**HC1: Annual Corporate Governance Report 2023**

On January 24, 2024, Hanoi Construction Joint Stock Company No.1 announced Report No. 52/HACCI-BC on the corporate governance in 2023 as follows:

* Name of Company: Hanoi Construction Joint Stock Company No.1
* Address: No. 59, Quang Trung Street, Nguyen Du Ward, Hai Ba Trung District, Hanoi
* Tel: 024.3 9 426967; Email: [cc1hacc@fpt.vn](mailto:cc1hacc@fpt.vn)
* Charter capital: VND 80,000,000,000
* Securities code: HC1
* Corporate Governance Model: The General Meeting, Board of Directors, Supervisory Board and Managing Director.
* Internal audit execution: Unimplemented.

1. Activities of the General Meeting:

Information about Meetings and General Mandates/Decisions of the General Meeting (including General Mandates approved by collecting shareholders' ballots):

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| No. | General Mandate/Decision of the General Meeting | Date | Contents |
| 1 |  | June 10, 2022 | Annual General Mandate 2023 |

1. Board of Directors:
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- | --- | --- |
| No. | Members of the Board of Directors | Position (independent members of the Board of Directors, non-executive members of the Board of Directors) | Date of appointment/dismissal as members/independent member of the Board of Directors | | |
| Appointment date | | Dismissal date |
| 1 | Hoang Van Hoa | Chair of the Board of Directors (Non-executive member of the Board of Directors) | May 04, 2010 | Became member of the Board of Directors in the 2006-2011 term and was voted by the Annual General Meeting 2021 to be a member of the Board of Directors in the 2021-2026 term |  |
| 2 | Tran Dang Manh | Vice Chair of the Board of Directors | June 28, 2019 | Became member of the Board of Directors for the remaining of the 2016-2021 term and was voted by the Annual General Meeting 2021 to be a member of the Board of Directors in the 2021-2026 term |  |
| 3 | Tran Anh Tuan | Vice Chair of the Board of Directors (Non-executive member of the Board of Directors) | June 24, 2016 | Became member of the Board of Directors in the 2016-2021 term and was voted by the Annual General Meeting 2021 to be a member of the Board of Directors in the 2021-2026 term |  |
| 4 | Vu Tung Duong | Member of the Board of Directors | May 04, 2010 | Became member of the Board of Directors for the remaining of the 2005-2021 term and was voted by the Annual General Meeting 2021 to be a member of the Board of Directors in the 2021-2026 term |  |
| 5 | Tran Thi Nguyet | Member of the Board of Directors (Non-executive member of the Board of Directors) | December 16, 2019 | Became member of the Board of Directors for the remaining of the 2016-2021 term and was voted by the Annual General Meeting 2027 to be a member of the Board of Directors in the 2021-2026 term |  |

1. Board Resolutions/Board Decisions:

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision | Date | Contents |
| 1 | 45/NQ-HDQT | January 17, 2023 | Resolution on rewards on the occasion of New Year and Lunar New Year 2023 for members of the Board of Directors, Executive Board and Supervisory Board |
| 2 | 146/2023/NQ-HDQT | March 23, 2023 | Resolution on the change and appointment of the Board of Directors’ secretary from February 01, 2023 |
| 3 | 148/2023/NQ-HDQT | March 23, 2023 | Resolution on approving the selection of Asian Securities Corporation as the consulting unit to organize the Company's Annual General Meeting 2023 under the Law on Enterprises |
| 4 | 149/2023/NQ-HDQT | March 23, 2023 | Resolution on approving the time extension to hold the Company's Annual General Meeting 2023, no later than June 30, 2023. |
| 5 | 150/2023/NQ-HDQT | March 24, 2023 | Resolution on approving the liquidation of old and damaged fixed assets that do not meet the Company's use requirements according to Proposal No. 101/2022/HACCl-TTr. |
| 6 | 151/2023/NQ-HĐQT | March 23, 2023 | Resolution on approving the following contents:   * Not approve to adjust the total investment of Cao Xanh Urban Area Project at Ha Khanh B, Ha Long City, Quang Ninh Province according to Proposal No. 103/TT1-HACC1. * Approve the policy to implement settlement and liquidate contracts for Contracts/Items settled according to regulations of Cao Xanh Urban Area Project at Ha Khanh B, Ha Long City, Quang Ninh Province. |
| 7 | 170/NQ-HDQT | April 05, 2023 | Resolution on extending Mr. Vu Ngoc Son's term as Chief Accountant of the Company for another 02 months from April 01, 2023. |
| 8 | 229/NQ-HDQT | April 26, 2023 | Resolution on approving the organization plan of the Annual General Meeting 2023:  + Record date for the list of shareholders: May 26, 2023  + Meeting time: Expected on June 23, 2023. |
| 9 | 312A/2023/NQ-HDQT | May 31, 2023 | Resolution on:  + Approve the documents and contents of the Proposal and Report submitted to the Annual General Meeting 2023 of Hanoi Construction Joint Stock Company No.1.  + Authorize the Company’s Chair of the Board of Directors to review, approve, and decide on the agenda, documents and other relevant issues of the Annual General Meeting 2023. |
| 10 | 273/NQ-HDQT | May 19, 2023 | Resolution on the appointment of Mr. Vu Ngoc Son as Chief Accountant of HACC1 from June 01, 2023. |
| 11 |  | June 23, 2023 | Annual General Mandate 2023 of the Company |
| 12 | 462/2023/NQ-HDQT | August 17, 2023 | Resolution on approving the dividend payment plan in 2022 of Hanoi Construction Joint Stock Company No.1 |
| 13 | 492/2023/NQ-HDQT | September 07, 2023 | Resolution on approving the purchase of a 100% new quality VINFAST VF8 electric car to serve the production and business |
| 14 | 537/2023/NQ-HDQT | September 27, 2023 | Resolution on approving the selection of AASC Auditing Firm Company Limited as the audit unit for the Financial Statements 2023 of the Company |
| 15 | 549/2023/NQ-HDQT | October 02, 2023 | Resolution on approving the capital loan plan and guarantee issuance at Southeast Asia Commercial Joint Stock Bank |
| 16 | 550/2023/NQ-HDQT | October 02, 2023 | Resolution approving the capital loan and guarantee plan at Joint Stock Commercial Bank for Investment and Development of Vietnam |
|  | 581/2023/NQ-HDQT | October 20, 2023 | Resolution on approving the plan to reduce interest rates due to late payments of 02 customers buying apartments 801 T1, 704 T2 at Project Lot 2.6 NO Le Van Luong |
| 18 | 606/2023/NQ-HDQT | November 04, 2023 | Resolution on approving the factoring transaction plan at Southeast Asia Commercial Joint Stock Bank |
| 19 | 669/2023/NQ-HDQT | December 07, 2023 | Resolution on approving the discount limit plan for the set of documents attached to the bill of exchange for construction contracts signed with Vingroup at Vietnam Technological and Commercial Joint Stock Bank - Transaction office |
| 20 | 671/2023/NQ-HDQT | December 07, 2023 | Resolution on approving the warranty guarantee plan for construction contracts signed with Vingroup with payment through discounting the set of documents and bill of exchange at Vietnam Technological and Commercial Joint Stock Bank - Transaction office |
| 21 | 683/2023/NQ-HDQT | December 16, 2023 | Resolution on approving interest due to late payment by customers purchasing apartment 801 T1 at Project Lot 2.6, Le Van Luong |
| 22 | 726/NQ-HDQT | December 29, 2023 | Resolution on approving interest due to late payment by customers purchasing apartment 704 T2 at Project Lot 2.6, Le Van Luong |

