**FHN: Annual Corporate Governance Report 2023**

On January 22, 2024, Hanoi Food Import - Export Joint Stock Company announced report No. 26/BC-FHN on the corporate governance in 2023 as follows:

* Name of company: Hanoi Food Import - Export Joint Stock Company
* Head office address: No. 2 Ngo Gach, Hang Buom Ward, Hoan Kiem District, Hanoi Head office address, - No. 2 Ngo Gach, Hang Buom Ward, Hoan Kiem District Head office address, - No. 2 Ngo Gach, Hang Buom Ward, Hoan Kiem District, Hanoi
* Phone: 024.37150371; Fax: 024.37150328; Email: Info@vihafood.com
* Charter capital: VND 30,000,000,000
* Securities code: FHN
* Corporate governance model:
* The General Meeting of Shareholders, the Board of Directors, the Supervisory Board and the Board of Managers.
* Internal audit execution: Unexecuted.
1. Activities of the General Meeting of Shareholders:

The Annual General Meeting of Shareholders 2023 which was held on April 12, 2023 approved the General Mandate as follows:

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| --- | --- | --- | --- |
| No. | General Mandate No. | Date | Content |
| 01 | No. 234/NQ-DHDCD | April 12, 2023 | Annual General Mandate 2023 |

1. The Board of Directors:
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member of the Board of Directors |
| Appointment date | Dismissal date |
| 1 | Mr. Phan Vu Anh | Chair of the Board of Directors | June 01, 2021 |  |
| 2 | Mr. Tran Huu Hanh | Member of the Board of Directors, Manager of the Company | April 02, 2010 |  |
| 3 | Ms. Bui Thi Tu Giang | Member of Board of Directors, Deputy Manager | August 01, 2006 |  |
| 4 | Ms. Vu Ha Hai | Member of the Board of Directors | June 26, 2020 |  |
| 5 | Mr. Cao Ba Trung | Member of the Board of Directors | June 26, 2020 |  |

1. Resolutions/ Decisions of the Board of Directors in 2023.

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 01 | 09/NQ-HDQT | January 12, 2023 | * Approved the results of production and business activities in 2022 and the production and business plan for 2023:
* Approve the plan to organize the Annual General Meeting of Shareholders 2023
* Implement the process of reviewing and adding management positions in the planning for the period 2021-2026 and the period 2026-2031.
* Other contents under the authority of the Board of Directors
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| 02 | 18/QD- HDQT | January 16, 2023 | Decision to establish the Organizing Committee of the Annual General Meeting of Shareholders in 2023 |
| 03 | 106/NQ-HDQT | March 15, 2023 | Board Resolution on terminating the operation of the General Business Branch - Hanoi Food Import - Export Joint Stock Company |
| 04 | 107/QD-HDQT | March 15, 2023 | Board Resolution on terminating the operation of the General Business Branch - Hanoi Food Import - Export Joint Stock Company |
| 05 | 254/NQ-HDQT | April 21, 2023 | * Approve the results of production and business plan of Q1/2023 of the Company;
* Implement the Annual General Mandate 2023

+ Approve the dividend payment plan in 2021 and 2022 for shareholders based on the Annual General Meeting of Shareholders 2023. + Assign the production and business targets in 2023 to units+ Implement remuneration payments for members of the Board of Directors and Supervisory Board of the company in 2023 according to the degree approved by General Meeting of Shareholders* Approve the settlement of the realized salary fund in 2022 and orientation for building the plan salary fund in 2023
* Some other tasks fall under the authority of the Board of Directors.
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| 06 | 271/QD-HDQT | April 24, 2023 | * Approve the realized salary fund in 2022
 |
| 07 | 294/NQ-HDQT | May 08, 2023 | * Approve the policy of reappointing the Company’s Chief Accountant
 |
| 08 | 416/QD-HDQT | June 29, 2023 | * Decision on re-appointing the Chief Accountant of the Company.
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| 09 | 426/NQ-HDQT | July 03, 2023 | * Resolution on returning the rented house to the State at 13 Duong Thanh, Hoan Kiem, Hanoi.
 |
| 10 | 462/NQ-HDQT | July 17, 2023 | * Approve the result on the production and business in the first 6 months of 2023 of the Company.
* Approve the plan salary fund in 2023.
* Complete the Company restructuring project for the period 2021-2025.
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| 11 | 463/QD-HDQT | July 17, 2023 | * Decision on approving the plan salary fund in 2023
 |
| 12 | 616/NQ-HDQT | October 16, 2023 | * Approve the Report on the production and business results for the first 9 months of 2023
* Set targets for the plan on production and business for 2024.
* Approve line of credit in 2024
* Develop a roadmap for dividend payment for 2024 and following years...
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| 13 | 733/QD-HDQT | December 06, 2023 | * Decision to establish the Debt Handling Council of Hanoi Food Import - Export Joint Stock Company
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| 14 | 745/QD-HDQT | December 12, 2023 | * Decision on considering financial handling of irrecoverable debts on accounting books regarding An Lac Tien Sơn Company Limited
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1. The Supervisory Board.

 Information about the members of the Supervisory Board.

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| --- | --- | --- | --- | --- | --- |
| No. | Members of the Supervisory Board | Position | Date of appointment as a member of the Supervisory Board | Qualification | Note |
| 1 | Ms. Pham T Thanh Thuy | Chief | April 25, 2013 | Bachelor of Economics | (Retired according to the policy from October 1, 2023) |
| 2 | Ms. Tran Thi Bao | Member | June 19, 2014 | Bachelor of Economics |  |
| 3 | Ms. Bui Thi Thu Thuy | Member | March 31, 2017 | Bachelor of Economics |  |

1. The Executive Board

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Appointment date |
| 1 | Mr. Tran Huu Hanh | January 30, 1967 | Bachelor of Economics | 1st time: October 1, 20122nd time: October 1, 20173rd time: October 1, 2022 |
| 2 | Ms. Bui Thi Tu Giang | November 29, 1970 | Bachelor of Science, bachelor of economics | 1st time: August 01, 20062nd time: April 01, 20093rd time: April 01, 20143rd time: April 01, 2019 |
| 3 | Mr. Nguyen Van Suu | June 16, 1964 | Bachelor of Economics | 1st time: November 1, 20172nd time: November 01, 2022 |

1. The Chief Accountant

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Appointment date |
| Mr. Duong Tuan Linh | February 21, 1980 | Bachelor of Accounting | -First time: July 1, 2018-Second time: July 1, 2023  |

1. Training on corporate governance
2. List of affiliated persons of the public company and transactions between affiliated persons of the Company and the Company itself:
3. Transactions between the Company and affiliated persons of the Company or between the Company and major shareholders, PDMR and affiliated persons of PDMR: None
4. Transactions between the Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company None
5. Transactions between the Company and other entities: None
6. Share transactions of PDMR and affiliated persons of PDMR None
7. The Company’s shares transaction of PDMR and affiliated persons: None.
8. Other significant issues: None.