**CPA: Annual Corporate Governance Report 2023**

On January 26, 2024, Phuoc An Coffee Joint Stock Company announced Report No. 07/BC-CPPA on the corporate governance in 2023 as follows:

Name of the public company: Phuoc An Coffee Joint Stock Company

Headquarters address: Km 26, Highway 26, Krong Pak District, Dak Lak Province.

Phone number: (0262) 3521149.

Email: pancoffeeco@gmail.com

Charter capital: VND 236,279,900,000

Securities code: CPA

1. Activities of the General Meeting of Shareholders:

Information about the meetings and General Mandates of the General Meeting of Shareholders:

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| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content |
| 01 | 01/2023/NQ-DHDCD | April 21, 2023 | * Approve the report on production and business results in 2023 and production and business plan for 2023 of the Board of Directors;
* Approve the report of the Supervisory Board at the Annual General Meeting of Shareholders 2023;
* Approve the Proposal No. 01/TTr-DHDCD-2023 “On Approve the Financial Statement in 2023 and Profit distribution in 2023”
* Approve the Proposal No. 02/TTr-DHDCD-2023 “On approving the production and business plan and profit distribution in 2023”
* Approve the Proposal No. 03/TTr-DHDCD-2023 “On remuneration and reward of the Board of Directors and the Supervisory Board in 2023 and the plan on the payment of remuneration and reward of the Board of Directors and the Supervisory Board in2023”.
* Approve the Proposal No. 04/TTr-DHDCD-2023 “On authorizing the Board of Directors to select appropriate audit company to audit the Financial Statements of 2023”.
* Approve the Proposal No. 05/TTr-DHDCD-2023 “On the capital loan at Vietnam Bank for Agriculture and Rural Development”.
* Approve the Proposal No. 06/TTr-DHDCD-2023 “On dismissing and selecting additional members to the Board of Directors for the 2023-2027 period”.
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| 02 | 02/2023/NQ-DHDCD | December 07, 2023 | Approve the Proposal on the agreed handling plan for the company's 255.32 ha coffee garden area in the An Thuan area to liquidate and redeeem the garden. |

1. The Board of Directors
2. Information about members of the Board of Directors

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| --- | --- | --- | --- |
| No. | Full name | Position | Date of appointment/dismissal as member of the Board of Directors |
| Appointment date | Date of dismissal |
| 1 | Le Nguyen Hoa | Chair of the Board of Directors | April 22, 2023 |  |
| 2 | Ho Sy Trung | Vice Chair of the Board of Directors | April 22, 2023 |  |
| 3 | Nguyen Huyen Tram | Member of the Board of Directors  | April 22, 2023 |  |
| 4 | Duong Kim Nhung | Member of the Board of Directors | April 22, 2023 |  |
| 5 | Bui Thi Bich Van | Member of the Board of Directors | April 21, 2023 |  |

1. Board Resolutions/Decisions:

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| --- | --- | --- | --- |
| No. | Board Resolution No. | Date | Main contents |
| 01 | 01-2023/NQ-HDQT | March 02, 2023 | Record the list of shareholders to organize the Annual General Meeting of Shareholders 2023 |
| 02 | 02-2023/NQ-HDQT | March 20, 2023 | Approve the policy of raising capital from individuals and organizations inside and outside the company. |
| 03 | 03-2023/NQ-HDQT | July 10, 2023 | Approve the investment policy, investment and business cooperation in exploiting Phuoc An drying yard. |
| 04 | 04-2023/NQ-HDQT | July 25, 2023 | Dismiss Mr. Hoang Minh Chau from the position of General Manager of Phuoc An Coffee Joint Stock Company. |
| 05 | 05-2023/NQ-HDQT | September 29, 2023 | Record the list of shareholders to organize the Extraordinary General Meeting of Shareholders 2023 |
| 06 | 06-2023/NQ-HDQT | October 17, 2023 | Extend the date for recording the list of shareholders to organize the Extraordinary General Meeting of Shareholders 2023. |

1. The Supervisory Board
2. Information on members of the Supervisory Board:

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| --- | --- | --- | --- | --- |
| No. | Full name | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Nguyen Thi Tri | Head  | Appointed on April 22, 2022 | Master of Business Administration |
| 2 | Tran Thi Kim Oanh | Member | Appointed on April 22, 2022  | Master |
| 3 | Le Van Khuan | Member | Appointed on April 22, 2022  | Bachelor of Economics |

1. The Executive Board

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| --- | --- | --- | --- | --- | --- |
| No. | Member of The Executive Board | Position | Date of birth | Qualification | Date of appointment/dismissal |
| 1 | Nguyen Huyen Tram | General Manager | May 01, 1982 | Master | Appointed on December 31, 2020 |
| 2 | Duong Minh Chau  | Executive General Manager | May 14, 1972 | Master | Dismissed on July 25, 2023 |
| 3 | Duong Kim Nhung | Deputy General Manager | May 01, 1967 | Bachelor of Economics | Appointed on September 05, 2017 |

1. Chief Accountant

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| --- | --- | --- | --- | --- |
| No. | Full name | Date of birth | Qualification | Date of appointment/dismissal |
| 1 | Bui Quoc Thinh | August 25, 1985 | Bachelor of Economics | Appointment date July 01, 2022 |

1. Training on corporate governance: None
2. List of affiliated persons of the public company as prescribed in Clause 46, Article 4 of the Securities Law and transactions of affiliated persons of the Company with the Company itself:
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated persons of PDMR: None.
4. Transactions between PDMR of the listed Company, affiliated persons of PDMR and subsidiaries, companies controlled by the listed Company: None.
5. Transactions between the Company and other entities: None.
6. Share transactions of PDMR and affiliated persons of PDMR
7. Company’s share transaction of PDMR and affiliated persons.
8. Other significant issues: None.