**SJE: Board Resolution**

On January 08, 2024, Song Da No. 11 JSC announced Resolution No. 03/2024/NQ-HDQT on the record date to exercise the rights to attend the Annual General Meeting of Shareholders 2024 as follows:

Article 1: Approve the record date to exercise the rights to attend the Annual General Meeting of Shareholders 2024 as follows:

1. Record date: January 29, 2024.
2. Reasons and purposes: Organize the Annual General Meeting of Shareholders 2024
3. Specific contents:
* Exercise rate: 01 share - 01 voting right
* Implementation time: Expected in March 2024
* Implementation venue: 7th floor, Song Da Ha Dong Building, No. 131, Tran Phu Street, Van Quan Ward, Ha Dong District, Hanoi.
* Expected contents of the Annual General Meeting of Shareholders 2024:
* Approve the results of production, business and investment in 2023; Production, Business and Investment Plan for 2024;
* Approve the Report on business results of the 2019 - 2024 term and the mission orientation for the 2024 - 2029 term;
* Approve the Report of the Supervisory Board for 2023 and the term 2019 - 2024
* Approve the Audited Financial Statements of 2023 and select an independent Audit Company to audit the Financial Statements in 2024;
* Approve the Profit Distribution Plan for 2023.
* Approve the Plan on share issuance to increase charter capital in 2024;
* Approve the Proposal on the settlement of remuneration of the Board of Directors and the Supervisory Board 2023 and the Remuneration Plan of 2024.
* Approve the nomination and proposal of the Board of Directors and the Supervisory Board in term V (2024 - 2029);
* Elect the Board of Directors and the Supervisory Board for term V (2024 - 2029);
* Other issues under the authorities of the General Meeting of Shareholders.

Article 2: The Board of Directors assigns the General Manager:

* For the plan to increase charter capital, assign the General Manager to hire a competent consulting unit to develop the plan, calculate efficiency, and prepare documents to present to the General Meeting of Shareholders according to the regulations.
* Implement Information Disclosure, send Notice of recording the list of shareholders to organize the Annual General Meeting of Shareholders 2024 to Vietnam Securities Depository and Clearing Corporation; Organize the development of agenda and prepare documents for the General Meeting to submit to the Board of Directors of the Company for approval before sending documents to shareholders, and organize the General Meeting according to current regulations.

‎‎Article 3. This Resolution takes effect from the date of its signing. Members of the Board of Directors, the Board of Management, Heads of functional Departments of the Company, Managers of subsidiaries, the Representative of Song Da No. 11 JSC’s capital in the subsidiaries and related individuals based on this Resolution for implementation./.