**VNB: Annual Corporate Governance Report 2023**

On January 26, 2024, Viet Nam Books Joint Stock Company announced Report No. 02/2024/BC-SAVINA on the corporate governance situation in 2023, as follows:

* Name of company: Viet Nam Books Joint Stock Company
* Head office address: 44 Trang Tien, Trang Tien Ward, Hoan Kiem District, Hanoi
* Tel: 84 24 38257857 Fax: (8424) 39 341591
* Website: http://savina.com.vn
* Charter capital: VND 679,099,600,000
* Securities code: VNB
* Corporate Governance Model: The General Meeting, Board of Directors, Supervisory Board and Managing Director
* Internal audit: Not executed.
1. Activities of the General Meeting

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| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting  | Date | Contents |
| 1 | No. 01/2023/NQ-DHDCD-SAVINA | May 30, 2023 | Annual General Mandate 2023 |

1. Board of Directors (Annual Report 2023)
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- |
| No. | Members of the Board of Directors | Position | Date of appointment/dismissal as member of the Board of Directors |
| Appointment date | Dismissal date |
| 1 | Mr. Le Thang Long | Chair of the Board of Directors | June 18, 2021 |  |
| 2 | Mr. Nguyen Trong Tuan | Member of the Board of Directors | June 18, 2021 |  |
| 3 | Ms. Tran Thanh Mai | Member of the Board of Directors | June 18, 2021 |  |
| 4 | Mr. Vu Quyet Thang | Member of the Board of Directors | June 18, 2021 |  |
| 5 | Mr. Tran Le Phuong | Member of the Board of Directors | June 18, 2021 |  |

1. Board Resolutions/Board Decisions in 2023:

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision  | Date of document published | Contents |
| 1 | 01/2023/NQ- HDQT - SAVINA | March 09, 2023 | Postpone the convening date of the Annual General Meeting 2023 |
| 2 | 02/2023/NQ- HDQT - SAVINA | March 15, 2023 | Adjust and supplement Resolution No. 04/2022/NQ-HĐQT-SAVINA |
| 3 | 03/2023/NQ- HDQT - SAVINA | April 03, 2023 | Record the list of shareholders to exercise the rights to attend the Annual General Meeting 2023. |
| 4 | 04/2023/NQ- HDQT - SAVINA | May 04, 2023 | Convene the Annual General Meeting 2023 and approve the meeting agenda and documents |
| 5 | 05/2023/NQ- HDQT - SAVINA | July 14, 2023 | Dismiss and appoint the Managing Director, Account owner |
| 6 | 06/2023/NQ- HDQT - SAVINA | July 14, 2023 | Change the legal representative of the Company |

1. Supervisory Board (2023)

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment as member of the Supervisory Board. | Qualification |
| 1 | Ms. Nguyen Hong Mai | Chief of the Supervisory Board: | June 18, 2021 | Master of Corporate Finance and Management Supervision.Bachelor in Finance AccountingVietnamese Auditor Certification |
| 2 | Ms. Nguyen Thi Thu Thuy | Member | June 18, 2021 | Bachelor in Auditing |
| 3 | Ms. Nguyen Thi Lan Anh | Member | June 18, 2021 | Master of Language |

1. Executive Board

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Appointment date | Dismissal date |
| 1 | Mr. Cao Tien Binh - Managing Director | October 23, 1983 | Construction Engineer | May 17, 2018 | July 14, 2023 |
| 2 | Mr. Tran Le Phuong - Managing Director | January 04, 1969 | Master in Economic Management | July 14, 2023 |  |
| 3 | Mr. Nguyen Trong Tuan - Deputy Managing Director | November 09, 1960 | Master in Economic Management | June 18, 2021 |  |

1. Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Appointment date |
| Dang Xuan Anh |  | Bachelor in Economics | April 22, 2016 |

1. Training on corporate governance
2. List of related persons of the public company (Annual Report 2023) and transactions between the related persons of the Company with the Company itself:
3. Transactions between the Company and related persons of the Company or between the Company and major shareholders, PDMR, and related persons of PDMR: None
4. Transactions between Company’s PDMR, related persons of PDMR and subsidiaries or companies controlled by the Company None
5. Transactions between the Company and other entities
6. Transactions between the Company and the companies where members of the Board of Directors, members of the Supervisory Board and Managing Director who have been founding members or members of the Board of Directors or Executive Manager for the past 3 years (as at the time of reporting): None.
7. Transactions between the Company and the companies where the related persons of members of the Board of Directors, members of the Supervisory Board and Executive Manager who are members of the Board of Directors or Executive Manager: None
8. Other transactions of the Company (if any) can bring about material or non-material benefits to the members of the Board of Directors, members of the Supervisory Board or Executive Manager: None.
9. Share transactions of PDMR and related persons of PDMR in 2023.
10. Transaction of PDMR and related persons related to the Company’s shares: None
11. Other significant issues: None.