**HPB: Annual Corporate Governance Report 2023**

On January 15, 2024, PP Pack Marking JSC announced Report No. BCQT15/1/2024-HPB on the Corporate Governance in 2023 as follows:

* Name of public company: PP Pack Marking JSC
* Head office address: No. 263 Tran Nguyen Han Street - Nghia Xa Ward - Le Chan District - Hai Phong

Tel: 0225.3783922 Fax: 0225.3835506 Email: [haianhpac@gmail.com](mailto:haianhpac@gmail.com)

* Charter capital: VND 38,800,000,000
* Securities code (if any): HPB

1. Activities of the Board of Directors (2023):
2. Meetings of the Board of Directors

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Number of Board of Directors Meetings attended | Rate (%) | Reason for absence |
| 1 | Mr. Mai Van Binh | Chair of the Board of Directors | 4 | 100 |  |
| 2 | Mr. Mai Thuc Dinh | Member of the Board of Directors | 4 | 100 |  |
| 3 | Ms. Nguyen Thi Hai Yen | Member of the Board of Directors | 4 | 100 |  |
| 4 | Ms. Mai Huong | Member of the Board of Directors | 3 | 80 | Personal matters |
| 5 | Ms. Nguyen Thuy Hien | Member of the Board of Directors | 4 | 100 |  |

1. Board Resolutions/Decisions (2023):

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Resolution/Decision | Date | Contents |
| 1 | 22/02/2023/NQ-HDQT | February 22, 2023 | * Record date to attend the Annual General Meeting of Shareholders 2023: March 15, 2023 * Expected date of the Annual General Meeting of Shareholders 2023: 08.30 a.m., April 08, 2023 * Exercise rate in 2022: 10% (VND 1,000/share) * Dividend payment date in 2022: April 10, 2023 |
| 2 | 28/04/2023/HDQT-HPB | April 28, 2023 | Report on activities of the Board of Directors in Q1/2023, the production and business results of Q1/2023, and the orientation for implementing production tasks in Q2/2023 |
| 3 | 28/07/2023/HDQT-HPB | July 28, 2023 | Report on activities of the Board of Directors in Q2/2023, the production and business results of Q2/2023, and the orientation for implementing production tasks in Q3/2023 |
| 4 | 27/10/2023/HDQT-HPB | October 27, 2023 | Report on activities of the Board of Directors in Q3/2023, the production and business results of Q3/2023, and the orientation for implementing production tasks in Q4/2023 |

1. Change the list of related persons of the public company under Section 34 Article 6 of the Law on Securities (2023):
2. Transactions of internal shareholders and related persons (2023):
3. Share transaction:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Transaction conductor | Relations with PDMR | Number of shares owned at the beginning of the period | | Number of shares owned at the end of the period | | Reasons for increase/decrease (purchase, sale, conversion, reward, etc..) |
| Number of shares | Rate | Number of shares | Rate |
| 1 | Nguyen Thi Hai Yen | PDMR | 39,550 | 1.08% | 47,350 | 1.29% | Additional purchase |
| 2 | Mai Thuc Dinh | PDMR | 114,500 | 3.13% | 376,080 | 10.28% | Additional purchase |
| 3 | Mai Huong | PDMR | 304,040 | 8.31% | 365,440 | 9.99% | Additional purchase |

1. Other transactions: (transactions between the internal/major shareholders, related persons and the Company itself)
2. Other significant issues (2023)