**DAC: Annual Corporate Governance Report 2023**

On January 12, 2024, Viglacera Dong Anh JSC announced Report No. 01/BC on the corporate governance of the Company in 2023 as follows:

Name of Company: Viglacera Dong Anh JSC

Head office address: Group 35, Dong Anh Town - Hanoi

Tel: 0243 8832400 Fax: 0243 8835465

Email: [Congty382donganh@gmail.com](mailto:Congty382donganh@gmail.com)

Charter capital: VND 10,049,740,000

Securities code: DAC

Corporate governance model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board and the Manager.

1. Activities of the General Meeting of Shareholders:

Information about the meetings and General Mandate/Decisions of the General Meeting of Shareholders.

|  |  |  |  |
| --- | --- | --- | --- |
| No. | General Mandate No. | Date | Content |
| 1 | No. 07/NQ-DHDCD | March 31 | Annual General Mandate 2023 |

1. Activities of the Board of Directors:
2. Meetings of the Board of Directors

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Number of attended meetings | Rate (%) | Note |
| 1 | Mr. Nguyen Quy Tuan | Chair | 17 | 100 |  |
| 2 | Mr. Tran Hai Thuat | Member | 17 | 100 |  |
| 3 | Mr. Nguyen Huy Thuat | Member | 17 | 100 |  |
| 4 | Mr. Nguyen Hoang Giang | Member | 17 | 100 |  |
| 5 | Mr. Nguyen Tien Khoi | Member | 7 | 41 | Dismissed on March 31, 2023 |
| 6 | Ms. Ngo Thi Thu Thuy | Member | 10 | 59 | Appointed on March 31, 2023 |

1. Board Resolutions/Board Decisions:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | General Mandate No. | Date | | Content | |
| 1 | No. 01/HDQT | February 7 | | Approve the production and business plan in February 2023 | |
| 2 | No. 02/HDQT | March 6 | | Approve the production and business plan in 3/2023 | |
| 3 | No. 03/HDQT | March 9 | | Organize the General Meeting of Shareholders 2023 | |
| 4 | No. 04/HDQT | March 24 | | Invitation to attend the General Meeting of Shareholders 2023. | |
| 5 | No. 05/HDQT | March 31 | | Minutes on approving the agenda and contents of the General Meeting of Shareholders 2023. | |
| 6 | No. 06/HDQT | March 31 | | Minutes of the General Meeting of Shareholders 2023. | |
| 7 | No. 07/HDQT | March 31 | | General Mandate 2023 | |
| 8 | No. 08/HDQT | April 7 | | Approve the production and business plan in 4/2023 | |
| 9 | No. 09/HDQT | May 12 | | Approve the production and business plan in May 2023 | |
| 10 | No. 10/HDQT | June 5 | | Approve the production and business plan in June 2023 | |
| 11 | No. 11/HDQT | July 5 | | Approve the production and business plan in July 2023 | |
| 12 | No. 12/HDQT | August 3 | | Approve the production and business plan in August 2023 | |
| 13 | No. 13/HDQT | | September 5 | | Approve the production and business plan in September 2023 |
| 14 | No. 14/HDQT | | October 3 | | Approve the production and business plan in October 2023 |
| 15 | No. 15/HDQT | | November 3 | | Approve the production and business plan in November 2023 |
| 16 | No. 16/HDQT | | December 5 | | Approve the production and business plan in December 2023 |
| 17 | No. 17/HDQT | | December 30 | | Minutes on making provision for bad receivables |

1. The Supervisory Board;
2. Information about the members of the Supervisory Board:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Pham Ngoc Bich | Chief of the Supervisory Board | November 11, 2020 | Master of Economics |
| 2 | Phan Trung Duc | Member of the Supervisory Board | April 27, 2018 | Master of Economics |
| 3 | Nguyen Thi Ha | Member of the Supervisory Board | April 05, 2016 | Bachelor of Economics |

1. The Executive Board:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Professional Qualification | Date of appointment/dismissal as member of the Supervisory Board |
| 1 | Tran Hai Thuat | June 30, 1978 | Construction Material Engineer | Appointment date of the Manager: June 20, 2019 |

1. Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment |
| Nguyen Tien Khoi | November 01, 1979 | Bachelor of Economics | June 20, 2019 |

1. Training on corporate governance:
2. List of affiliated persons of the public company (Annual Report) and transactions between the affiliated persons of the Company and the Company itself:.
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated persons of PDMR None
4. Transactions between Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company None
5. Transactions between the Company and other entities/
   1. Transactions between the Company and the companies in which members of the Board of Directors, members of the Supervisory Board, the Manager and other managers have been being founding members or members of the Board of Directors, the Executive Manager for the past three (03) years (calculated at the time of reporting): None
   2. Transactions between Company and company that affiliated persons of members of the Board of Directors, members of the Supervisory Board, the Manager and other managers are members of the Board of Directors, the Executive Manager: None
   3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, and the Manager (General Manager) and other managers None
6. Share transactions of PDMR and affiliated persons of PDMR None
7. Other significant issues: None