**BQB: Annual Corporate Governance Report 2023**

On January 29, 2024, Hanoi - Quang Binh Beer Joint Stock Company announced Report No. 09/BCQT-HDQT/BQB on corporate governance in 2023 as follows:

* Name of company: Hanoi - Quang Binh Beer Joint Stock Company
* Head office address: Residential group 13, Bac Ly Ward, Dong Hoi City, Quang Binh province
* Tel: 0232.3822.365 Fax: 0232.3840.721 Email: tchcbiaqb@gmail.com
* Charter capital: VND 58,000,000,000
* Securities code: BQB
* Corporate Governance Model:
* The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the General Manager/Manager
* The General Meeting of Shareholders, the Board of Directors, the General Manager/Manager and the Audit Committee under the Board of Directors.
* Internal audit execution: Implemented/Not yet implemented
1. Activities of the General Meeting of Shareholders:

Information about meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting shareholders’ opinions via a ballot)

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| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders No.  | Date  | Content |
| 01 | 03/BB-DHCD | April 28, 2023 | Minutes of the Annual General Meeting of Shareholders 2023 |
| 02 | 05/NQ-DHCD-HQB | April 28, 2022 | Annual General Mandate 2023 |

1. The Board of Directors (Annual Report 2023)
2. Information about members of the Board of Directors

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| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (independent member, non-executive member of the Board of Directors) | Date of appointment/dismissal as members/independent member of the Board of Directors |
| Appointment date  | Dismissal date  |
| 01 | Mr. Bui Truong Thang | Chair of the Board of Directors |  |  |
| 02 | Ms. Nguyen Bich Thuy | Member of the Board of Directors |  |  |
| 03 | Mr: Nguyen Minh The | Member of the Board of Directors |  |  |
| 04 | Ms. Nguyen Thi Nam Huong | Manager - Member of Board of Directors |  |  |
| 05 | Mr. Tran Quang | Member of the Board of Directors |  |  |

1. Board Resolutions/Board Decisions (Semi-annual Report 2023):

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 1 | 01/NQ-HDQT | February 27, 2023 | Approve the salary settlement 2022 of Hanoi - Quang Binh Beer Joint Stock Company |
| 2 | 01/QD-HDQT | February 27, 2023 | Approve the salary settlement 2022 of Hanoi - Quang Binh Beer Joint Stock Company |
| 3 | 02/NQ-HDQT | March 7, 2023 | Agree on the content related to the organization of the Annual General Meeting of Shareholders 2023 of Hanoi - Quang Binh Beer Joint Stock Company |
| 4 | 03/NQ-HDQT | March 31, 2023 | * Agree to remove the assignment of Ms. Nguyen Thi Thanh Thuy, Deputy Head of Finance - Planning Department, to be in charge of Accounting for Hanoi - Quang Binh Beer Joint Stock Company from April 1, 2023.
* Agree to receive and appoint Ms. Truong Thi Bao Van - Formerly the Company's Chief Accountant to the position of Chief Accountant of Hanoi - Quang Binh Beer Joint Stock Company from April 1, 2023.
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| 5 | 02/QD-HDQT | March 31, 2023 | Remove the assignment of Ms. Nguyen Thi Thanh Thuy, Deputy Head of Finance - Planning Department, to be in charge of Accounting for Hanoi - Quang Binh Beer Joint Stock Company from April 1, 2023. |
| 6 | 03/QD-HDQT | March 31, 2023 | Appoint Ms. Truong Thi Bao Van - Formerly Chief Accountant of the Company to hold the position of Chief Accountant of Hanoi - Quang Binh Beer Joint Stock Company from April 1, 2023. |
| 7 | 04/NQ-HDQT | March 31, 2023 | Resolution of Board of Directors Meeting for Q1/2023 of Hanoi Beer Joint Stock Company |
| 8 | 04/QD- HDQT | April 1, 2023 | Approve the system of salary scales and position allowances of Hanoi - Quang Binh Beer Joint Stock Company |
| 9 | 05/NQ-HDQT | April 28, 2023 | * Annual General Mandate 2023
* Approve the final settlement of salaries and remunerations of the Board of Directors and the Supervisory Board in 2022 and the Plan in 2023.
* Approve transaction contracts with the Corporation.
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| 10 | 06/NQ-DHDCD | May 30, 2023 | Resolution on unifying salary targets for 2023 |
| 11 | 05/QD-HDQT | May 30, 2023 | Decision on assigning salary targets for 2023 |
| 12 | 07/NQ-HDQT | June 20, 2023 | Resolution of Board of Directors Meeting for Q2/2023 of Hanoi - Quang Binh Beer Joint Stock Company |
| 13 | 08/NQ-HDQT | September 13, 2023 | Resolution of Board of Directors Meeting for Q3/2023 of Hanoi - Quang Binh Beer Joint Stock Company |

1. The Supervisory Board/Audit Committee (2023):
2. Information about members of the Supervisory Board/the Audit Committee:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board/the Audit Committee | Position | Date of appointment/dismissal as member of the Supervisory/the Audit Committee | Qualification  |
| 01 | Nguyen Thi Thanh Thanh | Chief of the Supervisory Board |  | Bachelor of Economics |
| 02 | Tran Duc Giang | Supervisor |  | Bachelor of Economics |
| 03 | Nguyen Thi Minh Phuong | Supervisor |  | Bachelor of Laws |

1. The Executive Board

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| --- | --- | --- | --- | --- |
| No. | Members of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 01 | Nguyen Thi Nam Huong | April 15, 1969 | Chemical Engineer |  |
| 02 | Tran Quang | August 31, 1982 | Chemical - Food Industry Engineer |  |

1. The Chief Accountant

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Full name  | Date of birth | Qualification | Date of appointment/dismissal  |
| 01 | Truong Thi Bao Van | December 27, 1981 | Bachelor of Economics | April 1, 2023 |

1. Training on corporate governance
2. List of affiliated persons of the public Company (Annual Report 2022) and transactions between the affiliated persons of the Company with the Company itself:
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated persons of PDMR
4. Transactions between Company’s PDMR, affiliated persons of PDMR and subsidiaries, companies controlled by the Company:
5. Transactions between the Company and other entities/
	1. Transactions between the Company and the company in which members of the Board of Directors, members of the Supervisory Board, the Manager (the General Manager) and other managers have been founding members or members of the Board of Directors, the Executive Manager (the General Manager) for the past three (03) years (calculated at the time of reporting)
	2. Transactions between the Company and companies executed by the affiliated people of members of the Board of Directors, members of the Supervisory Board, the Manager (the General Manager) and other managers are members of the Board of Directors, the Executive Manager (the General Manager).
	3. Other transactions of the Company (if any) that can bring about material or non-material benefits to the members of the Board of Directors, the members of the Supervisory Board, the Manager (General Manager) and other managers
6. Share transactions between PDMR and affiliated persons of PDMR (Annual Report)
7. Company’s share transaction between PDMR and affiliated persons
8. Other significant issues