**ITS: Annual Corporate Governance 2023**

On January 25, 2024, Vinacomin – Investment, Trading and Service Joint Stock Company announced Report No. 01/BC-HDQT on corporate governance of 2023 as follows:

* Name of public company: Vinacomin – Investment, Trading and Service Joint Stock Company
* Head office address: No. 1 Phan Dinh Giot Street, Phuong Liet Ward, Thanh Xuan District, Hanoi
* Tel: 024.36647595 Fax: 024.36647600
* Email: [thukvcongtv@itasco.vn](mailto:thukvcongtv@itasco.vn)
* Charter capital: VND 264,599,240,000
* Securities code: ITS

1. Activities of the General Meeting:

Information about meetings and General Mandates/Decisions of the General Meeting:

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| --- | --- | --- | --- |
| No. | General Mandate/Decision No. | Date | Content |
| 1 | 10/BB-DHDCD | April 28, 2023 | Minutes of the Annual General Meeting 2023 |
| 2 | 11/NQ-DHDCD | April 28, 2023 | Annual General Mandate 2023 |

1. Board of Directors in 2023:
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment as Member of Supervisory Board | Number of attended meetings | Attendance rate | Reason for absence |
| 1 | Mr. Thieu Quang Thao | Chair of the Board of Directors | December 04, 2009 | 42/42 | 100% |  |
| 2 | Mr. Nguyen Anh Duc | Member of Board of Directors-cum-Managing Director | June 30, 2020 | 42/42 | 100% |  |
| 3 | Mr. Do Duc Thinh | Member of the Board of Directors | April 05, 2010 | 42/42 | 100% |  |
| 4 | Mr. Dang Hong Hai | Member of the Board of Directors | April 21, 2017 | 42/42 | 100% |  |
| 5 | Mr. Doan Hai Chien | Member of the Board of Directors | September 26, 2022 | 42/42 | 100% |  |

