**HLY: Annual Corporate Governance Report 2023**

On January 20, 2024, Yen Hung Construction Ceramic Joint Stock Company announced Report No. 02/BCQT/HLY on the corporate governance of the Company as follows:

* Name of company: Yen Hung Construction Ceramic Joint Stock Company
* Headquarters address: Km7, Cong Hoa Ward, Quang Yen Town, Quang Ninh Province.
* Tele 02033875321 Fax: 02033681743
* Email: [HLYhalongl @gmail.com](mailto:HLYhalongl_@gmail.com)
* Charter capital: VND 10,000,000,000
* Securities code: HLY
* Corporate governance model: The General Meeting, the Board of Directors, the Supervisory Board and the Board of Managers.
* On Internal audit execution: Implemented

1. Activities of the General Meeting:

Information about the meetings and General Mandates/Decisions of the General Meeting (including General Mandates approved by collecting shareholders' ballots):

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| --- | --- | --- | --- |
| No. | General Mandate/Decisions of the General Meeting | Date | Contents |
| 1 | 01/NQ-DHDCD | August 10, 2023 | The Annual General Meeting 2023. |

1. Board of Directors
2. Information about members of the Board of Directors:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position  (Independent member, non-executive member of the Board of Directors) | Date of appointment/dismissal as member of the Board of Directors | |
| Appointment date | Date of dismissal |
| 1 | Mr Nguyen Minh Tuan | Chair of the Board of Directors | October 31, 2019 |  |
| 2 | Mr. Nguyen Hoi | Member of the Board of Directors | May 07, 2019 |  |
| 3 | Mr. Nguyen Chi Thanh Nguyen Chi Thanh | Member of the Board of Directors | May 07, 2019 |  |
| 4 | Mr Nguyen Duc Bang | Member of the Board of Directors | June 17, 2022 |  |
| 5 | Ms. Luu Thi Thoa | Member of the Board of Directors | May 07, 2019 |  |

1. Board Resolutions/Board Decisions

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision | Date | Contents |
| 1 | 01/NQ-HDQT | January 08, 2023 | Agree on the plan for paying wages and resolving benefits for employees during the Lunar New Year holiday period in the company's production suspension situation. |
| 2 | 02/NQ-HDQT | March 31, 2023 | Record list of shareholders attending the Annual General Meeting |
| 3 | 03 /NQ-HDQT | August 15, 2023 | Agree on the production suspension from August 18, 2023, to December 31, 2023. |
| 4 | 04/NQ/HDQT | September 19, 2023 | Agree on the plan for leasing premises through Joint Ventures, partnerships, and research production. |
| 5 | 05/NQ-HDQT | December 29, 2023 | Agree on the plan for leasing premises through Joint Ventures, partnerships, and research production. |

1. Supervisory Board:
2. Information about members of the Supervisory Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment as member of the Supervisory Board | Qualification |
| 1 | Ms. Nguyen Thi Que | Chief | May 07, 2019 | Master of Construction Management |
| 2 | Ms. Ha Thi Hoa | Member | May 07, 2019 | Bachelor in Economics |
| 3 | Mr. Dao Manh Thao | Member | May 07, 2019 | Bachelor in Economics |

1. Executive Board:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Members of the Executive Board | Position | Qualifica  tion | Appointment date as member of the Executive Board |
| 1 | Mr Nguyen Chi Thanh | Managing Director of the Company. | Master of QTKQ | October 01, 2019 |
| 2 | Mr. Le Minh Duc | Head of General Planning Department | Bachelor in Economics | October 16, 2020 |
| 3 | Ms. Ha Thi Hoa | Accountant in charge: | Bachelor in Economics | October 16, 2020 |

1. Accountant in charge:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Internal Audit Committee | Position | Qualifica  tion | Appointment date |
| 1 | Ms. Ha Thi Hoa | Accountant in charge: | Bachelor in Economics | October 16, 2020 |

1. Training on corporate governance: None
2. List of related persons of the public company and transactions between related persons of the Company and the Company itself:
3. Transactions between the Company and related persons of the Company; or between the Company and principal shareholders, PDMR and related persons of PDMR None
4. Transactions between PDMR of the Company, related persons of PDMR and subsidiaries, companies controlled by the Company: None
5. Transactions between the Company and other entities: None
   1. Transactions between the company and companies where members of the Board of Directors and Supervisory Board, Executive Manager and other managers have been and are founders or members of the Board of Directors, Executive Manager within the past three (03) years (as of the reporting date): None.
   2. Transactions between the company and companies where related persons of members of the Board of Directors or Supervisory Board, Executive Manager and other managers who are members of the Board of Directors or Executive Manager: None.
   3. Other transactions of the company (if any) that may provide material or immaterial benefits to members of the Board of Directors, the Supervisory Board, Executive Manager and other managers: None
6. Transactions of PDMR and related persons of PDMR with the company's shares:
7. Transactions of PDMR and related persons with the company's shares: None.
8. Other significant issues: None.