**PVG: Annual Corporate Governance Report 2022**

On January 22, 2024, Petrovietnam LPG Joint Stock Company announced Report No. 01/BC-HDQT-LPG on corporate governance in 2023 as follows:

* Name of Company: Petrovietnam LPG Joint Stock Company
* Head office address: 11th floor, Petroleum Institute Building, 167 Trung Kinh, Cau Giay District, Hanoi City
* Tel: (84 24) 39445555 Fax: (84 24) 39445333
* Charter capital: VND 365,000,000,000
* Securities code: PVG

Corporate governance model: the General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the Manager.

* Internal audit execution: Implemented.

1. Activities of the General Meeting of Shareholders:

Information about meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting shareholders’ opinions via a ballot):

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| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Contents |
| 1 | 01/NQ-DHDCD-LPG | April 20, 2023 | Annual General Mandate 2023 of Petrovietnam LPG Joint Stock Company |

1. The Board of Directors in 2023
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (independent member, non-executive member of the Board of Directors) | | Date of appointment/dismissal as member/independent member of the Board of Directors | | | |
| Appointment date | | Dismissal date | |
| 1 | Mr. Nguyen Thanh Binh | Chair of the Board of Directors | | February 19, 2021 | | April 20, 2023 | |
| 2 | Mr. Hoang Viet Dung | Chair of the Board of Directors | | April 20, 2023 | | - | |
| 3. | Mr. Nguyen Hai Long | Member of the Board of Directors | | March 19, 2020 | | - | |
| 4. | Mr. Doan Truc Lam | Non-executive member | | February 19, 2021 | | - | |
| 5. | Mr. Tran Anh Khoa | Non-executive member | March 19, 2020 | | - | |
| 6. | Ms. Tran Thi Hanh Thuc | Independent member | April 27, 2021 | | - | |

