**MTC: Annual Corporate Governance Report 2023**

On January 18, 2024, My Tra Hotel Joint Stock Company announced Report No. 01/BC-HDQT on corporate governance 2023 as follows:

* Name of company: MY TRA HOTEL JOINT STOCK COMPANY
* Head office address: No. 272, Le Duan Street, My Phu Ward, Cao Lanh City, Dong Thap Province.
* Tel: 02773 855 622 Fax: Email:
* Charter capital: VND 18,329,750,000
* Securities code: MTC
* Corporate governance model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board and the Manager.
* Business Registration Certificate: 1400696545, issued for the 15th time by the Binh Duong Department of Planning and Investment on April 10, 2023
* Internal audit execution: Implemented

1. Activities of the General Meeting of Shareholders:

Information about meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting Shareholders‘ opinions via a ballot)

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| --- | --- | --- | --- |
| No. | General Mandate/Decision No. | Date | Content |
| 01 | No. 01/NQ.DHDCD.MTSC | April 25, 2023 | Annual General Mandate 2023 |

1. The Board of Directors
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (independent member, non-executive member of the Board of Directors) | Date of appointment/dismissal as member/independent member of the Board of Directors | |
| Appointment date | Dismissal date |
| 01 | Nguyen Viet Khai | Chair of the Board of Directors | April 15, 2016 |  |
| 02 | Nguyen Thi Le Hang | Member of the Board of Directors | April 15, 2016 |  |
| 03 | Tran Kim Thoa | Member of the Board of Directors | April 12, 2019 |  |
| 04 | Vo Huu Nhac | Member of the Board of Directors | September 1, 2011 |  |
| 05 | Ngo Minh Toan | Member of the Board of Directors | April 28, 2022 |  |

1. Board Resolutions/Decisions:

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 1 | Resolution No. 01/NQ-HDQT-MTSC | January 17, 2023 | Resolution on approving the realized salary fund in 2022 |
| 3 | Resolution No. 02/NQ-HDQT-MTSC | August 13, 2023 | Resolution on participating in the auction of land use rights at My Tra Tourist Area |
| 4 | Resolution No. 03/NQ-HDQT-MTSC | November 15, 2023 | Resolution on leasing land use rights at My Tra Tourist Area |
| 5 | Decision No. 03/QD.HDQT.MTSC | December 26, 2023 | Board Decision on promulgating the Regulations on Information Disclosure |

1. Supervisory Board/Audit Committee (Report for the last 6 months of the year):
2. Information about members of the Supervisory Board/Audit Committee

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| --- | --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | | Qualification |
| Appointment date | Dismissal date |
| 01 | Mai Ngoc Lan | Executive Chief of the Supervisory Board | November 17, 2021 |  | Bachelor of Accounting |
| 02 | Le Thi Phien | Member of the Supervisory Board | May 5, 2011 |  | Bachelor of Sociology |
| 03 | Truong Thanh Tuan | Member of the Supervisory Board | April 25, 2023 |  | Intermediate training in Restaurant Management |

1. The Executive Board.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board | |
| Appointment date | Dismissal date |
| 01 | Ngo Minh Toan | September 23, 1988 | Master of Culture and Tourism | Decision promulgated on April 12, 2022 and takes effect from April 12, 2022 |  |
| 02 | Tran Kim Thoa | November 11, 1976 | Bachelor of Business Administration | Decision promulgated on April 12, 2022 and takes effect from April 12, 2022 |  |

1. Chief Accountant

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full name | Date of birth | Professional Qualification | Date of appointment/dismissal | |
| Date of appointment | Dismissal date |
| Phan Thi Tu Trinh | 1987 | Bachelor of Accounting | November 22, 2021 |  |

1. Training on corporate governance:
2. List of affiliated persons of the public company (Semi-annual Report) and transactions between affiliated persons of the Company with the Company itself.
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated persons of PDMR.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Name of organization/individual | Relations with the Company | NSH\* No., date of issue, place of issue | Head office address/Contact address | Time of transaction | General Mandate/Decision No. or Board Resolution/Decision No. (if any) | Content, quantity, total value of transaction | Note |
| 01 | Petimex | Holding Company | 1400147351; Issued on November 3, 2018 | No. 472 Nguyen Hue Street, My Phu Ward, Cao Lanh City, Dong Thap Province | 2023 | Implement according to the authorization of the Board of Directors at Resolution No. 05/NQ-HDQT-MTSC, dated August 16, 2022 | 2,103,157,000 |  |
| 02 | Dong Thap Fuel Joint Stock Company | A subsidiary of the Holding Company | 510300084, issued on October 25, 2007 | No. 328, National Highway 30, My Phu Ward, Cao Lanh City, Dong Thap Province | 2023 | Implement according to the authorization of the Board of Directors at Resolution No. 05/NQ-HDQT-MTSC, dated August 16, 2022 | 373,905,000 |  |
| 03 | Tay Do Fuel Joint Stock Company | A subsidiary of the Holding Company |  | No. 58, Street 8, Phu An Urban Area, Phu Thu Ward, Cai Rang District, Can Tho City | 2023 | Implement according to the authorization of the Board of Directors at Resolution No. 05/NQ-HDQT-MTSC, dated August 16, 2022 | 80,998,000 |  |
| 05 | Dong Thap Petroleum Transportations Joint Stock Company | A subsidiary of the Holding Company | 1400475345 issued on September 06, 2010 | 181-183 Truong Han Sieu, My Phu Ward, Cao Lanh City, Dong Thap Province. | 2023 | Implement according to the authorization of the Board of Directors at Resolution No. 05/NQ-HDQT-MTSC, dated August 16, 2022 | 272,016,600 |  |

Note: NSH\* No.: ID Card/Passport No. (for individuals) or Business Registration Certificate No., License on Operations No. or equivalent legal documents (for institutions)

1. Transactions between the Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company: None
2. Transactions between the Company and other entities: None
   1. Transactions between the Company and the company in which members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers have been founding members or members of the Board of Directors, the Executive Manager (General Manager) for the past three (03) years (calculated at the time of reporting).
   2. Transactions between the Company and companies in which the affiliated persons of members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers are members of the Board of Directors, the Executive Manager (General Manager).
   3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, and the Manager (General Manager) and other managers.
3. Share transactions of PDMR and affiliated persons of PDMR (Semi-Annual Report)
   * + 1. The Company’s share transactions of PDMR and affiliated persons of PDMR

IX. Other significant issues.