's Charter due to the update of business lines;



- Discuss and vote to approve the Proposal on the dismissal and additional election of members of the Board of Directors;
- Discuss and vote to approve the Proposal on the plan for the public issuance of convertible bonds;
- Discuss and vote to approve the Proposal on some general matters within the competence of the General Meeting of Shareholders;
- Discuss and approve other matters arising at the Meeting;
- Vote to approve the Minutes of the Meeting.

Article 2. Shareholders attending the General Meeting of Shareholders

Shareholders of the Company listed in the shareholder register as at March 18, 2026, are entitled to attend the Annual General Meeting of Shareholders in 2026 of the Company.

1. Shareholders or their authorized persons attending the Meeting must register with the Shareholder Eligibility Verification Committee to receive **Voting Ballots, Election Ballots, Voting Cards**, which include the name of the shareholder or authorized person, voting code, and the number of voting shares held by the shareholder.
2. Shareholders or their authorized persons must arrive on time and complete registration procedures with the Meeting Organizing Committee upon entering the Meeting room. Shareholders or their authorized persons must bring the following documents to verify their eligibility and complete the registration with the Meeting Organizing Committee:
 - (A) *In case an individual being shareholder attends the Meeting in person, he/she must bring:* Original valid ID card/Citizen identification card/Passport.
 - (B) *In case an individual being shareholder authorizes another person to attend the Meeting, the authorized person must bring:*
 - + Original valid ID card/Citizen identification card/Passport; and
 - + Valid authorization letter according to the Company's regulations.
 - (C) *In case an organization being shareholder and its legal representative attends the General Meeting of Shareholders in person, the legal representative of the organization must bring:*
 - + Copy of Enterprise Registration Certificate/Establishment Decision (validly certified copy); and
 - + Original valid ID card/Citizen identification card/Passport of the legal representative.
 - (D) *In case an organization being shareholder authorizes a non-legal representative to attend the General Meeting of Shareholders, this authorized person must bring:*
 - + Original valid ID card/Citizen identification card/Passport of the authorized person;



- + Copy of Enterprise Registration Certificate/Establishment Decision (validly certified copy); and
- + Valid power of attorney in accordance with the Company's regulations.

If shareholders or their authorized persons fail to present the required documents to verify their eligibility as specified in cases (A), (B), (C), and (D) above, the Organizing Committee reserves the right to deny their participation in the Meeting.

3. The authorized persons must use a power of attorney form provided by the Company attached to the Meeting Notice or other form approved by the Company in alignment with the laws, and may not further delegate their authority to a third party to participate the Meeting.
4. Smoking is prohibited in any manner in the Meeting room.
5. Private conversations and mobile phone usage are prohibited during the Meeting. All mobile phones must be turned off or set to silent mode.
6. Recording or filming the Meeting requires the Chairperson's approval and/or unanimous consent of all attending shareholders.
7. Shareholders/authorized persons attending the Meeting, during the entire duration of the Meeting, must remain seated in designated positions, areas as specified by the Meeting Organizing Committee, follow the Presidium's instructions, behave courteously, and comply with security and order requirements set by the Meeting Organizing Committee at the meeting place.
8. For the Meeting's general interests, shareholders/authorized persons violating security or order regulations may be denied participation by the Organizing Committee.

Article 3. Presidium

1. The Presidium consists of at least 03 members, including 01 Chairperson held by the Chairman of the Board of Directors and members appointed by the Chairman of the Board of Directors. The Chairman of the Board of Directors is the Chairperson of the General Meeting of Shareholders. The Presidium conducts the Meeting's affairs according to the content and agenda submitted by the Board of Directors ("**BOM**") and approved by the Meeting.
2. Duties of the Presidium:
 - a. Manage the activities of the Company's General Meeting of Shareholders according to the Board of Directors' planned agenda approved by the General Meeting of Shareholders;
 - b. Guide shareholders and/or authorized persons and the Meeting to discuss agenda items;
 - c. Present drafts and conclusions regarding the necessary matters for voting;



- d. Discuss and clarify contents related to the Meeting program at the request of shareholders.
 - e. Decide and handle issues arising during the Meeting.
3. Working principles of the Presidium: The Chairperson has the highest authority in directing and making decisions in the Meeting. Presidium members perform tasks assigned/delegated by the Chairperson.

