**ALT: Annual Corporate Governance Report 2023**

On January 23, 2024, ALTA Company announced Report No. 01/2024/BCQT-ALT on the corporate governance in 2023 as follows:

* Name of company: ALTA Company
* Head office address: Block II-3 group CN 2, road no 11, Tan Binh industrial park, Tay Thach ward, Tan Phu district, Hochiminh City
* Tel: 028 38162884 - 38162885 Fax: 028 38162887 Email: alta@alta.com.vn

Charter capital: VND 61,725,230,000

- Securities code: ALT

* Corporate Governance Model:
* The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the General Manager.
* Internal audit execution: Implemented
1. Activities of the General Meeting of Shareholders

General Meeting of Shareholders on April 26, 2023

|  |  |  |  |
| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content |
| 01 | 03/2023/NQ-HDQT | March 03, 2023 | On the organization of the Annual General Meeting of Shareholders 2023. |
| 02 | 01/NQDHCD/2023 | April 26, 2023 | Annual General Mandate 2023. |

1. The Board of Directors (Annual Report 2023):
* Before the Annual General Meeting of Shareholders:
1. Information about members of the Board of Directors:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment as member of the Board of Directors |
| Appointment date | Dismissal date |
| 01 | Mr. LA THE NHAN | Chair | June 22, 2023 |  |
| 02 | Ms. LAI THI HONG DIEP | Vice Chair | August 15, 1998 |  |
| 03 | Mr. HOANG VAN DIEU | Member | August 15, 1998 |  |
| 04 | Mr. HOANG MINH ANH TU | Member | March 26, 2012 |  |
| 05 | Mr. NGUYEN MINH TUAN | Member | April 14, 2017 |  |
| 06 | Mr. TRINH XUAN QUANG | Member | June 22, 2022 |  |
| 07 | Mr. NGUYEN VAN MANH | Member | June 22, 2022 | April 26, 2023 |
| 08 | Mr. BUI MANH CON | Member | June 22, 2022 | April 26, 2023 |
| 09 | Mr. DOAN THANH HAI | Member | June 22, 2022 |  |
| 10 | Mr. NGUYEN ANH THUAN | Member | June 22, 2022 |  |

* After the Annual General Meeting of Shareholders:
1. Information about members of the Board of Directors:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment as member of the Board of Directors |
| Appointment date | Dismissal date |
| 01 | Mr. LA THE NHAN | Chair | June 22, 2022 |  |
| 02 | Ms. LAI THI HONG DIEP | Vice Chair | August 15, 1998 |  |
| 03 | Mr. HOANG VAN DIEU | Member | August 15, 1998 |  |
| 04 | Mr. HOANG MINH ANH TU | Member | March 26, 2012 |  |
| 05 | Mr. NGUYEN MINH TUAN | Member | April 14, 2017 |  |
| 06 | Mr. TRINH XUAN QUANG | Member | June 22, 2022 |  |
| 07 | Mr. DOAN THANH HAI | Member | June 22, 2022 |  |
| 08 | Mr. NGUYEN ANH THUAN | Member | June 22, 2022 |  |

1. Board Resolutions/Board Decisions (Annual report):

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 01 | 01/03/2023/NQ-HDQT-ALT | March 3, 2023 | On the approval of Mr. BUI MANH CON's resignation from the Board of Directors |
| 02 | 03/2023/NQ-HDQT | March 3, 2023 | On the organization of the Annual General Meeting of Shareholders 2023 |
| 03 | 04/2023/NQ-HDQT | April 11, 2023 | Resolution on organizing the General Meeting of Shareholders 2023 |
| 04 | 01/07/NQHDQT/2023 | July 18, 2023 | Approve the audit company. |
| 05 | 03/07/NQ-HDQT-2023 | July 18, 2023 | On the promulgation of the Regulations on Information Disclosure of the Company |
| 06 | 01/08/NQ-HDQT-2023 | August 1, 2023 | On the dismissal and appointment of the Chief Accountant and Financial Manager of the Company |

1. The Supervisory Board (Annual Report):
* Before the Annual General Meeting of Shareholders:
1. Information about members of the Supervisory Board:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board: | Position | Date of appointment as member of the Supervisory Board | Qualification |
| 1 | NGUYEN VAN DANH | Chief | June 22, 2022 | Bachelor of Law, Bachelor of Economics |
| 2 | THAI THI PHUONG | Deputy Chief | March 26, 2012 | Bachelor of Business Administration |

* After the Annual General Meeting of Shareholders:
1. Information about members of the Supervisory Board:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member | Position | Date of appointment as member of the Supervisory Board | Qualification |
| 01 | Mr. NGUYEN VAN DANH | Chief | June 22, 2022 | Bachelor of Law, Bachelor of Business Administration |
| 02 | Ms. THAI THI PHUONG | Vice Chief | March 3, 2012 | Bachelor of Business Administration |
| 01 | Ms. QUACH THI MAI TRANG | Member | March 26, 2012 | Science - Technology Intermediate |

1. The Executive Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth  | Qualification | Date of appointment as Member of the Executive Board |
| 01 | Mr. Hoang Minh Anh Tu | November 2, 1980 | Bachelor of Computer Science | April 9, 2022 |

1. The Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Appointment date |
| Ms. NGUYEN THI NGOC DUYEN | November 4, 1981 | Bachelor of Economics | August 01, 2023 |

1. Training on corporate governance
2. Transactions between affiliated persons of the Company and the Company itself
3. Transactions between the Company and affiliated persons of the Company, or between the Company and major shareholders, PDMR, or affiliated persons of PDMR. None
4. Transactions between the Company’s PDMR, related persons of PDMR and subsidiaries, companies controlled by the Company. None
5. Transactions between the Company and other entities. None
6. Share transactions between PDMR and affiliated persons of PDMR:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Transaction conductor | Relations with PMDR | Number of shares owned at the beginning of the period | Number of shares owned at the end of the period | Reason for increase |
| Number of shares | Rate | Number of shares | Rate |  |
| 01 | HOANG VAN DIEU | Member of the Board of Directors |  | 9.38% | 582,000 shares | 9.43% | Personal needs |
| 02 | HOANG MINH ANH TU | General Manager/ Son of a member of the Board of Directors | 37,595 shares | 0.61% | 260,595 shares | 4.22% | Personal needs |
| 03 | HOANG MINH ANH TAI | Son of a member of the Board of Directors | 2,100 shares | 0.03% | 282,100 shares | 4.57% | Personal needs |
| 04 | LAC HAI BINH |  Daughter-in-law of a member of the Board of Directors | 00 shares | 0% | 2,000 shares | 0.03% | Personal need |
| 05  | NGUYEN LAI XUAN DUYEN | Daughter of a member of the Board of Directors | 00 shares | 0% | 60,000 shares | 0.97% | Personal needs |

1. Other significant issues: None.