**CKV: Annual Corporate Governance Report 2023**

On January 24, 2024, COKYVINA JSC announced Report No. 02/CKV-BCQT-HDQT on the corporate governance of 2023 as follows:

* Name of public company: COKYVINA JSC
* Head office address: No. 178 Trieu Viet Vuong Street, Hai Ba Trung District, Hanoi
* Tel: 024.39781323 Fax: 024.39782368
* Email: info@cokyvina.com.vn
* Charter capital: VND 40,500,000,000.
* Securities code: CKV
* Corporate Governance Model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the General Manager.
* Internal audit execution: The company carries out internal audit execution in 2024.

1. Activities of the General Meeting of Shareholders

The Company successfully held the Annual General Meeting of Shareholders 2023 on April 28, 2023, and promulgated General Mandate No. 01/NQ-DHDCD-CKV and General Mandate No. 02/NQ-CKV-DHDCD on April 28, 2023, and has made the information disclosure as prescribed.

1. The Board of Directors in 2023
2. Information about members of the Board of Directors:

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| No. | Member of the Board of Directors | Position | Date of appointment as member of the Board of Directors for the term 2020-2025 |
| 01 | Mr. Pham Viet Huy | Chair of the Board of Directors | November 23, 2022 |
| 02 | Mr. Ly Chi Duc | Member of the Board of Directors | June 29, 2020 |
| 03 | Ms. Phan Thi Thanh Sam | Member of the Board of Directors | June 29, 2020 |
| 04 | Ms. Nguyen Thi Phuong Lieu | Member of the Board of Directors | June 29, 2020 |

1. Board Resolutions/Board Decisions:

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 01 | 01/2023/NQQT-COKY | March 13, 2023 | Board Resolution on: Establishing a branch of COKYVINA JSC in Hung Yen province |
| 02 | 05/NQ-CKV-HDQT | March 28, 2023 | Board Resolution on: Conducting the second round of asset valuation and auction |
| 03 | 06/NQ-CKV-HDQT | March 31, 2023 | Board Resolution on: approving the plan to organize the Annual General Meeting of Shareholders 2023 |
| 04 | 09/NQ-CKV-HDQT | April 19, 2023 | Board Resolution on: Selecting the appraised price as the starting price for the auction and valuation of the company's 19 used cars |
| 04 | 01/NQ-DHDCD-CKV | April 28, 2023 | Annual General Mandate 2023 |
| 05 | 02/NQ-DHDCD-CKV | April 28, 2023 | Board Resolution on: changing the content of business registration and amend the Company's Charter. |
| 06 | 03/NQ-CKV-HDQT | May 09, 2023 | Board Resolution on: Dividend payment 2022 |
| 07 | 04/NQ-CKV-HDQT | May 12, 2023 | Board Resolution on: the record date for the dividend payment of 2022 |
| 08 | 1098/QD-CKV-HDQT | July 07, 2023 | Decision on: Reappointing the General Manager of the Company |
| 09 | 05/NQ-CKV-HDQT | September 20, 2023 | Board Resolution on: Purchasing a 7-seater Hyundai Palisade for the company's business and production activities |
| 10 | 06/NQ-CKV-HDQT | September 26, 2023 | Board Resolution on: Opening a Letter of Credit (L/C) for contract number 283-2023/VNPTNET-COKYVINA-LD.EAB/SW-16P |
| 11 | 07/NQ-CKV-HDQT | October 04, 2023 | Board Resolution on: Opening a Letter of Credit (L/C) for contract number 284-2023/VNPTNET-CKV-EAB-ETV/SPARE.ERICSSON |
| 12 | 09/NQ-CKV-HDQT | October 27, 2023 | The Board Resolution on the company's business and production activities. |

1. The Supervisory Board:
2. Information about members of the Supervisory Board:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment as member of the Supervisory Board. | Qualification |
| 01 | Ms. Nguyen Thi Tam | Chief of the Supervisory Board | June 29, 2020 | Bachelor of Economics |
| 02 | Mr. Pham Le Chau | Members of the Supervisory Board | June 29, 2020 | Master of Business Administration, Bachelor of Economics |
| 03 | Ms. Nguyen Thi Chien | Members of the Supervisory Board | April 29, 2022 | Bachelor of Economics |

1. The Executive Board of the Company

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Appointment date |
| 01 | Mr. Ly Chi Duc - General Manager | November 25, 1978 | Master of Business Administration, Bachelor of Economics | July 08, 2023 |
| 02 | Ms. Phan Thi Thanh Sam - Deputy General Manager | January 07, 1970 | Economic engineer | January 01, 2023 |

1. Chief Accountant

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Appointment date |
| Ms. Hoang Thi Thu Hien | December 18, 1978 | Bachelor of Accounting | April 22, 2022 |

1. Training on corporate governance: None.
2. List of affiliated persons and transactions of affiliated persons:
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated persons of PDMR None.
4. Transactions between Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company None.
5. Transactions between the Company and other entities: None.
6. Transactions of PDMR and affiliated persons of PDMR:
7. Company’s share transactions of PDMR and affiliated persons: None
8. Other significant issues: None.