**QST: Annual Corporate Governance Report 2023**

On January 25, 2024, Quang Ninh Book and Educational Equipment Joint Stock Company announced Report No. 05/HDQT-2024 on the corporate governance in 2023 as follows:

* Name of public company: Quang Ninh Book and Educational Equipment Joint Stock Company
* Head office address: No. 10 Long Tien Street, Bach Dang Ward, Ha Long City, Quang Ninh Province
* Tel: 02033 826331 Fax: 02033 829823
* Email: sachquangninh@gmail.com
* Charter capital: VND 32,400,000,000
* Securities code: QST
* Corporate Governance Model: The General Meeting of Shareholders. The Board of Directors. The Supervisory Board and the Manager.
* Internal audit execution: Unimplemented

1. Activities of the General Meeting of Shareholders

Information about the meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting shareholders' opinions via a ballot):

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| --- | --- | --- | --- |
| No. | General Mandate No. | Date | Content |
| 1 | 18/NQ/DHDCD-2023 | April 27, 2023 |  |

1. The Board of Directors:
2. Information about members of the Board of Directors:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (Independent member of the Board of Directors, non-executive member of the Board of Directors) | Date of appointment/dismissal as members/independent member of the Board of Directors | |
| Appointment date | Dismissal date |
| 1 | Mr. Vu The Hoa | Chair | April 27, 2023 |  |
| 2 | Ms. Nguyen Thi Yen | Member | April 27, 2023 |  |
| 3 | Mr. Pham Xuan Truong | Member | April 27, 2023 |  |
| 4 | Mr. Vu The Trieu | Member | April 27, 2023 |  |
| 5 | Ms. Hoang Thi Kim Khanh | Member | April 27, 2023 |  |
| 6 | Mr. Nguyen Trong Nha | Member | April 27, 2023 |  |
| 7 | Mr. Vu The Anh | Member | April 27, 2023 |  |

1. Board Resolutions/Board Decisions:

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 1 | 04/NQ/HĐQT-2023 | February 21, 2023 | Orientation in 2023 of the Board of Directors and Executive Board of the Company. |
| 2 | 10/NQ/HDQT-2023 | March 28, 2023 | Review the work of Q1, orient the work of Q and organize the Annual General Meeting of Shareholders 2023. |
| 3 | 14/NQ/HDQT-2023 | April 22, 2023 | Resolution of the Board of Directors on the organization of the Annual General Meeting of Shareholders 2023. |
| 4 | 19/NQ/HDQT-2023 | April 27, 2023 | Resolution of the first meeting of the Board of Directors - Elect the Chair of the Board of Directors in the term of 2023-2028. |
| 5 | 24/NQ/HDQT-2023 | May 11, 2023 | Thematic resolution on the Company's activities for Van Lang school. |
| 6 | 31/NQ/HDQT-2023 | May 29, 2023 | Resolution on the appointment of the Company's Manager for a 3-year term. |
| 7 | 31/NQ/HDQT-2023 | May 29, 2023 | Resolution on the appointment of the Company's Chief Accountant for a 3-year term. |
| 8 | 35/NQ/HDQT-2023 | June 10, 2023 | Review the work in Q2 Orient the work in Q3/2023. |
| 9 | 39/NQ/HDQT-2023 | July 15, 2023 | Resolution on policies to attract gifted students |
| 10 | 48/NQ/HDQT-2023 | August 26, 2023 | Resolution on preparations for the school year of 2023-2024 |
| 11 | 49/NQ/HDQT-2023 | September 14, 2023 | Resolution on the work in September |
| 12 | 52/NQ/HDQT-2023 | October 14, 2023 | Resolution on work in Q4 |
| 13 | 56/NQ/HDQT-2023 | November 7, 2023 | Resolution on the work in November |
| 14 | 57/NQ/HDQT-2023 | December 25, 2023 | Resolution on teaching direction for the second semester of the school year of 2023-2024 |

1. The Supervisory Board/Audit Committee
2. Information about members of the Supervisory Board/Audit Committee:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board/Audit Committee | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Ms. Nguyen Thi Hong Hai | Chief | April 27, 2023 | Bachelor |
| 2 | Mr. Pham Dinh Lap | Member | April 27, 2023 | Bachelor |
| 3 | Mr. Dinh Van Nghiem | Member | April 27, 2023 | Bachelor |

1. The Executive Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of The Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Nguyen Thi Yen | August 2, 1967 | Bachelor | June 1, 2023 |
| 2 | Pham Xuan Truong | October 29, 1965 | Bachelor | June 30, 2022 |
| 3 | Vu The Trieu | August 8, 1967 | Bachelor | April 13, 2022 |

1. The Chief Accountant

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment/dismissal |
| Tran Hoai An | April 3, 1973 | Bachelor | June 1, 2023 |

1. Training on corporate governance
2. List of affiliated persons of the public company and transactions between the affiliated person of the Company with the Company itself:
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR, and affiliated persons of PDMR. (None arisen)
4. Transactions between Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company (None arisen)
5. Transactions between the Company and other entities: (None arisen)
6. Transactions between the Company and companies where members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) have been founding members or members of the Board of Directors, the Executive Manager (General Manager) for the past three (03) years (as at the time of reporting): (None arisen)
7. Transactions between the Company and companies executed by the affiliated people of members of the Board of Directors, members of the Supervisory Board, the Manager (the General Manager) and other managers who are members of the Board of Directors, the Executive Manager (General Manager): (None arisen)
8. Other transactions of the Company (if any) that can bring about material or non-material benefits to the members of the Board of Directors, the members of the Supervisory Board, the Manager (General Manager) and other managers (None arisen)
9. Share transactions between PDMR and affiliated persons of PDMR
10. Company’s share transactions between PDMR and affiliated persons: (None arisen)
11. Other significant issues.