**STS: Annual Corporate Governance Report 2023**

On January 17, 2024, Sai Gon Transport Agency Joint Stock Company announced Report No. 01/BC-HDQT-2024 on the corporate governance 2023, as follows:

* Name of Company: Sai Gon Transport Agency Joint Stock Company
* Abbreviated name: TRANACO
* Head office address: 19-21-23 Pham Viet Chanh, Nguyen Cu Trinh Ward, District 1, Ho Chi Minh City, Vietnam
* Contact address: Tan Thuan Dong Port, Tan Thuan Dong Ward, District 7, Ho Chi Minh City
* Tel: (028) 38726221 Fax: (028) 38725190/38721873
* Website:<http://tranaco.com.vn/> Email: [tranaco.tchc@tranaco.com.vn](mailto:tranaco.tchc@tranaco.com.vn)
* Charter capital: VND 27,682,210,000
* Stock code: STS
* Corporate governance model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the Board of Management.
* Internal audit execution: implemented.

1. Activities of the General Meeting of Shareholders

Information about the meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting shareholders' opinions via a ballot):

On May 13, 2023, the General Meeting of Shareholders for the term of 2023-2028 took place successfully.

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| --- | --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content | Note |
| 01 | No. 01/NQ-DHDCD | May 13, 2023 | Annual General Mandate |  |

1. The Board of Directors (Annual Report of 2022).
2. Information about members of the Board of Directors

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member of the Board of Directors | |
| Appointment date | Dismissal date |
| 1 | Ms. Nguyen Thi Minh Ha | Chair of the Board of Directors | May 13, 2023 | May 13, 2023 |
| 2 | Ms. Pham Thi Thanh Hang | Member of the Board of Directors | May 13, 2023 | May 13, 2023 |
| 3 | Mr. Nguyen Nguyen Hoang | Member of the Board of Directors | May 13, 2023 | May 13, 2023 |

(\*) All members of the Board of Directors have completed the term of 2018-2023 and continued to be elected as members of the Board of Directors for the term of 2023 - 2028 at the Annual General Meeting of Shareholders 2023 for the term of 2023 - 2028 on May 13, 2023

1. Board Resolutions/Board Decisions (Report of 2023):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content | Meeting format |
| 1 | 01/NQ-HDQT-2023 | March 08, 2023 | On preparing the Annual General Meeting of Shareholders 2023 | In-person meeting |
| 2 | 02/NQ-HDQT-2023 | April 19, 2023 | On leasing a house at 41 Le Quoc Hung | Collect shareholders’ opinions via a ballot |
| 3 | 03/NQ-HDQT-2023 | May 13, 2023 | On electing the Chair of the Board of Directors for term V (2023-2028) | In-person meeting |
| 4 | 01/QD-HDQT-TSCD | March 17, 2023 | On approving the investment settlement and recording an increase in the original cost of fixed assets at yard No. 1 (without goods) at Tan Thuan Dong Port | Proposal No. 08/CTTD dated March 16, 2023 on renovating, repairing and upgrading loading yards at the Port |
| 5 | 02/QD-HDQT-TSCD | November 29, 2023 | On approving recording the increase in the original cost of fixed assets - Forklifts and Cranes | Proposal No. 06/TTr-DVVTSG -2023 dated October 18, 2023 on the Increase in the original cost of fixed assets |

1. The Supervisory Board (Annual Report of 2022)
   1. Information about the members of the Supervisory Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Ms. Nguyen Thi Huyen Trang | Chief of the Supervisory Board | May 13, 2023 | Bachelor |
| 2 | Ms. Hoang Thi Thu Hanh | Member | May 13, 2023 | Bachelor |
| 3 | Ms. Do Thi Thanh Huyen | Member | May 13, 2023 | Bachelor |

* 1. Meetings of the Supervisory Board

Resolutions/Decisions of the Supervisory Board

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| --- | --- | --- | --- | --- |
| No. | Resolutions/Decisions No. | Date | Content | Meeting format |
| 1 | 01/NQ-BKS | May 13, 2023 | On the election of the Chief of the Company's Supervisory Board for term V (2023-2028) | In-person meeting |
| 2 | Vote counting minutes | December 18, 2023 | On the selection of an audit company for the Financial Statements 2023 of the Company | Collect shareholders’ opinions via a ballot |

1. The Executive Board - The Board of Management

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| --- | --- | --- | --- | --- | --- |
| No. | Member of the Executive Board/Board of Management | Position | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 01 | Mr. Nguyen Hong Nguyen | General Manager | August 04, 1969 | Master of Business Strategy Administration | October 18, 2018 |

1. The Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment/resignation |
| Ms. Nguyen Thi Thuy | May 02, 1968 | Bachelor | June 30, 2016 |

1. Training on corporate governance
2. List of affiliated persons of the public company (Report of 2023) and transactions between the affiliated persons of the Company with the Company itself
   1. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR, affiliated persons of PDMR. None
   2. Transactions between the Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company: None
   3. Transactions between the Company and other entities
3. Transactions between the Company and companies where members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers have been founding members or members of the Board of Directors, the Executive Manager (General Manager) in the last three (03) years (as of the time of making the report): None
4. Transactions between the Company and companies where the affiliated persons of members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers are members of the Board of Directors, the Executive Manager (General Manager): None
5. Other transactions of the Company (if any) which can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers: None
6. Share transactions of PDMR and affiliated persons of PDMR (Report in 2022)
   1. Transaction of PDMR and affiliated persons related to the Company’s shares: None
7. Other significant issues: None