**CDO: Annual Corporate Governance Report 2023**

On January 27, 2024, Consultancy Design and Urban Development Joint Stock Company announced Report No. 01/2024/CDO/BC-HDQT on the corporate governance situation in 2023 as follows:

* Name of listed company: Consultancy Design and Urban Development Joint Stock Company
* Head office address: 194 Buoi Street, Cong VI Ward, Ba Dinh District, Hanoi City
* Phone number: 04.39744.168 Fax: 04.39744.068
* Charter capital: VND 315,049,750,000
* Securities code: CDO:
* Corporate governance model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board and the Manager.
* Internal audit execution: Unimplemented
1. Activities of the General Meeting of Shareholders:

Information about meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting opinions via a ballot); The company held the 1st annual general meeting of shareholders in 2023 on June 29, 2023. With 9.75% of the total voting shares of direct shareholders and shareholders' authorized representatives attending the General Meeting, the first Annual General Meeting of Shareholders 2023 is not eligible to proceed according to the company's charter, the second meeting of shareholders will be held on July 26, 2023.

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| No. | Meeting Minutes No. | Date | Content |
| 1 | 01/2023/CDO/BB-DHDCD | June 29, 2023. | Minutes of the Annual General Meeting of Shareholders |
| 2 | 02/2023/CDO/BB-DHDCD (General Mandate No. 01/2023/NQ-DHDCD) | July 26, 2023. | Annual General Mandate |

1. The Board of Directors (Report of 2023):
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- |
| No. | Members of the Board of Directors | Position | Date of appointment/dismissal as member/independent member of the Board of Directors |
| Appointment date | Dismissal date |
| 1 | Mr. Vu Dinh Nhan | Chair of the Board of Directors | Re-appointed on July 25, 2019 |  |
| 2 | Ms. Luu Thi Nhung | Member of the Board of Directors | Re-appointed on July 25, 2019 |  |
| 3 | Ms. Vu Thi Mai Anh | Members of the Board of Directors | Re-appointed on July 25, 2019 |  |
| 4 | Ms. Tran Thi Viet Ha | Member of the Board of Directors | Re-appointed on July 25, 2019 |  |
| 5 | Mr. Bui Xuan Hieu | Member of the Board of Directors | Re-appointed on July 25, 2019 |  |

1. Board Resolutions/Board Decisions (Report of 2023);

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 1 | 01/2023/CDO/NQ-HDQT | January 10, 2023. | Approve the production and business plan for 2023 |
| 2 | 02/2023/CDO/NQ-HDQT | April 26, 2023. | Approve renewing the time to organize the Annual General Meeting of Shareholders 2023 no later than June 30, 2023. |
| 3 | 03/2023/CDO/NQ-HDQT | May 10, 2023. | Approve the appointment of the person to be in charge of corporate governance: |
| 4 | 04/2023/CDO/NQ-HDQT | May 11, 2023. | Approve the organization of the Annual General Meeting of Shareholders 2023 |
| 5 | 05/2023/CDO/NQ-HDQT | May 26, 2023. | Approve the time and venue of holding the Annual General Meeting of Shareholders 2023: |
| 6 | 06/2023/CDO/NQ-HDQT | May 26, 2023. | Approve establishing the Shareholder's Eligibility Verification Committee at the Annual General Meeting of Shareholders 2023 |
| 7 | 07/2023/CDO/NQ-HDQT | May 26, 2023. | Approve the meeting agenda and documents for the Company’s Annual General Meeting of Shareholders 2023. |
| 8 | 08/2023/CDO/NQ-HDQT | June 30, 2023. | Approve the time and venue to hold the Annual General Meeting of Shareholders 2023 as follows: |
| 9 | 09/2023/CDO/NQ-HDQT | June 30, 2023. | Approve on establishing the Shareholder's Eligibility Verification Committee at the Annual General Meeting of Shareholders 2023 |
| 10 | 10/2023/CDO/NQ-HDQT | June 30, 2023. | Approve the meeting agenda and documents for the Company’s Annual General Meeting of Shareholders 2023. (the 2nd time ) |
| 11 | 11/2023/CDO/NQ-HDQT | August 01, 2023. | Approve the implementation of projects at Subsidiaries. |
| 12 | 12/2023/CDO/NQ-HDQT | December 01, 2023 | Approve results of production and business plan 2023 |

1. The Supervisory Board
2. Information about members of the Supervisory Board:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as a member of the Supervisory Board | Qualification |
| 1 | Ms. Nguyen Thi Tuyet Lam | Chief of the Supervisory Board | Re-appointted on July 25, 2019 |  |
| 2 | Mr Nguyen Tuan Anh | Member of the Supervisory Board | Re-appointed on July 25, 2019 |  |
| 3 | Ms. Nguyen Dieu Ly | Members of the Supervisory Board | Appointed on July 25, 2019 |  |

1. The Executive Board

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Supervisory Board |
| 1 | Mr. Bui Xuan Hieu | August 16, 1957. | Bachelor of Management | April 12, 2017. |

1. Chief Accountant

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment/dismissal |
| Ms. Lai Minh Nguyet | February 05, 1976. | Master of Economics | March 24, 2020. |

1. Person in charge of corporate governance

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment/dismissal |
| Ms. Truong Thi Ngoc Ha | July 19, 1988. | Bachelor of International Studies | May 10, 2023. |

1. Training on corporate governance:
2. List of affiliated persons of the public company (report of 2023) and transactions between the affiliated persons of the Company with the Company itself
3. Transactions between the Company and affiliated persons of the company; or between the Company and major shareholder, PDMR, affiliated persons of PDMR: None
4. Transactions between PDMR of the Company, affiliated persons of PDMR and subsidiaries, companies controlled by the Company: None
5. Transactions between the Company and other subjects.
	1. Transactions between the Company and the companies where the members of the Board of Directors, the Supervisory Board, the Executive Manager (General Manager) have been founding members or members of the Board of Directors, the Executive Manager (General Manager) for the past three (03) years (as at the time of reporting) (None)
	2. Transactions between the Company and the companies where the affiliated persons of members of the Board of Directors, members of the Supervisory Board, Executive Manager (General Manager) are members of the Board of Directors or Executive Manager (General Manager): None.
	3. Other transactions of the Company (if any) can bring about material or non-material benefits to the members of the Board of Directors, the members of the Supervisory Board, the Executive Manager (General Manager) (None).
6. Share transactions of PDMR and affiliated persons of PDMR (2023):
7. Company’s share transactions between PDMR and affiliated persons: (None)
8. Other significant issues (None)