**PCM: Annual Corporate Governance Report 2023**

On January 15, 2024, Post and Telecommunication Construction Material Joint Stock Company announced Report No. 04/BCQT-PCM on the Corporate Governance in 2023 as follows:

* Name of Company: Post and Telecommunication Construction Material Joint Stock Company.
* Securities code: PCM.
* Head office address: No. 64 Cau Dien Street, Phuc Dien Ward, Bac Tu Liem District, Hanoi.
* Tel: 0243.8370362 Fax: 0243.7659816
* Corporate governance model:
* The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the Board of Management.
* Internal audit execution: Unimplemented.

1. Activities of the General Meeting of Shareholders:

Information about the Meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting shareholders' opinions via a ballot):

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| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content |
| 01 | 08/NQ-DHCD-PCM | April 26, 2023 | Annual General Mandate 2023 |

1. The Board of Directors:
2. Information about members of the Board of Directors

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| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (independent member, non-executive member of the Board of Directors) | Date of appointment/dismissal as member/independent member of the Board of Directors | |
| Appointment date | Dismissal date |
| 01 | Bui Van Xa | Member of the Board of Directors | April 20, 2005 |  |
| 02 | Le Anh Quan | Member of the Board of Directors | May 18, 2012 |  |
| 03 | Nguyen Ngoc Anh | Member of the Board of Directors | June 18, 2021 |  |

1. Board Resolutions/Decisions

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| --- | --- | --- | --- |
| No. | Board Resolution/Decision No. | Date | Content |
| 01 | 01/NQ-HDQT-PCM | February 01, 2023 | Organize the Annual General Meeting of Shareholders 2023 |
| 02 | 02/NQ-HDQT-PCM | March 30, 2023 | Approve the program of the Annual General Meeting of Shareholders 2023 |
| 03 | 03/QD-HDQT-PCM | April 05, 2023 | Approve the plan to transfer the production of concrete poles to the Postal Concrete Enterprise II. |
| 05 | 04/NQ-HDQT-PCM | May 19, 2023 | Sign a credit contract with Military Commercial Joint Stock Bank (MB) |
| 06 | 05/ND-HDQT-PCM | July 19, 2023 | Withdraw collateral from Vietnam Joint Stock Commercial Bank for Industry and Trade (Vietinbank) and liquidate the Water Chiller cooling machine. |
| 07 | 06/ND-HDQT-PCM | September 21, 2023 | Liquidate fixed assets that are damaged or no longer of use value at the Postal Concrete Enterprise I. |
| 08 | 07/ND-HDQT-PCM | October 20, 2023 | Approve capital borrowing plan, issuance of guarantees, confirmation of credit provision at Military Commercial Joint Stock Bank - Thang Long Branch. |
| 09 | 08/NQ-HDQT-PCM | November 29, 2023 | Select an audit company for the Financial Statements 2023 of the Company |

1. The Supervisory Board/Audit Committee
2. Information about members of the Supervisory Board:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board/Audit Committee | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 01 | Dao Huy Truong | Chief of the Supervisory Board | April 20, 2016 | Bachelor |
| 02 | Nguyen Thi Thuy Ha | Member of the Supervisory Board | May 20, 2020 | Bachelor |
| 03 | Hoang Thi Huong Thuy | Member of the Supervisory Board | April 20, 2016 | Bachelor |

1. The Executive Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 01 | Bui Van Xa | September 15, 1963 | Engineer | April 20, 2005 |
| 02 | Le Anh Quan | October 19, 1975 | Master | July 03, 2019 |
| 03 | Nguyen Van Hoi | January 03, 1970 | Bachelor | June 21, 2021 |

1. The Chief Accountant

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| --- | --- | --- | --- | --- |
| No. | Full name | Date of birth | Qualification | Date of appointment/dismissal |
| 01 | Phan Thi Thanh Huyen | March 27, 1979 | Bachelor of Economics and Certificate of Chief Accountant | April 16, 2017 |

1. Training on corporate governance
2. List of affiliated persons of the public company and transactions between affiliated persons of the Company and the Company itself
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR, affiliated persons of PDMR: None.
4. Transactions between the Company’s PDMR, affiliated persons of PDMR and subsidiaries, companies controlled by the Company: None.
5. Transactions between the Company and other entities: None.
   1. Transactions between the Company and companies that members of the Board of Directors, members of the Supervisory Board, the General Manager and other managers are founding members or members of the Board of Directors or the Executive General Manager for the past three (03) years (at the time of making the Report): None.
   2. Transactions between the Company and companies that affiliated persons of members of the Board of Directors, members of the Supervisory Board, the General Manager and other managers are members of the Board of Directors or the Executive General Manager: None.
   3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, the General Manager and other managers: None.
6. Share transactions of PMDR and affiliated persons of PMDR.
7. Transactions of PDMR and affiliated persons on the Company’s shares: None.
8. Other significant issues: None.