1. Board Resolutions/Decisions:

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| --- | --- | --- | --- |
| No. | Resolution/Decision | Date | Contents |
| 1 | 01/QD-HDQT-LPG | January 09, 2023 | Temporarily assign the labor and salary plan for 2022 |
| 2 | 01/NQ-HDQT-LPG | February 23, 2023 | Assign the Plan for 2023 of the Petrovietnam LPG Joint Stock Company |
| 3 | 02/NQ-HDQT-LPG | February 23, 2023 | Staff work |
| 4 | 02/QD-HDQT-LPG | February 24, 2023 | Establishment of the Internal Audit Team at the Northern Branch. |
| 5 | 03/NQ-HDQT-LPG | February 24, 2023 | Approve the organization of the Annual General Meeting of Shareholders 2023 of Petrovietnam LPG Joint Stock Company |
| 6 | 03/QD-HDQT-LPG | March 09, 2023 | Approval of the provision value for bad debts on December 31, 2022 |
| 7 | 04/NQ-HDQT-LPG | March 16, 2023 | Personnel work |
| 8 | 05/NQ-HDQT-LPG | March 16, 2023 | Approval of the policy to relocate the Southern Branch Office |
| 9 | 04/QD-HDQT-LPG | March 16, 2023 | The resignment of Mr. Nguyen Hai Long from the position of Manager of the Southern Branch |
| 10 | 06/NQ-HDQT-LPG | April 13, 2023 | Personnel work |
| 11 | 05/QD-HDQT-LPG | April 13, 2023 | Personnel appointment |
| 12 | 06/QD-HDQT-LPG | April 13, 2023 | Salary arrangement for the Deputy Manager of the Company |
| 13 | 07/NQ-HDQT-LPG | April 13, 2023 | Personnel work |
| 14 | 08/NQ-HDQT-LPG | April 13, 2023 | Approval of the content for the voting right for the Representative of Petrovietnam LPG Joint Stock Company at the Annual General Meeting of Shareholders in 2023 of Vung Ang Petroleum Joint Stock Company |
| 15 | 07/QD-HDQT-LPG | April 14, 2023 | Promulgation of Regulations on Salary, Remuneration, and Bonus for the Managers of Petrovietnam LPG Joint Stock Company |
| 16 | 08/QD-HDQT-LPG | April 14, 2023 | Promulgation of Regulations on Salary and Bonus Payment for Employees of Petrovietnam LPG Joint Stock Company |
| 17 | 09/NQ-HDQT-LPG | April 17, 2023 | Approval of the contents proposed to the Annual General Meeting of Shareholders 2023 |
| 18 | 10/NQ-HDQT-LPG | April 20, 2023 | Election of the Chair of the Board of Directors of Petrovietnam LPG Joint Stock Company |
| 19 | 09/QD-HDQT-LPG | April 26, 2023 | Transfer and arrangement of the Company’s specialized manager’s salary |
| 20 | 10/QD-HDQT-LPG | May 11, 2023 | Approval of the Internal Audit Report 2023 at the Company’s Northern Branch |
| 21 | 11/QD-HDQT-LPG | May 17, 2023 | Professional sectors assignment and supervision of the Company’s Board of Directors activities |
| 22 | 11/NQ-HDQT-LPG | May 17, 2023 | Approval of the Company’s Business Development Direction until 2035 |
| 23 | 12/NQ-HDQT-LPG | May 30, 2023 | 2022 Dividend payment |
| 24 | 14/NQ-HDQT-LPG | June 08, 2023 | Transfer of the Southern Branch Office headquarter |
| 25 | 15/NQ-HDQT-LPG | July 13, 2023 | Approval of the content allowing the Manager of Petrovietnam LPG Joint Stock Company to respond to the Shareholders’ opinions via a ballot in 2023 of VNAssets. |
| 26 | 12/QD-HDQT-LPG | July 26, 2023 | Capital assignment to the representative at Vung Ang Petroleum Joint Stock Company |
| 27 | 14/QD-HDQT-LPG | July 26, 2023 | Appointment of Mr. Doan Truc Lam as the Company's representative at VNAssets |
| 28 | 15/QD-HDQT-LPG | July 26, 2023 | Approval of the capital investment settlement to complete the LPG Bottling Plant Project in Ba Ria - Vung Tau |
| 29 | 16/NQ-HDQT-LPG | August 07, 2023 | Approval of the main content of the cooperation agreement between PV GAS, PV GAS LPG, and JCCP. |
| 30 | 17/NQ-HDQT-LPG | August 11, 2023 | Approval of the proposal to lease an LPG bottling station at Dung Quat warehouse, Quang Ngai region, invested by PV Gas Vung Tau |
| 31 | 16/QD-HDQT-LPG | August 23, 2023 | Establishment of the Internal Audit Commitee at the Quality and Safety Department |
| 32 | 17/QD-HDQT-LPG | September 06, 2023 | Promulgation of the Regulations on Basis Democracy at the Company’s workplace |
| 33 | 18/NQ-HDQT-LPG | September 18, 2023 | Approval of the key contents of the LPG Bottle Lease Agreement between PetroVietnam Gas Joint Stock Corporation and Petrovietnam LPG Joint Stock Company |
| 34 | 19/NQ-HDQT-LPG | September 18, 2023 | Personnel work |
| 35 | 20/NQ-HDQT-LPG | September 21, 2023 | Personnel work |
| 36 | 18/QD-HDQT-LPG | September 21, 2023 | Approval of the capital investment settlement for the completion of the Nha Trang LPG Bottling Plant Project |
| 37 | 19/QD-HDQT-LPG | October 26, 2023 | Approval of the Internal Audit Report 2023 at the Quality and Safety Department of Petrovietnam LPG Joint Stock Company |
| 38 | 20/QD-HDQT-LPG | December 22, 2023 | Promugation of the internal audit plan for 2024 of Petrovietnam LPG Joint Stock Company |
| 39 | 21/QD-HDQT-LPG | December 26, 2023 | Promulgation of Regulations on internal audit of the Company |
| 40 | 21/NQ-HDQT-LPG | December 27, 2023 | Approval of the main contents of Transaction Contracts with the affiliated persons |

