**GVT: Annual Corporate Governance Report 2023**

On January 18, 2024, Viettri Paper Joint Stock Company announced Report No. 02/BC-GVT on the corporate governance in 2023 as follows:

* Name of company: Viettri Paper Joint Stock Company
* Headquarters address: Song Thao Street, Ben Got Ward, Viet Tri City, Phu Tho Province.
* Tel: 02103862761 Fax: 02103862754
* Charter capital: VND 116,051,000,000
* Securities code: GVT
* Corporate governance model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the General Manager.
* Internal audit execution: Unimplemented.
1. Activities of the General Meeting of Shareholders:

Information about meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved in the form of collecting opinions via a ballot):

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| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content |
| 1 | No. 24/2023/NQ-DHDCD | May 19, 2023 | Annual General Mandate 2023 |

1. The Board of Directors
2. Information about members of the Board of Directors:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member of the Board of Directors |
| Appointment date | Dismissal date |
| 1 | Nguyen Van Hien | Chair | March 28, 2018 |  |
| 2 | Dang Van Son | Member | March 28, 2018 | May 19, 2023 |
| 3 | Le Thi Minh Loan | Member | March 28, 2018 |  |
| 4 | Pham Ngoc Cuong | Member | March 28, 2018 |  |
| 5 | Tran Quoc Hai | Member | March 28, 2018 | May 19, 2023 |
| 6 | Tran Van Manh | Member | May 19, 2023 |  |
| 7 | Nguyen Quoc Dong | Member | May 19, 2023 |  |

1. Board Resolutions/Board Decisions:

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 1 | No. 07/NQ-HDQT | March 31, 2023 | 1. Approve the production and business results in Q1 and plans for Q2
2. Plan to organize the Annual General Meeting of Shareholders 2023
3. Plan on dividend payment 2022, for submission to the General Meeting
 |
| 2 | No. 10/NQ-HDQT | April 21, 2023 | Approve the expected personnel for election of Members of the Board of Directors and Supervisory Board for the term 2023-2028 |
| 3 | No. 29/NQ-HDQT | May 19, 2023 | 1. Change and appoint the Secretariat of the Company
2. Elect the Chair of the Board of Directors in the term of 2023-2028
3. Assign tasks to the members of the Board of Directors
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| 4 | No. 36/NQ-HDQT | July 20, 2023 | 1. Result of the production and business activities in the first 6 months of 2023
2. Production and business plan in Q3/2023
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| 5 | No. 40/NQ-HDQT | October 17, 2023 | 1. Production and business results in for Q3/2023
2. Production and Business plan in Q4/2023
3. Restructure and consolidate organizational units under the company
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| 6 | No. 43/NQ-HDQT | December 18, 2023 | 1. Estimated production and business results 2023
2. Production and business plan in 2024
3. Investment plan in 2024
4. Assignment of duties in the Board of Management and personnel work
5. Salary and bonus in 2023
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1. The Supervisory Board;
2. Information about members of the Supervisory Board:

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| --- | --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment as member of the Supervisory Board. | Date of dismissal as member of the Supervisory Board | Qualification |
| 1 | Le Trung Thanh | Chief | March 28, 2018 |  | Bachelor of Economics |
| 2 | Hoang Van Nam | Member | March 28, 2018 | May 19, 2023 | Bachelor of Economics |
| 3 | Nguyen Quoc Dong | Member | March 28, 2018 | May 19, 2023 | Technologist |
| 4 | Vu Luu Hai | Member | May 19, 2023 |  | Technologist |
| 5 | Dinh Trung Thinh | Member | May 19, 2023 |  | Mechanical Engineer |

1. The Executive Board.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Professional Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Dang Van Son | August 09, 1963 | Bachelor | March 30, 2018 |
| 2 | Pham Ngoc Cuong | December 23, 1981 | Technologist | April 01, 2018 |
| 3 | Nguyen Quoc Dong | July 17, 1979 | Technologist | April 01, 2022 |

1. Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment / dismissal |
| Le Thi Minh Loan | December 05, 1971 | Bachelor | March 30, 2018 |

1. Training on corporate governance
2. List of affiliated persons of the public Company and transactions of affiliated persons of the Company with the Company itself.
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR, or affiliated persons of PDMR: None
4. Transactions of Company’s PDMR, affiliated persons of PDMR and subsidiaries, companies controlled by the Company: None
5. Transactions between the Company and other entities: None
	1. Transactions between the Company and the companies where members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers have been founding members or members of the Board of Directors, the Executive Manager (General Manager) for the past three (03) years (as at the time of reporting): None
	2. Transactions between the Company and companies where affiliated persons of members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers are executive members of the Board of Directors or the Executive Manager (General Manager): None.
	3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, and the Manager (General Manager) and other managers: None
6. Share transactions of PDMR and affiliated persons of PDMR: None
7. Company’s share transactions of PDMR and affiliated persons: None
8. Other significant issues: None