1. Supervisory Board:
2. Information about members of the Supervisory Board:

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| --- | --- | --- | --- | --- |
| No. | Members of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Do Thi Tuyet | Chief of the Supervisory Board | June 10, 2022 (elected by the Annual General Meeting 2022 as a member of the Supervisory Board for the remaining of the 2021-2026 term) | Bachelor in Economics |
| 2 | Tran Thi Lan Nhung | Member of the Supervisory Board | June 24, 2016  (Became member of the Supervisory Board in the 2016-2021 term and was elected by the Annual General Meeting 2021 to be a member of the Supervisory Board for the 2021-2026 term) | Bachelor in Economics |
| 3 | Tran Thi Ha | Member of the Supervisory Board | June 25, 2021 (Date of appointment as member of the Supervisory Board in 2021-2026 term) | Bachelor in Finance and Accounting |

1. Executive Board

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| --- | --- | --- | --- | --- |
| No. | Members of Executive Board | Date of birth | Qualification | Date of appointment as members of the Executive Board |
| 1 | Tran Dang Manh | March 14, 1977 | Construction engineer, Bachelor in Economics, Master of Project Management | October 2009: Appointed as the Deputy Managing Director.  October 01, 2019: Appointed as the Managing Director. |
| 2 | Vu Tung Duong | August 24, 1965 | Construction Economics Engineer | May 2011: Appointed as the Deputy Managing Director; July 20, 2021: Reappointed as the Deputy Managing Director. |
| 3 | Can Van Tuan | October 14, 1973 | Bachelor in Economics, Master of Business Administration | August 06, 2012: Appointed as the Deputy Managing Director;  August 06, 2017: Re-appointed as the Deputy Managing Director;  August 06, 2022: Reappointed as the Deputy Managing Director. |
| 4 | Tong Van Dinh | October 26, 1965 | Bachelor in Economics | January 21, 2009: Appointed as the Chief Accountant; June 24, 2016: Appointed as the Deputy Managing Director;  July 18, 2021: Reappointed as the Deputy Managing Director. |
| 5 | Ninh Van Nam | December 08, 1976 | Construction Engineer | June 10, 2021: Appointed as the Deputy Managing Director |

1. Chief Accountant

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment/dismissal |
| To Ngoc Son | May 06, 1973 | Bachelor in Economics | Appointed on April 02, 2018 (Second appointment from June 01, 2023) |

1. Training on corporate governance:
2. Transactions between the Company and related persons of the Company, or between the Company and major shareholders, PDMR, or related persons of PDMR: None.
3. Transactions between Company’s PDMR, related persons of PDMR and subsidiaries, companies controlled by the Company: None.
4. Transactions between the Company and other entities:
   1. Transactions between the Company and companies where members of the Board of Directors, members of the Supervisory Board, Executive Manager (Managing Director) and other managers who have been founding members or members of the Board of Directors and Executive Manager (Managing Director) for the past three (03) years (as at the date of reporting): None.
   2. Transactions between the Company and the companies where the related persons of members of the Board of Directors, members of the Supervisory Board, Executive Manager (Managing Director) and other managers are members of the Board of Directors and Executive Manager (Managing Director): None.
   3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, Executive Manager (Managing Director) and other managers: None.
5. Share transactions of PDMR and related persons of PDMR:
6. List of related persons to public companies and transactions between related persons to the Company and the Company itself:
7. Company’s share transactions between PDMR and related persons: None
8. Other significant issues: None