**PMT: Annual Corporate Governance Report 2023**

On January 15, 2024, Telvina VietNam Communication Joint Stock Company announced Report No. 10/BC-TELVINA on corporate governance 2023 as follows:

* Name of Company: Telvina VietNam Communication Joint Stock Company
* Head office: 41 Yen Thuong Road, Yen Vien Town, Gia Lam District, Hanoi, Vietnam
* Tel: 024.38780451
* Fax: 024.38784510
* Email: [info@telvina.vn](mailto:info@telvina.vn)
* Charter capital: VND 50,000,000,000
* Securities code: PMT
* Corporate governance model:
* The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the General Manager.
* Internal audit execution: Unimplemented.

1. Activities of the General Meeting of Shareholders in 2023

Information about the meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting shareholders' opinions via a ballot):

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| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content |
| 1 | Annual General Mandate 2023 | March 21, 2023 | Approve:   * The Report on the activities in 2022 and Plan for 2023 of the Company’s Board of Directors. * The Report on production and business results in 2022 and Operational plan for 2023 of the Company; * The Audited Financial Statements 2022 of the Company; * The distribution of profit after tax in 2022; the remuneration plan for the Board of Directors and the Supervisory Board in the fiscal year of 2023; * The Report on activities of the Supervisory Board in 2022 and Operational plan for 2023. * The selection of an audit company for the Financial Statements 2023; * The dismissal of 02 members from the Supervisory Board with resignation letters. * The change of the Company’s headquarters address; * The amendment of the Company’s Organization and Operation Charter; * The proposal to approve the decision to change some contents in the Company's business registration; * Operational Regulation of the Board of Directors; * Operational Regulation of the Supervisory Board; * General Mandate and Meeting Minutes of the Annual General Meeting of Shareholders 2023. |
| 2 | Decision No. 01/2023/QD-TELVINA of the Annual General Meeting of Shareholders 2023 | March 21, 2023 | The change in the business registration’s content |
| 3 | Decision No. 02/2023/QD-TELVINA of the Annual General Meeting of Shareholders 2023 | March 21, 2023 | The approval of the contents approved by the Annual General Meeting of Shareholders 2023 in the Annual General Mandate 2023. |

1. The Board of Directors in 2023
2. Information about members of the Board of Directors:

| No. | Member of the Board of Directors | Position (independent member/non-executive member of the Board of Directors) | Date of appointment/dismissal as member/independent member of the Board of Directors | |
| --- | --- | --- | --- | --- |
| Appointment date (\*) | Dismissal date |
| 1 | Mr. Nguyen Thanh Hai | Chair of the Board of Directors (independent member of the Board of Directors) | April 24, 2018 |  |
| 2 | Mr. To Chi Thanh | Member of the Board of Directors | November 14, 2014 |  |
| 3 | Mr. Tran Huu Hong Truong | Members of the Board of Directors (independent member of the Boar of Directors) | May 15, 2015 |  |

(\*) from the date of being elected by the General Meeting of Shareholders

1. Board Resolutions/Decisions in 2023:

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| No. | Resolution/Decision No. | Date | Content |
| 1 | Resolution No. 09/NQ-HDQT | February 22, 2023 | The approval of the meeting documents for the Annual General Meeting of Shareholders 2023 |
| 2 | Resolution No. 10/NQ-HDQT | February 24, 2023 | The approval of the organization date of the Annual General Meeting of Shareholders 2023 |
| 3 | Decision No. 17/QD-HDQT | March 21, 2023 | The promulgation of the Board of Directors’ Operational regulation. |
| 4 | Resolution No. 23/NQ-HDQT | April 04, 2023 | The implementation of the Annual Genera Mandate 2023 on dividend payment in cash for the fiscal year 2022. |
| 5 | Resolution No. 43/NQ-HDQT | August 04, 2023 | The approval of the credit limit at Military Commercial Joint Stock Bank - Dien Bien Phu Branch. |
| 6 | Decision No. 45/QD-HDQT | August 04, 2023 | The raise of salary grade for the Company's Chief Accountant. |
| 7 | Decision No. 44/QD-HDQT | August 04, 2023 | The selection of an audit company for the Financial Statements 2023 |
| 8 | Resolution No. 50/NQ-HDQT | August 23, 2023 | The approval of the credit limit at Vietnam Technological and Commercial Joint Stock Bank |
| 9 | Resolution No. 54/NQ-HDQT | October 03, 2023 | The approval of the planned salary fund for 2023. |

