**VBC: Annual Corporate Governance Report 2023**

On January 18, 2024, Vinh Plastic and Bags JSC announced Report No. 29/BC-HDQT on corporate governance in 2023 as follows:

* Name of public company: Vinh Plastic and Bags JSC
* Head office address: Block 8, Ben Thuy Ward, Vinh City, Nghe An Province.
* Tel: 023283.555245 Fax: 023283.856007
* Email: Nhuabaobivinh@gmail.com.vn
* Charter capital: VND 74,999,720,000
* Securities code: VBC
* Corporate governance model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the Manager.
* Internal audit execution: Implemented
1. Activities of the General Meeting of Shareholders:

Information about meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved bycollecting opinions via a ballot).

|  |  |  |  |
| --- | --- | --- | --- |
| No. | General Mandate/Decision No. | Date | Content |
| 1 | 72/NQ-VBC | February 15 | General Mandate on the organization of the Annual General Meeting of Shareholders 2023 |
| 2 | 161/NQ-DHDCD | April 18 | Approve the contents at the Annual General Meeting of Shareholders 2023 |

1. The Board of Directors:
2. Information about members of the Board of Directors:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (independent member, non-executive member of the Board of Directors) | Date of appointment/ dismissal as member/independent member of the Board of Directors |
| Appointment date | Dismissal date |
| 1 | Mr. Ngo Quang Viet | Chair | March 30, 2020 | April 18, 2023 |
| 2 | Mr. Nguyen Huu Son | Chair | April 18, 2023 |  |
| 3 | Mr. Le Xuan Tho | Member | July 21, 2017 |  |
| 4 | Mr. Truong Dac Thanh | Member | April 18, 2023 |  |
| 5 | Mr. Phan Van Toan | Member | April 10, 2018 | April 18, 2023 |
| 6 | Mr. Nguyen Trung Kien | Member | March 30, 2020 |  |
| 7 | Ms. Pham Nguyet Minh | Member | April 23, 2016 |  |

1. Board Resolutions/Decisions in 2023:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Resolution/Decision No. | Date | Content |
| 1 | 61/QD-VBC/ | February 14 | Dismissal of the person in charge of corporate governance |
| 2 | 62/QD-VBC | February 14 | Appointment of the person in charge of corporate governance-cum-the Secretariat of the Board of Directors |
| 3 | 72/NQ-VBC | February 15 | Resolution on the organization of the Annual General Meeting of Shareholders 2023 |
| 4 | 161/NQ-VBC | April 18 | General Mandate 2023 |
| 5 | 162/NQ-HDQT | April 18 | Election of the Chair of the Board of Directors for the 2022-2027 term |
| 6 | 167/QD-VBC | April 20 | Approval of contractor selection plan to construct and renovate the facility cafeteria 2 |
| 7 | 186/NQ-HDQT | May 05 | Dividend payment of 2022 in cash |
| 8 | 208/QD-VBC | May 29 | Approval of contractor selection result to build and renovate the facility cafeteria 2 |
| 9 | 212/QD-VBC | May 30 | Appointment of the Head of the Political and Administrative Department |
| 10 | 213/QD-VBC | May 31 | Appointment of the Head of the Market Department |
| 11 | 214/QD-VBC | May 31 | Appointment of Deputy Head of the Planning Department |
| 12 | 215/QD-VBC | May 31 | Appointment of the Deputy Head of the Market Department |
| 13 | 242/NQ-DHDCD | June 30 | Resolution on the provisional appropriation for bonus and welfare funds in 2023 |
| 14 | 249/QD-HDQT | July 03 | Decision on the establishment of Construction Supervision Committee for the construction and renovation of facility cafeteria 2 project |
| 15 | 252/QD-VBC | July 04 | Decision on the approval of the investment settlement of fixed assets in July 2023 |
| 16 | 306B/NQ-HDQT | September 12 | Resolution on the meeting in Q3/2023 of the Board of Directors |
| 17 | 342/QD-HDQT | October 02 | Resolution on sending a delegation to survey bottom sealing machines in China |
| 18 | 426B/NQ-HDQT | December 27 | Resolution on the meeting in Q4/2023 of the Board of Directors |

1. The Supervisory Board:
2. Information about the members of the Supervisory Board:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Tran Ngoc Sam | Chief | April 22, 2017 | Bachelor of Economics |
| 2 | Pham Do Huy Cuong | Member | May 07, 2021April 18, 2023 | Master of Business Administration |
| 3 | Nguyen Thi Minh Trang | Member | April 10, 2018 | Bachelor of Economics |
| 4 | Dong Thi Ha | Member | April 18, 2023 | Bachelor of Economics |

1. The Executive Board:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Mr. Le Xuan Tho | February 20, 1978 | Bachelor of Business Administration | July 01, 2017 |
| 2 | Mr. Truong Dac Thanh | October 11, 1987 | Bachelor of Business Administration | November 03, 2022 |

1. Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment/dismissal |
| Pham Van Toan | January 30, 1978 | Bachelor of Economics | March 01, 2017 |

1. Training on corporate governance:
2. List of related persons of the Company and transactions between related persons of the Company and the Company itself:
3. Transactions between the company and related persons of the company; or between the company and major shareholders, PDMR, related persons of PDMR: None.
4. Transactions between PDMR of the Company, affiliated persons of PDMR and subsidiaries, companies controlled by the listed Company: None.
5. Transactions between the Company and other entities:
	1. Transactions between the Company and the company where members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers have been founding members or members of the Board of Directors, the Executive Manager (General Manager) for the past three (03) years (calculated at the time of reporting): None.
	2. Transactions between the Company and companies where affiliated persons of members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers are members of the Board of Directors, the Executive Manager (General Manager): None.
	3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, and the Manager (General Manager) and other managers: None.
6. Share transactions of PDMR and related persons of PDMR (Report of 2023): None.
7. Other significant issues: None.