**PEQ: Annual Corporate Governance Report 2023**

On January 4, 2024, Petrolimex Equipment JSC announced Report No. 006/BC-TBXD on corporate governance in 2023 as follows:

* Name of public company: Petrolimex Equipment JSC
* Head office address: No. 9 Lane 84 Ngoc Khanh Street, Giang Vo Ward, Ba Dinh District, Hanoi
* Tel: 024.38343654 Email: Peco.petrolimex.com.vn
* Charter capital: VND 49,655,140,000
* Securities code: PEQ
* Corporate governance model:

The General Meeting of Shareholders, the Board of Directors, the Supervisory Board and the Manager

* Internal audit execution: Unimplemented.

1. Activities of the General Meeting of Shareholders:

Organized the Annual General Meeting of Shareholders 2023 on April 19, 2023 according to Regulations; approved the reports under provisions of Law on Enterprises.

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| No. | General Mandates/Decision No. | Date | Content |
| 1 | 169/NQ-TBXD-DHDCD | April 19, 2023 | Approve:  (1) the Report on production and business results in 2022 of the Manager of the Company;  (2) the Report on the Board of Directors activities of the Board of Directors in 2022 and production and business plan in 2023;  (3) the Report on activities of the Supervisory Board in 2022;  (4) the Audited Financial Statements 2022;  (5) Plan on profit distribution and dividend payment in 2022;  (6) Settlement of salary fund and remuneration for members of the Board of Directors and the Supervisory Board in 2022, plan on payment of the salary fund and remuneration for members of the Board of Directors and the Supervisory Board in 2023;  (7) Submit the list of independent audit companies for the Financial Statements 2023;  (8) Submit additional business lines of the Company;  (9) Amend the Company's Charter;  (10) Submit for approval of contracts and transactions with related entities;  (11) Elect the Board of Directors and the Supervisory Board in the term of 2023-2028;  (12) Authorize the Board of Directors to decide on a number of issues under the authority of the General Meeting of Shareholders |

1. The Board of Directors:
2. Information about members of the Board of Directors

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| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position/Independent member/Non-executive member of the Board of Directors | Date of appointment/dismissal as member of the Board of Directors | |
| Appointment date | Dismissal date |
| 1 | Mr. Hoang Van Canh | Chair of the Board of Directors | July 2020 |  |
| 2 | Mr. Truong Hung Son | Non-executive member of the Board of Directors | April 2019 |  |
| 3 | Mr. Vu Cuong | Non-executive member of the Board of Directors | April 2019 |  |
| 4 | Mr. Ngo Sy Tuan Ạnh | Member of the Board of Directors | April 2018 |  |
| 5 | Ms. Phan Thi Hoa | Member of the Board of Directors | April 2018 |  |

1. Board Resolutions/Decisions:

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| --- | --- | --- | --- |
| No. | Board Resolution/Decision No. | Date | Content |
| 1 | 053/NQ-TBXD-HDQT | February 03, 2023 | Approve recording the list of Shareholders exercising their right to attend the General Meeting of Shareholders 2023 |
| 2 | 155/NQ-TBXD-HDQT | April 10, 2023 | Evaluate production and business activities in Q1/2023 and approve additional business lines to submit to the General Meeting of Shareholders 2023 |
| 2 | 171/NQ-TBXD-HDQT | April 19, 2023 | Elect the Chair of the Board of Directors in the term of 2023 – 2028 |
| 3 | 172/QD-TBXD-HDQT | April 19, 2023 | Appoint the Manager of the Company for the term of 2023-2028. |
| 4 | 209/QD-TBXD-HDQT | April 28, 2023 | Assign duties to members of the Board of Directors in the term of 2023-2028 |
| 5 | 324/NQ-TBXD-HDQT | July 19, 2023 | Evaluate production and business results in the first 6 months of 2023 and other works |
| 6 | 361/QD-TBXD-HDQT | August 11, 2023 | Approve the investment policy to renovate the service house in Sai Dong |
| 7 | 396/QD-TBXD-HDQT | August 31, 2023 | Approve the completion settlement of the Sai Dong Petroleum Station renovation project |
| 8 | 543/QD-TBXD-HDQT | December 13, 2023 | Approve the technical and economic report of the service house renovation project in Sai Dong |
| 9 | 545/NQ-TBXD-HDQT | December 13, 2023 | Evaluate the production and business results in 2023 (estimated implementation) and directions for making a plan for 2024 |
| 10 | 564/QD-TBXD-HDQT | December 18, 2023 | Approve the plan on dividing the bidding package for the service house renovation project in Sai Dong |

1. The Supervisory Board.
2. Information about the Supervisory Board

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| --- | --- | --- | --- | --- |
| No. | Members of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Ms. Tran T. Nam Huong | Chief of the Supervisory Board | April 2018 | Bachelor of Accounting |
| 2 | Ms. Truong T. Lan Phuong | Member of the Board of Directors | April 2018 | Bachelor of Business Administration |
|  | Mr. Mai Van Nam | Member of the Supervisory Board | April 2023 | July 2023 (resignation) |
|  | Nguyen Thi Giang | Member of the Supervisory Board | April 19, 2023 | Term ended |

1. The Executive Board

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal |
| 1 | Mr. Ngo Sy Tuan Anh | 1975 | Bachelor of Finance and Banking | July 2020 |
| 2 | Mr. Nguyen Ngoc Son | 1975 | Electrical Engineer | September 2020 |

1. Chief Accountant

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment/dismissal |
| Ms. Phan Thi Hoa | 1976 | Master of Economic Management, Bachelor of Accounting | June 2016 |

1. Training on corporate governance
2. List of affiliated persons of the public company:
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR, affiliated persons of PDMR: None.
4. Transactions between PDMR of the Company, affiliated persons of PDMR with subsidiaries and companies controlled by the Company: None.
5. Transactions between the Company and other entities: None.
6. Share transactions of PDMR and affiliated persons of PDMR:
7. Transactions between PDMR affiliated persons of the Company's shares: None.

IX. Other significant issues: None.