**HLT: Annual Corporate Governance Report 2023**

On January 10, 2024, Hoang Thi Loan Textile & Garment Joint Stock Company announced Report No. 03/BCQT-HTL on Corporate Governance in 2023 as follows:

* Name of Company: Hoang Thi Loan Textile & Garment Joint Stock Company
* Head office address: 33 Nguyen Van Troi Street, Ben Thuy Ward, Vinh City, Nghe An
* Tel: 02383.551.553/855.149; Fax: 02383.855.422;
* Website: Halotexco.com.vn
* Charter capital: VND 55,000,000,000.
* Securities code: HLT
* Corporate governance model: The General Meeting, Board of Directors, Supervisory Board and Managing Director/Manager.

As per the Law on Securities and Circular No. 96/2020/TT-BTC dated November 16, 2020 of the Ministry of Finance on guiding the information disclosure on the securities market, Hoang Thi Loan Textile & Garment Joint Stock Company reported as follows:

1. Activities of the General Meeting:

Information about the Meetings and General Mandates of the General Meeting:

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| No. | General Mandate No. | Date | Content |
| 1 | 34/NQ-DHDCD-HTL | April 28, 2023 | The Annual General Mandate 2023 approved:   1. Report the implementation of the Annual General Mandate 2022, goals, directions, and tasks for production and business activities in 2023 and authorize the Board of Directors to adjust the production and business plan 2023 to align with the actual status. 2. Report on activities of the Board of Directors in 2022 and tasks for 2023. 3. Audited Financial Statements 2022. 4. Report on activities of the Supervisory Board in 2022 and tasks for 2023. 5. Proposal on authorizing the Board of Directors to implement the capital increase plan for investing in material facilities and technology of 7 sub-machines in 2023. 6. Proposal on selecting an audit company for the Financial Statements 2023: 7. Proposal on the profit distribution in 2022; |

1. Board of Directors:
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (independent member, non-executive member of the Board of Directors) | Date of appointment/dismissal as member/ independent member of the Board of Directors | |
| Appointment date | Dismissal date |
| 1 | Mr. Ngo Van Thanh | Chair of the Board of Directors | April 29, 2020 |  |
| 2 | Mr. Nguyen Du | Member of the Board of Directors | April 29, 2020 |  |
| 3 | Mr. Phan Van Trang | Member of the Board of Directors | April 29, 2020 |  |
| 4 | Mr. Ngo Viet Hau | Member of the Board of Directors | April 29, 2020 |  |
| 5 | Mr. Phan Minh Duc | Member of the Board of Directors | April 14, 2022 |  |

1. Board Resolutions/Decisions:

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| No. | Board Resolution/ Decision | Date | Contents |
| 1 | 05/NQ-HDQT | January 27, 2023 | Board Resolution: Approve the Report on the production and business results in 2022 and the plan for 2023. |
| 2 | 10/NQ-HDQT | February 28, 2023 | Board Resolution: Convene the Annual General Meeting 2023. |
| 3 | 16/NQ-HDQT | April 6, 2023 | Board Resolution: Approve the content and agenda of the Annual General Meeting 2023. |
| 4 | 38/NQ-HDQT | June 28, 2023 | Board Resolution: Dismiss Mr. Tran Quoc Tuan from the position of Deputy Managing Director of the Company - cum – Acting Head of the Technology - Investment Department (as per the request to terminate the labor contract due to health reasons). |
| 5 | 39/NQ-HDQT | June 28, 2023 | Board Resolution: Appoint Ms. Le Thi My Linh as a person in charge of internal corporate governance. |
| 6 | 46/NQ-HDQT | July 10, 2023 | Board Resolution: Approve the Proposal on adjusting the investment project in Phase 1. |
| 7 | 51/NQ-HDQT | July 11, 2023 | Board Resolution: Approve the plan on using credit at Tien Phong Commercial Joint Stock Bank. |
| 8 | 56/NQ-HDQT | September 28, 2023 | Board Resolution: Approve the request for borrowing capital from Joint Stock Commercial Bank for Investment and Development of Vietnam and using assets as collateral. |
| 9 | 58/NQ-HDQT | October 19, 2023 | Board Resolution: Approve the production and business results in the first 9 months of 2023. |

1. Supervisory Board/ Audit Committee:
2. Information about members of the Supervisory Board/ Audit Committee

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Ms. Nguyen Thanh Quyen | Chief of the Supervisory Board | Date of appointment as member of the Supervisory Board: April 14, 2022 | Bachelor in Banking and Finance |
| 2 | Ms. Nguyen Thi Man | Member of the Supervisory Board | Date of appointment as member of the Supervisory Board: April 18, 2019 | Fiber Engineer |
| 3 | Ms. Nguyen Vu Minh Chau | Member of the Supervisory Board | Date of appointment as member of the Supervisory Board: April 14, 2022 | Bachelor in Foreign Languages and Economics |

1. Executive Board:

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Mr. Ngo Van Thanh | March 31, 1969 | Master of Business Administration, Electrical Engineer | Appoint as Deputy Managing Director in charge of the Company on August 1, 2020. |
| 2 | Mr. Tran Quoc Tuan | July 30, 1966 | Fiber Engineer | Dismiss from the position of Deputy Managing Director on June 28, 2023. |
| 3 | Ms. Le Thi My Linh | November 18, 1986 | Bachelor in Finance - Accounting | Appoint as person in charge of internal corporate governance on June 28, 2023. |

1. Chief Accountant

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Appointment date |
| Ms. Le Thi My Linh | November 18, 1986 | Bachelor in Finance - Accounting | February 1, 2019 |

1. Training on corporate governance:
2. List of related persons of the Public Company and transactions between the related person of the Company with the Company itself:
3. Transactions between the Company and its related persons; or between the Company and major shareholders, PDMR/ related persons of PDMR: None.
4. Transactions between the Company’s PDMR, related persons of PDMR and subsidiaries, companies under the control of the Company: None.
5. Transactions between the Company and other entities:
   1. Transactions between the Company and the companies that the Company’s members of the Board of Directors, members of the Supervisory Board, Executive Manager (Managing Director) and other managers who are founding members or members of the Board of Directors or Executive Manager (Managing Director) for the last three (03) years (at the date of reporting): None.
   2. Transactions between the Company and companies that the related persons of members of the Board of Directors, members of the Supervisory Board, Executive Manager (Managing Director) and other managers who are members of the Board of Directors or the Executive Manager (Managing Director): None.
   3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, Executive Manager (Managing Director) and other managers: None.
6. Share transactions of PDMR and related persons of PDMR:
7. Transactions of PDMR and related persons on the Company’s shares: None
8. Transactions between the Company and related persons of the Company; or between the Company and major shareholders, PDMR, related persons of PDMR: None
9. Transactions between the Company’s PDMR, related persons of PDMR and subsidiaries, companies controlled by the Company: None
10. Transactions between the Company and other entities: None
    1. Transactions between the Company and the companies that members of the Board of Directors, members of the Supervisory Board, the Manager (Managing Director) and other managers are founding members or members of the Board of Directors, the Executive Manager (Managing Director) for the last three (03) years (at the time of making the Report): None
    2. Transactions between the Company and companies that the related persons of members of the Board of Directors, members of the Supervisory Board, the Manager (Managing Director) and other managers are members of the Board of Directors, the Executive Manager (Managing Director): None
    3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, the Manager (Managing Director) and other managers: None
11. Other significant issues: None