1. Board Resolutions/Board Decisions in 2023:

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| --- | --- | --- | --- | --- |
| No. | Board Resolution/Board Decision | Date | Contents | Note |
| 1 | 01.09.01/BB-HDQT | January 09, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 2 | 01.16.01/BB-HDQT | January 16, 2023 | Increase credit limit in 2023 and supplement collaterals at BIDV - Hoan Kiem Branch |  |
| 3 | 01.16.02/BB-HDQT | February 16, 2023 | Record the list of shareholders to convene the Annual General Meeting 2023 |  |
| 4 | 01.19.02/BB-HDQT | February 19, 2023 | Adjust the credit line at BIDV - Hoan Kiem Branch |  |
| 5 | 01.22.02/BB-HDQT | February 22, 2023 | Receive third-party shares as mortgage at BIDV - Hoan Kiem Branch |  |
| 6 | 01.27.02/BB-HDQT | February 27, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 7 | 01/28.02/BB-HDQT | February 28, 2023 | Assign duties to member of the Board of Directors from March 01, 2023 |  |
| 8 | 01.16.03/BB-HDQT | March 16, 2023 | Receive third-party collaterals at BIDV - Hoan Kiem Branch |  |
| 9 | 01.20.03/BB-HDQT | March 20, 2023 | Loan capital to Son Lac Vien Company Limited |  |
| 10 | 01.31.03/BB-HDQT | March 31, 2023 | Approve the time, venue and voting contents at the Annual General Meeting 2023 |  |
| 11 | 02.31.03/BB-HDQT | March 31, 2023 | Adjust commercial coal selling prices for ITASCO Coal Business, Trading Joint Stock Company |  |
| 12 | 01.05.04/BB-HDQT | April 05, 2023 | Withdraw collaterals at Agribank - Tay Ho Branch |  |
| 13 | 01.17.04/BB-HDQT | April 17, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 14 | 01.04.05/BB-HDQT | May 04, 2023 | Approve the financial plan for 2023 of the Company |  |
| 15 | 01.15.05/BB-HDQT | May 15, 2023 | Collaterals at BIDV - Hoan Kiem Branch |  |
| 16 | 01.30.05/BB-HDQT | May 30, 2023 | Request for credit limit in 2023-2024 at BIDV - Hoan Kiem Branch |  |
| 17 | 01.07.06/BB-HDQT | June 07, 2023 | Borrow capital to supplement the working capital at Agribank in 2023-2024 |  |
| 18 | 02.07.06/BB-HDQT | June 07, 2023 | Approve capital use plan at Agribank |  |
| 19 | 01.09.06/BB-HDQT | June 09, 2023 | Apply for a new credit line, loan, etc. at VPbank - Thang Long Branch |  |
| 20 | 01.13.06/BB-HDQT | June 13, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 21 | 01.26.06/BB-HDQT | June 26, 2023 | Amend and supplement credit contract at VPbank - Thang Long Branch |  |
| 22 | 01.03.07/BB-HDQT | July 03, 2023 | Loan capital to Son Lac Vien Company Limited |  |
| 23 | 01.05.07/BB-HDQT | July 05, 2023 | Select an audit company to audit and review the Financial Statements 2023 |  |
| 24 | 01.24.07/BB-HDQT | July 24, 2023 | Replace collaterals at Agribank - Tay Ho Branch |  |
| 25 | 01.28.07/BB-HDQT | July 28, 2023 | Agree to let the Company's Capital Representative at ITASCO Coal Business,Trading Joint Stock Company vote at the Board of Directors meeting on changing the Manager - Legal Representative |  |
| 26 | 01.08.08/BB-HDQT | August 08, 2023 | Withdraw collaterals at Agribank - Tay Ho Branch |  |
| 27 | 02.08.08/BB-HDQT | August 08, 2023 | Replace collaterals at Agribank - Tay Ho Branch |  |
| 28 | 01.16.08/BB-HDQT | August 16, 2023 | Collaterals at Agribank - Lang Ha and Tay Ho Branch |  |
| 29 | 01.22.08/BB-HDQT | August 22, 2023 | Receive third-party assets as mortgage at BIDV - Hoan Kiem Branch |  |
| 30 | 01.29.08/BB-HDQT | August 29, 2023 | Adjust commercial coal selling prices for units |  |
| 31 | 01.30.08/BB-HDQT | August 30, 2023 | Receive third-party assets as mortgage at BIDV - Lang Ha Branch |  |
| 32 | 01.31.08/BB-HDQT | August 31, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 33 | 01.05.09/BB-HDQT | September 05, 2023 | Record the list of shareholders for the dividend payment in cash of 2022 |  |
| 34 | 02.05.09/BB-HDQT | September 05, 2023 | Collaterals at Agribank - Lang Ha Branch (VND 02 billion worth of bonds) |  |
| 35 | 01.11.09/BB-HDQT | September 11, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 36 | 02.11.09/BB-HDQT | September 11, 2023 | Collaterals at Agribank - Tay Ho Branch |  |
| 37 | 01.13.09/BB-HDQT | September 13, 2023 | Replace collaterals at Agribank - Tay Ho Branch |  |
| 38 | 01.14.09/BB-HDQT | September 14, 2023 | Supplement collateral at BIDV - Hoan Kiem Branch |  |
| 39 | 02.14.09/BB-HDQT | September 14, 2023 | Withdraw collateral at BIDV - Hoan Kiem Branch |  |
| 40 | 01.18.09/BB-HDQT | September 18, 2023 | Withdraw collateral at BIDV - Hoan Kiem Branch |  |
| 41 | 02.18.09/BB-HDQT | September 18, 2023 | Adjust commercial coal selling prices for ITASCO Coal Business, Trading Joint Stock Company |  |
| 42 | 01.198.09/BB-HDQT | September 19, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 43 | 01.21.09/BB-HDQT | September 21, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 44 | 01.25.09/BB-HDQT | September 25, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 45 | 01.28.09/BB-HDQT | September 28, 2023 | Collaterals at Agribank - Lang Ha Branch |  |
| 46 | 01.04.10/BB-HDQT | October 04, 2023 | Receive the Company's contributed capital at ITASCO Coal Processing and Transport Joint Stock Company by assets |  |
| 47 | 01.06.10/BB-HDQT | October 06, 2023 | Adjust the production and business plan for 2023 of the Company |  |
| 48 | 01.12.10/BB-HDQT | October 12, 2023 | Contribute additional capital to ITASCO Coal Business,Trading Joint Stock Company with assets |  |
| 49 | 01.10.11/BB-HDQT | November 10, 2023 | Return the land in Dong Mai Ward, Quang Yen Town, Quang Ninh Province to Quang Ninh Province |  |

1. Supervisory Board in 2023:
2. Information about members of the Supervisory Board:

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| --- | --- | --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment as Member of Supervisory Board | Number of attended meetings | Attendance rate | Reason for absence |
| 1 | Mr. Bui Quang Chung | Chief of the Supervisory Board | April 27, 2021 | 05/05 | 100% |  |
| 2 | Ms. Nguyen Thi Thanh Huyen | Member of the Supervisory Board | April 21, 2017 | 05/05 | 100% |  |
| 3 | Ms. Ha Thi Hai Yen | Member of the Supervisory Board | April 27, 2021 | 05/05 | 100% |  |

1. Training on corporate governance:
2. List of related persons of the listed company as prescribed in Section 34 Article 6 of the Law on Securities (in 2023) and transactions between related persons of the Company with the Company itself:
3. Transactions between the Company and related persons of the Company, or between the Company and principal shareholders, PDMR, related persons of PDMR None.
4. Transactions between PDMR of the listed company, related persons of PDMR and subsidiaries or companies controlled by the listed company: None.
5. Transactions between the Company and other entities:
   1. Transactions between the Company and the companies where members of the Board of Directors, members of the Supervisory Board and Executive Manager (Managing Director) who have been founding members or members of the Board of Directors or Executive Manager (Managing Director) for the past three (03) years (calculated at the date of reporting): None.
   2. Transactions between the Company and the companies where related persons of members of the Board of Directors, members of the Supervisory Board and Executive Manager (Managing Director) who are members of the Board of Directors or Executive Manager (Managing Director): None.
   3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board and Executive Manager (Managing Director): None.
6. Share transactions of PDMR and related persons of PDMR in the first 6 months of 2023:
7. Company’s share transactions of PDMR and related persons: None.
8. Other significant issues: None