**DNC: Annual Corporate Governance Report 2023**

On January 11, 2024, Hai Phong Electricity Water Machine Assembly Joint Stock Company announced Report No. 01/2024/BCQTCT on the corporate governance of the Company in 2023 as follows:

* Name of listing company: HAI PHONG ELECTRICITY WATER MACHINE ASSEMBLY JOINT STOCK COMPANY
* Head office address: No. 34 Thien Loi Street, Nghia Xa Ward, Le Chan District, Hai Phong
* Tel: 02253856209 Fax: 02253785759
* Charter capital: VND 64,222,580,000
* Securities code: DNC
* Corporate governance model
* The General Meeting of Shareholders, the Board of Directors, the General Manager, and the Audit Committee under the Board of Directors.
* Internal audit execution: Implemented
1. Activities of the General Meeting of Shareholders:

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| --- | --- | --- | --- |
| No. | General Mandates/Decision of the General Meeting of Shareholders No. | Date | Content |
| 1 | 01/2023/NQ-DHDCD | April 1, 2023 | Annual General Mandate 2023. |

1. The Board of Directors:

1. Information about members of the Board of Directors

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| No. | Member of the Board of Directors: | Position | Date of appointment as a member of the Board of Directors |
| 1 | Mr. Do Huy Dat | Chair | April 3, 2021 |
| 2 | Mr. Nguyen Trung Kien | Member | April 3, 2021 |
| 3 | Mr. Le Huu Canh | Member | April 3, 2021 |
| 4 | Mr. Ta Van Son | Member | April 3, 2021 |
| 5 | Ms. Lai Thi Vinh | Member | April 3, 2021 |
| 6 | Ms. Vu Thi Luong Dung | Member | April 3, 2021 |

1. Meeting Minutes, Board Resolution/Decision:

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| --- | --- | --- | --- |
| No. | Meeting Minutes, Resolution/Decision No. | Date | Content |
| 1 | No. 01-2023/BB-HDQT | February 18, 2023 | * Business results in Q4/2022 and 2022.
* Consideration of the Report of the Internal Audit Team at Vinh Bao Electric Enterprise.
* Production and business plan in Q1/2023.
* Consideration of the Plan in 2023.
* Consideration of Project 34 Thien Loi, Le Chan, Hai Phong
* Consideration and approval of the Company's staff organization.
* Consideration of salary supplementation from business performance in 2022 for managers in the Company's Executive Board.
* Consideration and approval of the agenda and content of documents for the Annual General Meeting of Shareholders 2023.
* Other contents.
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| 2 | No. 05/QD-HDQT | April 7, 2023 | - On the re-appointment of the Sales Manager. |
| 3 | No. 06/QD-HDQT | April 7, 2023 | - On the re-appointment of the Head of the Administrative Organization Department. |
| 4 | No. 07/QD-HDQT | April 7, 2023 | - On the appointment of the Manager of Thuy Nguyen Electric Enterprise. |
| 5 | No. 08/QD-HDQT | April 7, 2023 | - On the appointment of the Manager of An Duong Electric Enterprise. |
| 6 | No. 09/QD-HDQT | April 7, 2023 | - On the re-appointment of the Manager of Vinh Bao Electric Enterprise. |
| 7 | No. 03-2023/BB-HDQT | April 22, 2023 | * Business results in Q1/2023.
* Financial performance results in Q1/2023.
* Production and business plan in Q2/2023.
* Implementation of the digital distance meter project.
* Other contents.
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| 8 | No. 04-2023/BB-HDQT | July 29, 2023 | * Report on production and business activities in Q2/2023.
* The first 6 months of 2023 and Plan in Q3/2023.
* Report on the financial performance results in Q2/2023 and the first 6 months of 2023.
* Report on the implementation of the digital distance meter project.
* Report of the Audit Committee and Internal Audit Committee on operations in the first 6 months of 2023 and orientation and tasks for the last 6 months of the year.
* Consideration of business performance for managers and the Company's Executive Board in the first 6 months of 2023.
* Other contents.
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| 9 | No. 05-2023/BB-HDQT | October 28, 2023 | * Report on production and business results in Q3 and 9 months of 2023.
* Report on financial performance results in Q3 and 9 months of 2023.
* Production and business plan in Q4/2023.
* Report on implementation of the digital distance meter project.
* Reports of Audit Committee and Internal Audit Committee on Internal Audit work at Ha Long Branch.
* Consideration of the Proposal for financial handling of accounts payable to sellers, accounting for unfinished costs of the 34 Thien Loi project.
* Draft of the Production and business plan for 2024.
* Report on the plan to receive the electrical system of SunGroup's projects in Phu Quoc, Kien Giang Province.
* Personnel organization.

- Other contents. |

1. The Audit Committee
2. Information about member of Audit Committee:

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| --- | --- | --- | --- | --- |
| No. | Member of the Audit Committee | Position | Date of appointment as member of the Audit Committee | Qualification |
| 1 | Mr. Ta Van Son | Member of the Board of Directors, Chair of the Audit Committee | April 2021 | Bachelor of Economics; Bachelor of Law |
| 2 | Mr. Nguyen Trung Kien | Member of the Board of Directors, Member of the Audit Committee, Head of the Internal Audit Committee | April 2021 | Master of Economics |

1. The Executive Board:

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Le Huu Canh | May 19, 1964 | Bachelor of Economics | April 05, 2021 - April 05, 2024 |
| 2 | Nguyen Van Thao | May 26, 1964 | Bachelor of Economics | April 12, 2021 - April 12, 2024 |
| 3 | Mai Thi Thanh Ha | February 13, 1971 | Bachelor of Economics | April 05, 2021 - April 05, 2024 |

1. Chief Accountant:

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| Mai Thi Thanh Ha | February 13, 1971 | Bachelor of Economics | April 05, 2021 - April 05, 2024 |

1. Training on corporate governance:
2. List of affiliated persons of the public company (Annual report) and transactions between the affiliated persons of the Company and the Company itself:
3. Transactions between the Company and its affiliated person: None
4. Transaction between PDMR of listed company, affiliated persons of PDMR and Subsidiaries, companies under the authority of the listed company: None
5. Transactions between the Company and other entities: None
6. Share transactions of PDMR and persons related to PDMR:
7. Company’s share transaction of PDMR and affiliated persons:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Transaction conductor | Number of shares owned at the beginning of the period | Number of shares owned at the end of the period | Reason for increase |
| I | Ms. Nguyen Thi Thu Ha - Member of the Internal Audit Committee, Secretariat of the Board of Directors | 32,988 | 35,540 | Sell |

1. Other significant issues: None