**VHF: Annual Corporate Governance Report 2023**

On January 17, 2024, Vinh Ha Food JSC announced Report No. 28/BC-HDQT/VHF on corporate governance in 2023 as follows:

* Name of company: Vinh Ha Food JSC
* Headquarters address: 9A Vinh Tuy, Vinh Tuy Ward, Hai Ba Trung District, Hanoi.
* Tel: 02439871673 Fax: 02439870067 Email: Vinhhafood@vinhha.com.vn
* Charter capital: VND 215,000,000,000.
* Securities code: VHF
* Corporate governance model: The General Meeting; Board of Directors, Supervisory Board and Executive Manager
* Internal audit execution: Unimplemented.

1. Activities of the General Meeting:

Information about meetings and General Mandates/Decisions of the General Meeting (including General Mandates approved by collecting ballots)

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| --- | --- | --- | --- |
| No. | General Mandates/Decisions of the General Meeting | Date | Contents |
| 1 | 01/NQ-DHDCD16/VHF | April 21, 2023 | Annual General Mandate 2023 |

1. Board of Directors (2023)
2. Information about members of the Board of Directors

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| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (Independent member of the Board of Directors, Non-executive member of the Board of Directors) | Date of appointment/dismissal as member/independent member of the Board of Directors | |
| Appointment date | Dismissal date |
| 1 | Mr. Le Van Thanh | Chair of the Board of Directors | June 29, 2020 |  |
| 2 | Mr. Nguyen Van Toan | Member of the Board of Directors | June 24, 2020 |  |
| 3 | Mr. Nguyen Anh Dung | Member of the Board of Directors | April 19, 2022 |  |
| 4 | Ms. Luu Thi Tuyet Mai | Member of the Board of Directors | April 2017 |  |
| 5 | Ms. Bui Thi Thanh Huong | Member of the Board of Directors | April 2017 | April 21, 2023 |
| 6 | Ms. Do Thi Hong Thuy | Member of the Board of Directors | April 21, 2023 |  |

1. Board Resolutions/Decisions in 2023:

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision | Date | Contents |
| 1 | 02/QD-HDQT-VHF | January 13, 2023 | Decision to establish an Organizer Committee to assist the Annual General Meeting 2023 |
| 2 | 03/NQ-HDQT-VHF | February 24, 2023 | Resolution on Recording the list of shareholders to attend the Annual General Meeting 2023 |
| 3 | 06/QD-HDQT-VHF | March 28, 2023 | Decision on the convening of the Annual General Meeting 2023 |
| 4 | 08/QD-HDQT-VHF | March 30, 2023 | Decide to carry out the settlement of the realized salary fund in 2022 |
| 5 | 16/QD-HDQT-VHF | April 25, 2023 | Decision on re-appointing Ms. Bui Thi Thu Hien as Chief Accountant |
| 6 | 17/QD-HDQT-VHF | May 08, 2023 | Decision to promulgate regulations on standards and procedures for appointment, reappointment, dismissal, reward and discipline for company employees |
| 7 | 18/NQ-HDQT-VHF | June 23, 2023 | Resolution on the selection of an audit company to review the Semi-annual Financial Statements and audit the Financial Statements 2023. |
| 8 | 21/NQ-HDQT-VHF | September 15, 2023 | Decision on approving transactions between the Company and related persons of PDMR |
| 9 | 23/NQ-HDQT-VHF | October 05, 2023 | Decision on dividend payment in cash of 2022 |

1. Supervisory Board (in 2023)

Information about members of the Supervisory Board/Audit Committee:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board/Audit Committee | Position | Date of appointment/dismissal as member of the Supervisory Board/ Audit Committee | Qualification |
| 1 | Ms. Vu Thi Thuy | Chief of the Supervisory Board | April 2017 | Bachelor |
| 2 | Mr. Hoang Hung | Member of the Supervisory Board | April 2016 | Bachelor |
| 3 | Ms. Vu Dieu Thuy | Member of the Supervisory Board | April 2014 | Bachelor |

1. Executive Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Members of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as a member of the Executive Board |
| 1 | Mr. Nguyen Van Toan | July 20, 1978 | Bachelor | May 01, 2022 |
| 2 | Mr. Nguyen Khac Quy | July 03, 1973 | Bachelor | November 16, 2009 |
| 3 | Mr. Le Hai Long | February 03, 1977 | Master | April 27, 2015 |

1. The Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Professional Qualification | Date of appointment/dismissal |
| Bui Thi Thu Hien | April 13, 1976 | University of Finance and Accounting | April 24, 2013 |

1. Training on corporate governance
2. List of related persons of the public company in 2023 and transactions between related persons of the Company and the Company itself:
3. Transactions between the Company and related persons of the Company, or between the Company and principal shareholders, PDMR, or related persons of PDMR

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Name of organization/individual | Relations with the Company | NSH\* No., Date of issue, Place of issue | Head office address/Contact address | Time of transaction | General Mandate/Resolution/ Decision of the General Meeting/Board of Directors No. (including date of promulgation, if any) | Contents, quantity, total value of transaction | Note |
|  | Haiha Confectionery JSC | Related person of PDMR | 0103003614 May 09, 2018 | 25-27 Truong Dinh Street, Truong Dinh Ward, Hai Ba Trung District, Hanoi City | September 15, 2023 | 21/NQ-HDQT-VHF dated September 15, 2023 | Goods distribution contract between Company Branch - Gia Lam Food Business Center (a unit operating under authorization of Vinh Ha Food JSC) with Haiha Confectionery JSC |  |

Notes: NSH Number\*: ID Card/Passport No. (for individuals) or Business Registration Certificate, License on Operations or equivalent legal documents (for institutions)/NSH No

1. Transactions between PDMR of the Company, related persons of PDMR and subsidiaries, companies under the authority of the Company: None
2. Transactions between the Company and other entities
3. Transactions between company and companies in which members of the Board of Directors, members of the Supervisory Board, Executive Manager (Managing Director) and other managers have been founding members or members of the Board of Directors and Executive Manager (Managing Director) in the last three (03) years (as of the date of reporting): None
4. Transactions between the Company and companies where related persons of members of the Board of Directors, members of the Supervisory Board, Executive Manager (Managing Director) and other managers who are members of the Board of Directors and Executive Manager (Managing Director): None.
5. Other transactions of the Company (if any) that can bring material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, Executive Manager (Managing Director) and other managers: None.
6. Share transactions of PDMR and related persons of PDMR in 2023:
   * + 1. Company share’s transaction of PDMR and related persons: None
7. Other significant issues: None