**HTT: Annual Corporate Governance Report 2023**

On January 25, 2024, Ha Tay Trading Joint Stock Company announced Report No. 01/BCQT-HTT on corporate governance in 2023 as follows:

* Name of listed company: Ha Tay Trading Joint Stock Company
* Head office address: 2nd Floor, HTT Tower, No 89 Phung Hung Street, Phuc La Ward, Ha Dong District
* Tel: 04 3354 7252 Fax: 04 3311 3052 Email: [congtycptmhatay@gmail.com](mailto:congtycptmhatay@gmail.com)
* Charter capital: VND 200,000,000,000
* Securities code: HTT

1. Activities of the General Meeting:

Information about meetings and General Mandates/Decisions of the General Meeting of Shareholders including

General Mandates approved by collecting ballots:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders | Date | Contents |
|  | Not yet |  |  |

1. Board of Directors (Report of 2023)
2. Information about members of the Board of Directors:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No.  No. | Member of the Board of Directors | Position | Date of appointment as member of the Board of Directors | Number of meetings attended | Attendance rate | Reason for absence |
| 1 | Mr. Dao Van Chien | Chair of the Board of Directors | June 23, 2018 | 1 | 100% |  |
| 2 | Mr. Nguyen  Duc Dinh | Member of the Board of Directors | June 23, 2018 | 1 | 100% |  |
| 3 | Ms. Tran Thu  Phuong | Member of the Board of Directors | June 23, 2018 | 1 | 100% |  |
| 4 | Mr. Tran Van Cong | Member of the Board of Directors | June 23, 2018 | 1 | 100% |  |
| 5 | Dinh Thi Thu Hang | Member of the Board of Directors | June 23, 2018 | 1 | 100% |  |

1. Board Resolutions/Decisions (Annual Report 2023)

|  |  |  |  |
| --- | --- | --- | --- |
| No. | General Mandates/Decisions of the General Meeting of Shareholders | Date | Contents |
| 1 | No. 01.223/NQ-HDQT/HTT | January 20, 2023 | Approve the production and business plan for 2023 and handling of loans at credit institutions |
| 2 | No. 02.223/NQ-HDQT/HTT | April 03, 2023 | Approve the capital withdrawal plan from investments in projects |
| 3 | No. 03.223/NQ-HDQT/HTT | July 08, 2023 | Approve the continuation plan for capital withdrawal from investments in projects |
| 4 | No. 04.223/NQ-HDQT/HTT | October 02, 2023 | Approve the plan for maintenance and repair of the building at No. 89 Phung Hung Street |

1. Supervisory Board (Annual Report 2023):
2. Information about the members of the Supervisory Board

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Members of the Supervisory Board | Position | Date of appointment as member of the Supervisory Board. | Number of attended Meetings  The supervisory board attends | Attendance rate | Reason for absence |
| 1 | Le Thi Mai | Chief of the Supervisory Board | June 23, 2018 | 1 | 100% |  |
| 2 | Nguyen Thi Hong Hanh | Members of the Supervisory Board | June 23, 2018 | 1 | 100% |  |
| 3 | Vu Thi Thanh Thuy: | Members of the Supervisory Board | June 23, 2018 | 1 | 100% |  |

1. Training on corporate governance
2. List of related persons of listed companies as prescribed in Section 34 Article 6 of the Securities Law (2023 Report) and transactions of related persons of the company with the Company itself:
3. Transactions between the Company and related persons of the Company, or between the Company and principal shareholders, PDMR, or related persons of PDMR: None
4. Transactions between PDMR of the listed company, related persons of PDMR and subsidiaries or companies controlled by the listed company: None
5. Transactions between the Company and other entities: None
6. Share transactions of PDMR and related persons of PDMR (Annual Report in 2023):
7. Transactions of PDMR and related persons of PDMR for shares of listed companies: None
8. Other significant issues: None