Article 4. Secretariat of the Meeting

1. The Secretariat of the Meeting consists of a maximum of 02 members appointed by the Chairperson; responsible to the Chairperson, the Presidium, and the General Meeting of Shareholders for their duties and under the direction of the Chairperson.
2. Duties of the Secretariat:
 - a. Assist the Presidium in announcing the agenda, draft documents, conclusions, Resolutions of the Meeting and notices of the Presidium sent to shareholders if requested;
 - b. Receive and arrange registration forms for shareholders to express their opinions and submit them to the Presidium for decision;
 - c. Record sufficiently and honestly all the content of the Meeting and the matters approved or noted by the shareholders in the Minutes of the Meeting;
 - d. Draft Resolutions on matters approved at the Meeting;
 - e. Read the Minutes for the Meeting's approval;
 - f. Perform other tasks as required or assigned by the Chairperson.

Article 5. Shareholder Eligibility Verification Committee

1. The Shareholder Eligibility Verification Committee consists of a maximum of 03 members, including 01 Head and a maximum of 02 members appointed by the Chairman of the Board of Directors of the Company.
2. Duties of the Shareholder Eligibility Verification Committee:
 - Verify the eligibility of shareholders and authorized persons to attend the Meeting.
 - The Shareholder Eligibility Verification Committee shall report to the General Meeting of Shareholders on the attendance to the Meeting. If the meeting has a sufficient number of shareholders/ authorized persons of shareholders entitled to attend the meeting representing more than 50% of the shares with voting rights, the General Meeting of Shareholders of the Company shall be held in accordance with the regulations.
 - The Shareholder Eligibility Verification Committee must prepare a shareholder eligibility verification minutes, report and be responsible to the General Meeting of Shareholders when performing its duties.



- After the Meeting, the Shareholder Eligibility Verification Committee must hand over the shareholder eligibility verification minutes along with a list of shareholders attending the meeting to the Meeting Organizing Committee for archiving purposes.
- Perform other tasks as required or assigned by the Chairperson.

Article 6. Ballot Counting Committee

1. The Ballot Counting Committee consists of a maximum of 03 members, including 01 Head and a maximum of 02 members proposed by the Chairperson and approved by the Meeting.
2. Duties of the Ballot Counting Committee:
 - Disseminate the voting rules, election regulations and guide shareholders in voting and/or election;
 - Accurately determine the voting results on each matters to be voted on, determine the number of voting ballots for the BOD's members at the Meeting;
 - Review and report to the Meeting any violations of voting rules, election regulations or complaints about voting, election results.
 - Announce the voting, election results to the Secretariat for updating in the content of the meeting minutes;
 - The Ballot Counting Committee must prepare the Ballot Counting Minutes, report and be responsible to the General Meeting of Shareholders when performing its duties.
 - After the Meeting, the Ballot Counting Committee must hand over the Ballot Counting Minutes along with all Voting Ballots to the Meeting Organizing Committee for archiving purposes.
 - Perform other tasks as required or assigned by the Chairperson.

Article 7. Discussion at the Congress**1. Principles:**

- Discussions shall only be conducted within the prescribed time and within the scope of the matters presented in the agenda of the General Meeting of Shareholders. In case the Meeting requires more time for discussion than expected, the Chairperson shall have the authority to decide on this issue.
- Each shareholders attending the Meeting shall be provided with a Discussion Form. Shareholders or authorized persons who have opinions must fill in full shareholder information and clearly state the content to be discussed on the Discussion Form that has been distributed and forwarded to the Secretariat;
- The Secretariat will arrange the Discussion Forms and forward them to the Presidium;
- Shareholders or authorized persons who need to speak or debate must raise their hands and must comply with the following regulations:
 - + With the approval of the Chairperson;



- + Must state name and voting code before speaking;
- + The speech content must be concise and consistent with the Meeting agenda;

2. Addressing inquiries of shareholders or authorized persons:

- Based on the shareholders' Discussion Forms, the Chairperson or the person designated by the Chairperson will respond to the inquiries of the shareholders or authorized person;
- In case there are many discussion contents and the discussion time is not enough, the Chairperson has the full authority to consider and select the contents to prioritize for discussion to ensure the most appropriate and practical for shareholders.

