**L35: Annual Corporate Governance Report 2023**

On January 15, 2024, LILAMA Erection Mechanical JSC announced Report No. 02/CBTT-L35/2023 on corporate governance 2023 as follows:

* Name of company: LILAMA Erection Mechanical JSC
* Headquarters address: No. 72E, Hoang Dieu Street, Ninh Binh City, Ninh Binh Province
* Tel: 02293.871.125 Fax: 02293.873.074 Email: lilamaemc@gmail.com
* Charter capital: VND 32,651,550,000
* Securities code: L35
* Corporate governance model: The General Meeting, Board of Directors, Supervisory Board and Managing Director.
* Internal audit execution: None
1. Activities of the General Meeting:

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| No. | General Mandate/Decision | Date | Contents |
| 1 | 19/NQ-DHDCD-2023 | April 27, 2023 | Annual General Mandate 2023 |

1. The Board of Directors:
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member of the Board of Directors |
| Appointment date | Dismissal date |
| 1 | Mr. Nguyen Van Trieu | Chair of the Board of Directors | March 23, 2021 |  |
| 2 | Mr. Ngo Quoc Thinh | Member of the Board of Directors | April 29, 2021 |  |
| 3 | Mr. Truong Tan Tuyen | Member of the Board of Directors | April 29, 2021 |  |
| 4 | Mr. Hoang The Binh | Member of the Board of Directors | November 09, 2021 |  |
| 5 | Mr. Nguyen Manh Huong | Member of the Board of Directors | April 27, 2017 |  |

1. Board Resolutions/Decisions:

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| --- | --- | --- | --- |
| No. | Resolution | Date | Contents |
| 1 | 156/NQ-HDQT-2023 | March 01, 2023 | Approve: The convening of the Annual General Meeting 2023 and the record date of the list of attending shareholders. |
| 2 | 157/NQ-HDQT-2023 | April 07, 2023 | Approve: The Production and Business Results 2022, the Production and Business Plan and the Investment Plan 2023. Estimate Production and Business Performance in Q1/2023; The Company's Audited Financial Statements for the fiscal year ending December 31, 2022; Contents of reports and proposals to be presented to the General Meeting at the 2023 annual meeting |
| 3 | 158/NQ-HDQT-2023 | April 07, 2023 | Approve: Salary Fund implemented in 2022 and Labor and Salary Plan 2023 |
| 4 | 159/NQ-HDQT-2023 | April 07, 2023 | Approve: The amendment, supplement, cancellation and promulgation of a number of Internal Regulations of LILAMA Erection Mechanical JSC. |
| 5 | 160/NQ-HDQT-2023 | April 07, 2023 | Approve: The comments, assessments, and classifications for collectives and individual capital representatives of Vietnam Machinery Installation Corporation - JSC at the Company. |
| 6 | 161/NQ-HDQT-2023 | August 10, 2023 | Approve: The Production and Business Results in Q2/2023; Financial Statements Q2/2023 and Production and Business Plan of Q3/2023.  |
| 7 | 162/NQ-HDQT-2023 | November 13, 2023 | Approve: The Production and Business Results in Q3/2023; Financial Statements Q3/2023; Production and Business Plan of Q4/2023 and Production and Business Plan 2024 presented to the Board of Directors by the Managing Director. |

1. Supervisory Board
2. Information about members of the Supervisory Board

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Mr. Lai Viet Tan | Chief of the Supervisory Board | June 05, 2020 | Master of Finance |
| 2 | Ms. Tran Thi Minh Phuong | Member of the Supervisory Board | April 29, 2021 | Bachelor in International Studies, Accounting Intermediate |
| 3 | Ms. Tran Thi Nhu Quynh | Member of the Supervisory Board | April 29, 2021 | Bachelor in Accounting |

1. Executive Board:

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Supervisory Board |
| 1 | Mr. Hoang The Binh | February 16, 1979 | Master of Mechanical Engineering | September 01, 2021 (Appointed as the Managing Director) |
| 2 | Mr. Nguyen Giang Nam | September 29, 1969 | Mechanical Engineer | July 18, 2019 (Deputy Managing Director) |

1. Chief Accountant:

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| --- | --- | --- | --- | --- |
| No. | Full name | Date of birth | Qualification | Date of appointment/dismissal |
| 1 | Nguyen Manh Huong | January 14, 1982 | Bachelor in Accounting | May 03, 2017 |

1. Training on corporate governance: None
2. List of related persons of the public company and transactions between related persons of the Company with the Company itself:
3. Transactions between the Company and related persons of the Company; or between the Company and major shareholders, PDMR, or related persons of PDMR: None
4. Transactions between the Company’s PDMR, related persons of PDMR and subsidiaries and companies under the authority of the Company: None
5. Transactions between the Company and other entities:
	1. Transactions between the Company in which members of the Board of Directors, members of the Supervisory Board, Managing Director and other managers who have been founding members or members of the Board of Directors and Executive Manager for the past three years (at the date of reporting): None
	2. Transactions between the Company and companies that related persons of members of the Board of Directors, members of the Supervisory Board, Managing Director and other managers who are members of the Board of Directors and Executive Manager: None
	3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, Managing Director and other managers: None
6. Share transactions of PDMR and related persons of PDMR:
7. Company’s shares transactions between PDMR and related persons: None
8. Other significant issues: None