**KVC: Annual Corporate Governance Report 2023**

On January 10, 2024, Kim Vi Inox Import Export Production Joint Stock Company announced Report No. 02/BCQT/2023 on the corporate governance of 2023 as follows:

* Name of company: Kim Vi Inox Import Export Production Joint Stock Company
* Head office address: No. 117, Vo Van Bich Road, Hamlet 11, Tan Thanh Dong Commune, Cu Chi District, Ho Chi Minh City
* Tel: 028.37979009 Fax: 37979009 Fax: 028.37979100
* Email: kimvi0302124121@gmail.com
* Charter capital: VND 495,000,000,000
* Securities code: KVC
* Corporate governance model: The General Meeting, Board of Directors, Supervisory Board and Managing Director.
1. Activities of the General Meeting:

Information about meetings and General Mandates/Decisions of the General Meeting (including General Mandates approved by collecting ballots)

|  |  |  |  |
| --- | --- | --- | --- |
| No. | General Mandate | Date | Contents |
| 1 | 01-2023/NQ-DHDCD | July 13, 2023 | Annual General Mandate 2023 |

1. Board of Directors (2023)
2. Information about members of the Board of Directors:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors: | Position | Date of appointment as member of the Board of Directors | Number of meetings attended by the Board of Directors | Attendance rate | Reason for absence |
| 1 | Do Hung | Chair of the Board of Directors | May 08, 2020 | 06 | 100% |  |
| 2 | Do Hoa | Member | May 08, 2020 | 06 | 100% |  |
| 3 | Do Thi Thu Trang | Member | May 08, 2020 | 06 | 100% |  |
| 4 | Luu Xuan | Member | May 08, 2020 | 06 | 100% |  |
| 5 | Le Tran Vu Dat | Member | May 08, 2020 | 06 | 100% |  |

1. Board Resolutions/Board Decisions in 2023:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision  | Date | Contents |
| 1 | 0704/2023/QD-HDQT | April 07, 2023 | Board Decision on the extension of the time and convene the Annual General Meeting 2023 |
| 2 | 1905/NQ-HDQT/2023/KVC | May 19, 2023 | Board Resolution on approving the asset transfer |
| 3 | 0106/NQ-HDQT/2023/KVC | June 01, 2023 | Board Resolution on borrowing capital from Agribank, Hoc Mon Branch |
| 4 | 1306/NQ-HDQT/2023/KVC | June 13, 2023 | Board Resolution on the production and business plan for 2023 |
| 5 | 2106/2023/QD-HDQT | June 21, 2023 | Board Decision on approving the organization of the 2nd Annual General Meeting 2023  |
| 6 | 2809/NQ-HDQT/2023/KVC | September 28, 2023 | Board Decision on approving to borrow money from Ms. Do Thi Thu Trang - member of the Board of Directors |

1. Supervisory Board (in 2023):
2. Information about the members of the Supervisory Board:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Members of the Supervisory Board | Position | Appointment date as member of the Supervisory Board | Qualification | Number of attended meetings | Attendance rate | Voting rate | Reason for absence |
| 1 | Phan Thanh Tan | Chief of the Supervisory Board | June 30, 2021 | Master | 04 | 100% | 100% |  |
| 2 | Nguyen Thi Dai Trang | Member | May 08, 2020 | Bachelor | 04 | 100% | 100% |  |
| 3 | Nguyen Tang Minh Duc | Member | May 08, 2020 | Bachelor | 04 | 100% | 100% |  |

1. Executive Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of The Executive Board | Date of birth | Qualification | Appointment date |
| 1 | Do Hoa | October 01, 1972 | Bachelor | August 01, 2020 |

1. Chief Accountant

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of The Executive Board | Date of birth | Qualification | Appointment date |
| 1 | Tran Trung Nghia | October 07, 1984 | Bachelor | September 01, 2011 |

1. Training on corporate governance;
2. List of related persons to public companies and transactions between related persons to the Company and the Company itself
3. Transactions between the Company and related persons of the Company or between the Company and major shareholders, PDMR and related persons of PDMR:

During the year, the Company borrowed from Ms. Do Thi Thu Trang - member of the Board of Directors of the Company for the amount of VND 20,000,000,000 with interest rate: 0%/year, overdue interest rate: 12%/year, loan term: 24 months

1. Transactions between Company’s PDMR, related persons of PDMR with

subsidiaries and companies under the Company: none

1. Transactions between the Company and other entities:
	1. Transactions between the Company and the companies in which members of the Board of directors, members of the Supervisory Board or Executive Manager (Managing Director) who have been founding members or members of the Board of Directors and Executive Manager (Managing Director) for the past three (03) years (calculated at the date of reporting). none
	2. Transactions between the Company and companies that related persons of the members of the Board of Directors, members of the Supervisory Board or Executive Manager (Managing Director) who are members of the Board of Directors or Executive Manager (Managing Director): none
	3. Other transactions of the Company (if any) that can bring material or non-material benefits to members of the Board of Directors, members of the Supervisory Board and Executive Manager (Managing Director): none
2. Share transactions of PDMR and related persons of PDMR:
3. Company’s share transaction of PDMR and related persons: none
4. Other significant issues: none