Article 8. Voting to approve matters at the Meeting

1. Principle:

- All matters in the agenda of the Meeting must be discussed and voted on publicly by the General Meeting of Shareholders by raising a Voting Card or by secret ballot by Voting Card (*depending on the voting content*) for all shareholders and/or authorized persons.
- Voting cards/Voting ballots are printed by the Company and distributed to shareholders/authorized persons at the beginning and will be collected by the Organizing Committee at the end of the General Meeting of Shareholders. Each shareholder/authorized person is given a Voting Card and a Voting Ballot. The Voting Card clearly states the Shareholder Code, Full Name, and its Number of Voting Ballots. In addition to the contents as recorded on the Voting Card, the Voting Ballot also contains voting contents according to the Agenda of the General Meeting of Shareholders and the signature of the shareholder/their authorized person.

2. Voting method:

2.1. Voting Card Raising Method

- ❖ Voting contents by raising Voting Card:
 - Approve the regulations for organization and voting at the Meeting;
 - Through the Meeting agenda;
 - Through the composition of the Ballot Counting Committee;
 - Approving the Regulations on electing members of the Board of Directors of the Company;
 - Approval of the Minutes of the General Meeting of Shareholders;
 - Some other contents under the authority of the General Meeting of Shareholders are decided by the Chairperson.
- ❖ Procedures to vote by raising the Voting Card:
 - Shareholders and/or authorized persons (approve, disagree, have no opinion) to a matter by directly raising their Voting Cards at the Meeting;



- When voting at the General Meeting, shareholders or authorized persons who approve will raise their voting cards. Members of the Ballot Counting Committee will mark the Shareholder Code and the number of voting shares of each shareholder or authorized person who approves. Similarly, under the direction of the Chairperson, shareholders or authorized persons who do not approve or have no opinion will raise their voting cards in turn;
- Immediately after completing the Voting section to approve each content proposed by the Chairperson for the Meeting's opinion, the Ballot Counting Committee will proceed to count the votes and the Ballot Counting Committee/ Chairperson will announce the voting results to the Meeting.

2.2. ***Secret ballot voting method***

❖ **Voting contents by secret ballot (Voting ballot/Election ballot):**

- Report of the Board of Directors and the Board of Directors on 2025 operation results and 2026 operation plan;
- Report on the activities of the Supervisory Board in 2025;
- The 2025 Audited Financial Statements and the 2025 Audited Report on the Use of Capital;
- The profit distribution plan for 2025;
- Selection of the List of Auditing Firms for the fiscal year in 2026;
- Payment of remuneration to the BOD and Supervisory Board in 2025 and the plan for payment of remuneration to BOD and the Supervisory Board in 2026;
- Discuss and vote to approve the Proposal on the dismissal and additional election of members of the Board of Directors;
- Discuss and vote to approve the Proposal on the plan for the public issuance of convertible bonds;
- Approve the Proposal on the Public Offering Plan for Convertible Bonds;
- Discuss and vote to approve the Proposal on updating the Company's business lines and the amendment and supplement to the Charter due to the update of business lines;
- Approve the Proposal on certain general matters under the authority of the General Meeting of Shareholders;
- Other matters within the authority of the General Meeting of Shareholders.

❖ **Procedures to vote by secret ballot voting:**

- Shareholders and/or authorized persons tick (X) or (✓) in the Agree/Disagree/No opinion box for the matters to be voted on as stated in the Voting Ballot; Sign and specify full name on the Voting Ballot.



- Upon completion, shareholders and/or authorized persons shall vote according to the instructions of the Ballot Counting Committee at the Meeting.
- After ensuring that all shareholders and/or authorized persons attending the Meeting have finished voting, the Ballot Counting Committee will proceed to count the votes and announce the vote counting results to the Meeting.

