**SJE: Board Resolution**

On January 08, 2024, Song Da No. 11 JSC announced Resolution No. 03/2024/NQ-HDQT on the record date to exercise the rights to participate in the Annual General Meeting of Shareholders 2024 as follows:

Article 1: Approve the record date to exercise the rights to participate in the Annual General Meeting of Shareholders 2024 as follows:

1. Record date: January 29, 2024
2. Reason and purpose: Organize the Annual General Meeting of Shareholders 2024.
3. Specific content:
* Exercise rate: 01 share - 01 voting right
* Execution time: Expected in March 2024
* Implementation venue: 7th Floor, Song Da Ha Dong Building, No. 131 Tran Phu Street, Van Quan Ward, Ha Dong District, Hanoi City
* Expected contents of the Annual General Meeting of Shareholders 2024:
* Approve the production, business and investment results in 2023 and the production, business and investment plan for 2024
* Approve the Report on Production and business results in the 2019 - 2024 period and the Orientation for business tasks for the 2024 - 2029 period.
* Approve the Report of the Supervisory Board in 2023 and for the 2019 - 2024 term
* Approve the Audited Financial Statements 2023 and select an independent audit company to audit the Financial Statements 2024;
* Approve the profit distribution plan in 2023.
* Approve the plan on share issuance to increase charter capital in 2024.
* Approve the Proposal on the remuneration of the Board of Directors and the Supervisory Board in 2023 and remuneration plan in 2024.
* Approve the nomination for the Board of Directors and the Supervisory Board term V (2024 - 2029);
* Elect the Board of Directors and Supervisory Board term V (2024 - 2029);
* Other issues under the authorities of the General Meeting of Shareholders.

Article 2: The Board of Directors assigned the Executive Manager to:

* On the increasing charter capital plan, assign the General Manager to hire an efficient consulting company to make plans, efficiently calculate and prepare documents to submit to the General Meeting of Shareholders in compliance with regulations.
* Disclose information and send the Notice on recording the list of shareholders to organize the Annual General Meeting of Shareholders 2024 to Vietnam Securities Depository and Clearing Corporation - VSDC; Organize building the agenda and prepare the Meeting documents to submit to the Board of Directors for approval before sending documents to shareholders, organize the Meeting according to current regulations.

‎‎Article 3. This Resolution takes effect from the date of its signing, Members of the Board of Directors, the Board of Management, Heads of the Company’s functional divisions, Managers of the Company’s subsidiaries, capital representatives of the Company at subsidiaries and relevant individuals base on the Resolution to implement./.