1. The Supervisory Board (2023)

1 Information about members of the Supervisory Board

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Professional Qualification |
| 1 | Ms. Tran Thi Kim Phuong | Chief of the Supervisory Board | April 27, 2022 | Bachelor of Finance and Accounting |
| 2 | Mr. Nguyen Cao Hung | Supervisor | April 27, 2021 | Bachelor of Finance and Banking |
| 3 | Mr. Mai Duc Thien | Supervisor | February 16, 2022 | Chemical Technology Engineer - Oil and Gas |

1. The Board of Managers

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| --- | --- | --- | --- | --- |
| No. | Member of the Board of Managers | Date of birth | Professional Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Mr. Nguyen Hai Long | June 20, 1978 | Master of Business Administration | December 30, 2020 |
| 2 | Mr. Nguyen Quang Huy | April 01, 1976 | Master of Organization and Transport Management | September 05, 2022 |
| 3 | Mr Pham Tien Manh | March 16, 1980 | Petrochemical Refinery Engineer and Bachelor of Economics in Business Administration | April 13, 2023 |

1. The Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Professional Qualification | Date of appointment/dismiss |
| Pham Thi Dieu Thuy | June 20, 1976 | Master of Business Administration | April 03, 2013 |

1. Training on corporate governance
2. List of affiliated persons of the public company (report of 2023) and transactions between the affiliated persons of the Company with the Company itself
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated person of PDMR:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Name of institution/ individual | Relations with the Company | NSH No., Date of issue, Place of issue | Head office address/Contact address | Time of transaction | Approved General Mandate/ Decision of General Meeting of Shareholders or Board Resolution/ Decision No. | Content, quantity, total value of transaction | Notes |
| 1 | Petrovietnam Gas Joint Stock Corporation - PV Gas Trading (The Corporation's Branch) | Affiliated persons of major shareholder | 3500102710-023, issued on September 06, 2019 issued by Department of Planning and Investment of Ho Chi Minh City | No. 673 Nguyen Huu Tho Street, Nha Be District, Ho Chi Minh City | 2023 | 10/NQ-HDQT dated November 11, 2022 | LPG sale and purchase contract |  |
| 2 | Petrovietnam Gas Joint Stock Corporation - PV Gas Trading (The Corporation's Branch) | Affiliated persons of major shareholder | 3500102710-023 Date of issue: September 06, 2019; Place of issue: Department of Planning and Investment of Ho Chi Minh City | No. 673 Nguyen Huu Tho Street, Nha Be District, Ho Chi Minh City | 2023 | 10/NQ-HDQT-LPG dated November 11, 2022 | Warehouse lease contract |  |
| 3 | PetroVietnam Gas Joint Stock Corporation | Major shareholder | 3500102710, Date of issue: February 05, 2016, Place of issue: Department of Planning and Investment of Ho Chi Minh City | No. 673 Nguyen Huu Tho Street, Nha Be District, Ho Chi Minh City | From September, 2023 to September, 2028 | 18/NQ-HDQT-LPG dated September 18, 2023 | LPG bottle rental contract |  |
| 4 | Petrovietnam Gas Joint Stock Corporation - PV Gas Trading (The Corporation's Branch) | Affiliated persons of major shareholder | 3500102710-023 Date of issue: September 06, 2019, Place of issue: Department of Planning and Investment of Ho Chi Minh City | No. 673 Nguyen Huu Tho Street, Nha Be District, Ho Chi Minh City | 2024 | 21/NQ-HDQT-LPG dated December 27, 2023 | LPG purchase and sale contract |  |
| 5 | Petrovietnam Gas Joint Stock Corporation - PV Gas Trading (The Corporation's Branch) | Affiliated persons of major shareholder | 3500102710-023 Date of issue: September 06, 2019, Place of issue: Department of Planning and Investment of Ho Chi Minh City. | No. 673 Nguyen Huu Tho Street, Nha Be District, Ho Chi Minh City | 2024 | 21/NQ-HDQT-LPG dated December 27, 2023 | Storage and Pumping Rental Service Agreement for Natural Gas |  |

1. Transactions between Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company None.
2. Transactions between the Company and other entities/ None.
3. Share transactions of PDMR and affiliated persons of PDMR in 2023.
4. Transaction of PDMR and affiliated persons related to the Company’s shares: None
5. Other significant issues: None