3. Voting rules:

- 3.1. Each 01 (one) share is equivalent to one voting right. Each shareholder and/or authorized person attending representing one or more voting rights will be provided with 01 (one) voting card and 01 (one) Voting Ballot integrating the corresponding number of voting rights.
- 3.2. Issues to be voted on at the Meeting shall be approved when the approval rate of more than 50% of the voting shares attending the General Meeting is achieved:
 - Report of the Board of Directors and the Board of Directors on 2025 activities and 2026 Plan;
 - Report on the activities of the Supervisory Board in 2025;
 - The Audited Financial Statements for 2025 and the 2025 Audited Report on the Use of Capital;
 - The 2025 profit distribution plan;
 - Plan for payment of remuneration to the Board of Directors and Supervisory Board in 2025 and the Board of Directors' and Supervisory Board in 2026;
 - Selection of the list of Auditing firms for the fiscal year 2026;
 - Dismissal and additional election of members of the Board of Directors;
 - Some other contents are under the authority of the General Meeting of Shareholders except for the contents specified in Point 3.3, Clause 3, Article 8 of these Regulations.
- 3.3. Voting issues at the General Meeting are approved when reaching the approval voting rate of 65% or more of the total voting shares attending the Meeting:
 - Proposal to approve general matters under the authority of the General Meeting of Shareholders;
 - Plan for the public issuance of convertible bonds;
 - Update of the Company's business lines and amendment and supplement of the Charter due to the update of business lines;
 - Some other issues as prescribed in Clause 2.1 Article 20 the Company's Charter (if any).

4. Verification of the validity of the voting ballot:

- 4.1. A ballot is considered invalid in one of the following cases:
 - i. Voting ballots are not issued by the Meeting Organizing Committee;



- ii. Voting ballots do not have the Company's seal;
 - iii. Voting ballots are torn, crossed out, erased, or revised;
 - iv. Voting ballots do not have the signature of the shareholder or the authorized person;
 - v. Voting ballots are filled in by the shareholder or the authorized person with contents that are not in accordance with the instructions on the Voting Ballot and these Voting Rules;
 - vi. Voting ballots are submitted to the Ballot Counting Committee after the voting has ended and the Ballot Box has been sealed;
- 4.2. The voting content on the Voting ballots is considered invalid when:
- i. Shareholders do not tick any options (*In case all 3 boxes (agree, disagree, no opinion) on each matter to be selected are not checked but the shareholder still signs, specify his/her full name and stamps (if the shareholder is an organization) on the Voting Ballot, this Voting Ballot is still considered valid and is counted as a case of No opinion*) ;
 - ii. Shareholders tick all or more options at the same time.
- 4.3. Invalid voting ballots or voting contents will not be counted in the vote counting results.

Article 9. Election of additional members of the Board of Directors for the 2022 - 2027 term

The election of additional members of the Board of Directors for the 2022-2027 term is carried out in accordance with the Election Regulations approved by the 2026 Annual General Meeting of Shareholders.

Article 10. Minutes of the General Meeting of Shareholders

Minutes of the General Meeting of Shareholders must be prepared, read and approved by the Secretariat before the closing of the Meeting.

Article 11. Implementation of the Regulations

Shareholders and authorized persons attending the Meeting must strictly comply with the Working Regulations of the General Meeting of Shareholders. Shareholders and authorized persons who violate these Regulations will be considered and disciplined by the Presidium according to the specific level of the violation and the Company Charter, the Law on Enterprises.

The working and voting regulations at this Meeting are presented to the Company's General Meeting of Shareholders and are approved when approved by more than 50% of the voting shares attending the Meeting.

This Charter takes effect from the time it is approved by the Company's 2026 Annual General Meeting of Shareholders and is effective for the Meeting.



The Chairman of the Board of Directors - Chairperson of the Meeting will sign and issue these Regulations on behalf of the General Meeting of Shareholders after the full text of the Regulations is approved by the General Meeting of Shareholders.

**ON BEHALF OF THE GENERAL MEETING OF SHAREHOLDERS
CHAIRMAN OF BOARD OF DIRECTORS**

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