1. The the Supervisory Board (Report of 2023):
   * + 1. Information about members of the Supervisory Board:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Mr. Nguyen Huu Thanh | Chief of the Supervisory Board | Appointed as a member of the Supervisory Board on January 04, 2005 | Engineer |
| 2 | Ms. Nguyen Thi Ngoc Ha | Member of the Supervisory Board | Appointed as a member of the Supervisory Board on May 15, 2015 | Masters Degree |
| 3 | Ms. Nguyen Anh Thu | Member of the Supervisory Board | Appointed as a member of the Supervisory Board on May 07, 2020 | Masters Degree |
| 4 | Mr. Trinh Van Hien | Member of the Supervisory Board | Appointed as a member of the Supervisory Board on May 07, 2020; Dismissed on March 21, 2023 | Bachelor |
| 5 | Ms. Nguyen Thi Hoang Lan | Member of the Supervisory Board | Appointed as a member of the Supervisory Board on April 24, 2018; Dismissed as member of the Supervisory Board on March 21, 2023 | Bachelor |

1. General Manager

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| No. | Full name | Date of birth | Qualification | Date of appointment/dismissal |
| 1 | Mr. To Chi Thanh | May 19, 1971 | Master of Business Administration, Bachelor of Laws | Appointment date: June 04, 2014 |

1. Chief Accountant

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| --- | --- | --- | --- | --- |
| No. | Full name | Date of birth | Qualification | Date of appointment/dismissal |
| 1 | Ms. Nguyen Thi Bich Hien | October 29, 1973 | Bachelor of Economics (Certificate of Chief Accountant) | Appointment date:  December 01, 2017 |

1. Training on corporate governance
2. List of affiliated persons of the public company in 2023 and transactions between the affiliated persons of the Company with the Company itself.
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR, affiliated persons of PDMR: None.
4. Transactions between Company’s PDMR, affiliated persons of PDMR with subsidiaries and companies controlled by the Company: None.
5. Transactions between the Company and other entities.
6. Transactions between the Company and the company in which members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers have been founding members or members of the Board of Directors, the Executive Manager (General Manager) for the past three (03) years (calculated at the time of reporting).

