**PAI: Annual Corporate Governance Report 2023.**

On January 18, 2024, Petroleum information technology telecom and automation joint stock company announced Report No. 021/BC-PAIC on corporate governance 2023 as follows:

* Name of company: Petroleum information technology telecom and automation joint stock company (PAIC)
* Headquarters address: 14th floor, Office Area, C1 Thanh Cong Building, Thanh Cong Street, Thanh Cong Ward, Ba Dinh District, Hanoi, Vietnam
* Tel: 024.37722722, Fax: 024.37725942, Email: info@paic.pvn.vn
* Charter capital: VND 42,352,900,000
* Securities code: PAI
* Corporate governance model

The General Meeting of Shareholders, the Board of Directors, the Supervisory Board and the Manager.

* Internal audit execution: None

1. Activities of the General Meeting of Shareholders:

Information about meetings and General Mandate/Decisions of the General Meeting of Shareholders (including General Mandates are approved in the form of collecting opinions via a ballot)

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| No. | General Mandate/Decision No. | Date | Content |
| 1 | Minute No. 128/BB-PAIC-DHDCD | April 26, 2023 | The Annual General Meeting of Shareholders 2023 of PAIC |
| 2 | General Mandate No. 129/NQ-PAIC-DHDCD | April 26, 2023 | The Annual General Meeting of Shareholders 2023 of PAIC |

1. The Board of Directors;

1. Information about members of the Board of Directors:

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| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (independent member, non-executive member of the Board of Directors) | Date of appointment/dismissal as member/independent member of the Board of Directors | |
| Date of appointment | Date of dismissal |
| 1 | Ms. Do Thi Bich Ha | Chair of the Board of Directors | August 10, 2018 |  |
| 2 | Ms. Duong Thuy Duong | Member of the Board of Directors (Non-executive) | April 26, 2023 |  |
| 3 | Mr. Phan Xuan Thang | Member of the Board of Directors (Non-executive) | April 27, 2022 |  |
| 4 | Mr. Vu Quoc Anh | Member of the Board of Directors (non-executive) | April 22, 2019 |  |
| 5 | Mr. Nguyen Manh Cuong | Member of the Board of Directors (non-executive) | April 27, 2022 |  |
| 6 | Mr. Nguyen Viet Anh | Member of the Board of Directors-cum- Manager | September 16, 2014 |  |
| 7 | Ms. Le Ngoc Diep | Member of the Board of Directors (non-executive) |  | April 26, 2023 |

1. Board Resolutions/Decisions (Semi-annual report)

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| --- | --- | --- | --- |
| No. | Board Resolution/Decision No. | Date | Content |
| 1 | Resolution No. 50/NQ-HDQT | February 21, 2023 | Approve the time, venue, content and record date to record the list of shareholders attending the Annual Meeting of Shareholders 2022 of the Company |
| 2 | Decision No. 58/QD-PAIC | February 24, 2023 | Approve the settlement of the salary fund in 2022 of Petroleum information technology telecom and automation joint stock company |
| 3 | Minutes No. 101/BB-HDQT | April 5, 2023 | Minutes of the 1st regular meeting of the Board of Directors of Petroleum information technology telecom and automation joint stock company |
| 4 | Resolution No. 102/NQ-HDQT | April 05, 2022 | Approve the concluded contents at the first regular meeting of the Board of Directors in 2023 |
| 5 | Minute No. 199/BB-HDQT | July 24, 2023 | Minute of the 2nd meeting of the Board of Directors of Petroleum information technology telecom and automation joint stock company in 2023 |
| 6 | Resolution No. 200/NQ-HDQT | July 24, 2023 | Approve the concluded contents at the 2nd regular meeting of the Board of Directors in 2023 |
| 7 | Decision No. 295/QD-HDQT | October 19, 2023 | Appoint Mr. Nguyen Khac Tung, Head of the Administration and Finance Department, to concurrently hold the position of person in charge of corporate governance. |
| 8 | Resolution No. 296/NQ-HDQT | October 19, 2023 | Dividend payment in cash in 2022 |
| 9 | Minutes of the meeting No. 386A/BB-HDQT | October 31, 2023 | The Board of Directors of Petroleum information technology telecom and automation joint stock company - Q3/2023 |
| 10 | Resolution No. 387A/NQ-HDQT | October 31, 2023 | Approve the concluded contents at the regular meeting of the Board of Directors in Q3/2023 |
| 11 | Minutes No. 463/BB-HDQT | December 29, 2023 | The Board of Directors of Petroleum information technology telecom and automation joint stock company - Q4/2023 |
| 12 | Resolution No. 464/BB-HDQT | December 29, 2023 | Approve the concluded contents at the regular meeting of the Board of Directors in Q4/2023 |
| 13 | Decision No. 465/QD-PAIC | December 29, 2023 | Decision on temporarily stipulating the amount of remuneration for the person in charge of corporate governance. |

1. Activities of the Supervisory Board of the Company:

1. Information about the members of the Supervisory Board:

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| No. | Member of the Supervisory Board/the Audit Committee | Position | Date of appointment | Qualification |
| 1 | Mr. Vu Truong Quang | Chief of the Supervisory Board | May 01, 2015 | Master |
| 2 | Ms. Nguyen Thi Kim Anh | Member of the Supervisory Board | February 16, 2009 | Bachelor |
| 3 | Ms. Nguyen Ngoc Anh | Member of the Supervisory Board | April 17, 2014 | Master |

1. The Executive Board

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Mr. Nguyen Viet Anh | February 21, 1978 | Master | September 16, 2014 |
| 2 | Mr. Dao Viet Phuong | June 30, 1976 | Bachelor | March 11, 2016 |
| 3 | Mr. Dao Quang Ngoc | October 05, 1976 | Engineer | May 25, 2020 |

1. The Chief Accountant

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| --- | --- | --- | --- |
| Full name | Date of birth | Professional Qualification | Date of appointment/dismissal |
| Ms. Nguyen Ngoc Lan | June 15, 1980 | Bachelor | May 1, 2015 |

1. Training on corporate governance
2. List of affiliated persons of the public company (Semi-annual Report) and transactions between affiliated persons of the Company and the Company itself
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR, affiliated persons of PDMR: None
4. Transactions between the Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company: None.
5. Transactions between the Company and other entities
   1. Transactions between the Company and the companies where members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers have been founding members or members of the Board of Directors, the Executive Manager (General Manager) for the past three (03) years (as at the time of reporting): None.
   2. Transactions between the Company and the companies where the affiliated persons of members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers are members of the Board of Directors, the Executive Manager (General Manager): None.
   3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers: None
6. Share transactions of PDMR and affiliated persons of PDMR (Semi-annual Report): None
7. Transaction of PDMR and affiliated persons on the Company’s shares: None
8. Other significant issues: None