**MEC: Annual Corporate Governance Report 2023**

On January 25, 2024, Song Da Mechanical - Assembling Joint Stock Company announced Report No. 01/CT/HDQT on the corporate governance in 2023 as follows:

* Name of listed company: Song Da Mechanical - Assembling Joint Stock Company
* Head office address: Lot A38, Dong Dua Service Area, Ha Cau Ward, Ha Dong District,

Hanoi

* Tel: 024.3783 2398 Email: info@someco.com.vn
* Charter capital: VND 83,536,200,000
* Securities code: MEC
1. Activities of the General Meeting

There was one Annual General Meeting in 2023:

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| --- | --- | --- | --- |
| No. | General Mandate No. | Date | Content |
| 1 | 01/MEC/NQ-DHCD | June 29, 2023 | Annual General Mandate 2023 |

1. Activities of the Board of Directors:
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (independent, non-executive member of the Board of Directors) | Date of appointment/dismissal as member/independent member of the Board of Directors |
| Appointment date | Dismissal date |
| 1 | Tran Thanh Son | Former Chair of the Board of Directors | June 29, 2021 | June 29, 2023 |
| 2 | Khieu Manh Tuan | Chair of the Board of Directors | July 06, 2023 |  |
| 3 | Le Van Tam | Member of the Board of Directors-cum-Managing Director | July 07, 2023 |  |
| 4 | Le Trong Nghia | Non-executive Member of the Board of Directors | June 29, 2021 |  |
| 5 | Nguyen Viet Dung | Non-executive Member of the Board of Directors | June 29, 2021 |  |
| 6 | Vu Anh Doan | Non-executive Member of the Board of Directors | June 29, 2021 |  |

1. Board Resolutions

In 2023, the Board of Directors announced the following Resolutions:

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| --- | --- | --- | --- |
| No. | General Mandate  | Date | Contents |
| 1 | 01 NQ/HDQT | March 01, 2023 | Resolution of the regular meeting in Q1/2023 |
| 2 | 02 NQ/HDQT | March 12, 2023 | Resolution to recorded the list of shareholders attending the Annual General Meeting in 2023 |
| 3 | 03 NQ/HDQT | April 14, 2023 | Resolution to approve the extension of time and the plan for organizing the Annual General Meeting in 2023 |
| 4 | 04 NQ/HDQT | May 15, 2023 | Resolution to approve the report of the representative of SOMECO's capital portion at Someco Ha Giang Joint Stock Company on some agenda items of the Annual General Meeting in 2023 at Someco Ha Giang Joint Stock Company. |
| 5 | 05 NQ/HDQT | May 15, 2023 | Resolution on the regular meeting in Q2/2023 |
| 6 | 06 NQ/HDQT | July 06, 2023 | Resolution on electing the Chair of the Board of Directors |
| 7 | 08 NQ/HDQT | July 06, 2023 | Resolution on appointing the Managing Director of the Company |
| 8 | 09 NQ/HDQT | July 07, 2023 | Resolution on selecting an audit company for the Financial Statements of 2023 |
| 9 | 10 NQ/HDQT | July 26, 2023 | Resolution to amend certain contents according to Resolution No. NQ/HDQT dated July 25, 2021, and Decision No. 08 QD/HDQT dated July 26, 2021. |
| 10 | 10A/NQ/HDQT | August 22, 2023 | Resolution on the regular meeting of Q3/2023 |
| 11 | 10B/NQ/HDQT | October 20, 2023 | Decision No. 10A NQ/HDQT approving the plan for the use of funds for the Xekaman 1 hydroelectric project. |
| 12 | 11/NQ/HDQT | December 12, 2023 | Resolution on the regular meeting in Q4/2023 |
| 13 | 12 NQ/HDQT | December 25, 2023 | Decision No. 12 NQ/HDQT approving the plan for the use of funds for the Xekaman 1 hydroelectric project. |

1. Supervisory Board:
2. Information about members of the Supervisory Board:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the The Supervisory Board | Qualification |
| 1 | Ta Hoang Cuong | Former Chief of the Supervisory Board | Appointment date: June 29, 2021 Date of dismissal: June 29, 2023 | Bachelor in Economics, Master of Business Administration |
| 2 | Nguyen The Huynh | Member of the Supervisory Board | Appointment date June 29, 2021 Date of dismissal: June 29, 2023 | Engineer of industrial construction technology |
| 3 | Ly Nam Ninh | Chief of the Supervisory Board | July 06, 2023 | Bachelor in Economics |
| 4 | Do Ngoc Anh | Member of the Supervisory Board | June 29, 2023 | Bachelor in Finance-Economics |
| 5 | Ninh Thi Thu Huyen | Member of the Supervisory Board | June 29, 2021. | Bachelor in Business Administration |

1. Executive Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member | Year of birth | Qualification | Date of appointment/dismissal |
| 1 | Khieu Manh Tuan - Former Managing Director | 1977 | Electrical Engineer | Appointment date September 03, 2019.Dismissal date July 06, 2023 |
| 2 | Le Van Huy - Managing Director | 1982 | Mechanical Engineer, Master of Mechanical Engineering, Master of Business Administration | Appointment dateJuly 07, 2023 |
| 3 | Vu Trong Hoang | 1977 | Electrical Engineer | Appointment dateDecember 28, 2021 |
| 4 | Nguyen Dinh Thien | 1973 | Electrical Engineer | Appointment dateJuly 01, 2022 |

1. Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Year of birth | Qualification | Date of appointment |
| Pham Van Hien | 1983 | Bachelor in Finance - Accounting | July 31, 2019. |

1. Training on corporate governance: None.
2. List of related persons of the Company and transactions between related persons of the Company and the Company itself:
3. Transactions between the Company and related persons of the Company, or between the Company and major shareholders, PDMR, or related persons of PDMR None.
4. Transactions between PDMR of the listed company, related persons of PDMR and subsidiaries or companies controlled by the listed company: None.
5. Transactions between the Company and other entities: None.
6. Trading in shares of insiders and related persons of insiders: None.
7. Company’s listed share transactions of PDMR and related persons of PDMR: None.
8. Other significant issues: None.