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| No. | Name of individual/institution | Relations with the Company | NSH No.\*, Date of issue, Place of issue | Head office address/Contact address | Time of transaction | General Mandate/ Decision of the General Meeting of Shareholder No. or Board Resolution/ Decision No. (including date of promulgation, if any) | Content, quantity, total value of transaction | Notes |
| 1 | Vietnam Optical Fiber Cable Joint Stock Company | The Chair of the Board of Directors of Vietnam Optical Fiber Cable Joint Stock Company is the Chair of the Board of Directors of Telvina VietNam Communication Joint Stock Company | 0100113423, September 24, 2021, Hanoi Authority for Planning and Investment | No. 1, Nui Truc Lane, Giang Van Minh, Ba Dinh, Hanoi | February 03, 2023 |  | Contract for the purchase of testing fee for metal optical cable sample with capacity 96FO   * Number of items: 1 * Total value of transaction: VND 19,387,500 |  |
| February 03, 2023 |  | Contract for the purchase of testing fee of tight buffered subscriber wire 1FO, 2FO, 4FO   * Number of items: 3 * Total value of transaction: VND 14,190,000 |  |
| February 03, 2023 |  | Contract for the purchase of testing fee for KL 6FO, PKL 6FO, KL 8FO hanging fiber optic cable   * Number of items: 3 * Total value of transaction: VND 37,125,000 |  |
| February 08, 2023 |  | Contract for the purchase of testing fee for 96FO sewer fiber optic cable, PKL 96FO, KL 96FO, ADSS 96FO KV200 hanging fiber optic cable   * Number of items: 4 * Total value of transaction: VND 74,250,000 |  |
| April 28, 2023 |  | Contract for the purchase of testing fee for PKL 12FO Midspan hanging fiber optic cable, PKL 6FO hanging fiber optic cable, KL 8FO hanging fiber optic cable, PKL 8FO hanging fiber optic cable, CKL 12FO sewer pulling fiber optic cable   * Number of items: 5 * Total value of transaction: VND 24,750,000 |  |
| April 20, 2023 |  | Contract for the purchase of hot-printed tape   * Quantity: 90 km * Total value of transaction: VND 7,425,000 |  |
| April 24, 2023 |  | Contract to purchase and replace the screen of the Sumitomo Type-39 welding machine, replace the mainboard of the Sumitomo Type-39 welding machine, and calibrate the camera of the Sumitomo Type-39 welding machine.   * Quantity: 3 * Total value of transaction: VND 10,890,000 |  |
| July 12, 2023 |  | Contract for the purchase of fiber optic cable sample testing fee   * Number of items: 18 * Total value of transaction: VND 101,310,000 |  |
| August 09, 2023 |  | Contract for the purchase of fiber optic cable sample testing fee   * Number of items: 1 * Total value of transaction: VND 18,562,500 |  |
| 2 | Vinacap Kim Long Joint Stock Company | Members of the Board of Directors of Vinacap Kim Long Joint Stock Company is Chair of the Board of Directors of Telvina VietNam Communication Joint Stock Company | 0102306413, March 17, 2022, Hanoi Authority for Planning and Investment | Floor 2, No. 166 Tran Vy, Mai Dich Ward, Cau Giay District, Hanoi City | February 22, 2023 |  | Contract to sell 0.5mm copper cable core   * Quantity: 5.494 km * Total transaction value: VND 2,126,412,200 |  |
|  |  |  |  |  | March 02, 2023 |  | Contract to sell explosion-proof 1x2x0.8 + 7x0.33mm telephone wire   * Quantity: 5.0 km * Total transaction value: VND 41,250,000 |  |
|  |  |  |  |  | March 20,2023 |  | Contract to sell 500x2x0.4mm copper cable core   * Quantity: 0.835 km * Total transaction value: VND 546,507,500 |  |
|  |  |  |  |  | April 20, 2023 |  | Contract to sell Foam 870F plastic granules   * Quantity: 200 kg * Total transaction value: VND 18,040,000 |  |
|  |  |  |  |  | June 05, 2023 |  | Contract to sell explosion-proof 1x2x0.8 + 7x0.33mm telephone wire   * Quantity: 3.85 km * Total transaction value: VND 31,762,500 |  |
|  |  |  |  |  | June 22, 2023 |  | Contract to sell buried information cables.   * Quantity: 3.325 km * Total transaction value: VND 238,859,500 |  |
|  |  |  |  |  | June 30, 2023 |  | Contract to sell G652D single-mode dyed optical fiber   * Amount: 50.0 km * Total transaction value: VND 4,026,000 |  |
|  |  |  |  |  | July 07, 2023 |  | Selling quota of buried information cables.   * Quantity: 0.16 km * Total transaction value: VND 6,688,000 |  |
|  |  |  |  |  | August 17, 2023 |  | Contract to sell sewer telephone cable   * Quantity: 1.0 km * Total transaction value: VND 105,600,000 |  |
|  |  |  |  |  | August 24, 2023 |  | Contract to sell copper information cables   * Quantity: 8.050 km * Total transaction value:VND 825,907,500 |  |
|  |  |  |  |  | September 07, 2023 |  | Contract to sell explosion-proof telephone wires   * Amount: 8.0 km * Total transaction value:VND 66,000,000 |  |
|  |  |  |  |  | October 18, 2023 |  | Contract to sell explosion-proof telephone cables   * Quantity: 12.0 km * Total transaction value:VND 99,000,000 |  |
|  |  |  |  |  | November 03, 2023 |  | Contract to sell buried information cables.   * Quantity: 3.325 km * Total transaction value: VND 238,859,500 |  |
|  |  |  |  |  | December 04, 2023 |  | Contract to sell copper information cables   * Quantity: 0,314 km * Total transaction value: VND 369,578,000 |  |
|  |  |  |  |  | December 21, 2023 |  | Contract for sale of metallic sewer fiber optic cable   * Quantity: 4.0 km * Total transaction value: VND 33,440,000 |  |

1. Transactions between the Company and companies where the affiliated persons of members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers are members of the Board of Directors, the Executive Manager (General Manager).

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| No. | Name of individual/institution | Relations with the Company | NSH No.\*, Date of issue, Place of issue | Head office address/Contact address | Time of transaction | General Mandate/Decision of the General Meeting of Shareholder No. or Board Resolution/Decision No. (including date of promulgation, if any) | Content, quantity, total value of transaction | Notes |
| 1 | ELMACO Electrical Mechanical Company Limited | Manager of ELMACO Electrical Mechanical Company Limited is an affiliated person of the Chief Accountant of the Company | 0107547109, March 09, 2006, Hanoi Authority for Planning and Investment | Tien Hamlet, Duc Tu Commune, Dong Anh District, Hanoi. | March 03, 2023 |  | Contract for sale of HE6062 plastic beads   * Quantity: 2,750 kg * Total transaction value: VND 96,800,000 |  |
| November 16, 2023 |  | Selling price for 2000D cable tearing string   * Quantity: 60.0 Kg * Total transaction value: VND 7,590,000 |  |

1. Other transactions of the company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers: None.
2. Share transactions of PDMR and related persons of PDMR in 2023
3. Company’s share transactions of PDMR and affiliated persons:
4. Other significant issues: None.