**PLA: Annual Corporate Governance Report 2023**

On February 05, 2024, Petroleum Logistic Service and Investment Joint Stock Company announced Report No. 02/PLAND-BC-HDQT on corporate governance the of 2023 as follows:

* Name of company: Petroleum Logistic Service and Investment Joint Stock Company
* English name: Petroleum Logistic Service and Investment Joint Stock Company
* Head office address: No. 01 Kham Thien, Kham Thien ward, Dong Da District, Hanoi
* Address of transaction office: No. 775, Giai Phong Street, Giap Bat Ward, Hoang Mai District, Hanoi Hanoi

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| * Tel: 024.3513 0135 | Fax: 01.3513.0137 |

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| * Website: www.pland.com.vn | Email: pland@petrolimex.com.vn |

* Charter capital: VND 100,000,000,000
* Securities code: PLA
* Corporate governance model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board and the General Manager
* Internal audit execution: Unimplemented.

1. Activities of the General Meeting of Shareholders:

Information about meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved in the form of collecting shareholders' opinions via a ballot)

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| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content |
| 1 | 06/PLAND-NQ-DHDCD | April 14, 2023 | The Annual General Mandate 2023 of the Company approved the following contents:   1. Approve the Report on the production and business activities result in 2022 2. Approve the Report on the task and plan on the production and business in 2023 3. Approve the addition of the business line "Activities of insurance agents and brokers - Industry code 6622" 4. Approve the Report on the activities of the Board of Directors in 2022   Approve the delegation of authority to the Board of Directors to proactively adjust plans to fit the actual situation.   1. Approve the Company's Financial Statements 2022 audited by CPA Vietnam Auditing Company Limited 2. Approve the Report on the results of the supervisory activities in 2022. 3. Approve the Proposal on selecting an audit company in 2023. 4. Approve the plan on profit distribution, dividend payment and appropriation for funds in 2022 according to Proposal No. 11/PLAND-TT-HĐQT dated April 14, 2023 of the Board of Directors. 5. Approve the Report on the settlement of remuneration of the Board of Directors and the Supervisory Board in 2022 according to Report No. 12/PLAND-BC-HDQT dated April 14, 2023 of the Board of Directors. 6. Approve the salary and remuneration plan for the Board of Directors and the Supervisory Board for the year 2023 according to Proposal No. 13/PLAND-TT-HDQT dated April 14, 2023, by the Board of Directors. 7. Approve the Proposal for the dismissal and election of additional members of the Board of Directors for the term 2020-2025. 8. Approve the dismissal of Mr. Phung Ngoc Quang as a member of the Board of Directors for the term 2020-2025 effective from April 14, 2023 9. Approve the election of Mr. Luong Quang Hieu as a member of the Board of Directors for the term 2020-2025 effective from April 14, 2023. |

1. The Board of Directors
2. Information about members of the Board of Directors:

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| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member of the Board of Directors | |
| Appointment date | Date of dismissal |
| 1 | Mr. Truong Hung Son | Chair of the Board of Directors | Initially elected: June 01, 2018.  Re-elected: June 11, 2020 |  |
| 2 | Mr. Vu Duc Tien | Member of the Board of Directors | Initially elected: April 08, 2015.  Re-elected: June 11, 2020 |  |
| 3 | Mr. Ngo Minh Son | Member of the Board of Directors | Additional election: May 25, 2018.  Re-elected: June 11, 2020 |  |
| 4 | Mr. Nguyen Van Loc | Member of the Board of Directors | Initially elected: May 15, 2008; Reappointed: April 08, 2015.  Re-elected: June 11, 2020 |  |
| 5 | Mr. Tran Anh Tuan | Member of the Board of Directors | Initially elected: April 09, 2019.  Re-elected: June 11, 2020 |  |
| 6 | Mr. Nguyen Trung Kien | Member of the Board of Directors | June 11, 2020 |  |
| 7 | Mr. Phung Ngoc Quang | Member of the Board of Directors | June 11, 2020 | April 14, 2023 |
| 8 | Mr. Luong Quang Hieu | Member of the Board of Directors | April 14, 2023 |  |

1. Board Resolutions/Decisions:

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| No. | Resolutions/Decision No. | Date | Content |
| 1 | 01/PLAND-NQ-HDQT | February 13, 2023 | Resolution on the preparation for the Annual General Meeting of Shareholders for the year 2023. |
| 2 | 02/PLAND-QD-HDQT | February 13, 2023 | Decision on the record list of shareholders to organize the Annual General Meeting of Shareholders 2023. |
| 3 | 07/PLAND-NQ-HDQT | March 23, 2023 | Resolution on the approval of the program and documents for the Annual General Meeting of Shareholders for the year 2023 of Petroleum Logistic Service and Investment Joint Stock Company and Petrolimex Engineering Joint Stock Company |
| 4 | 03/PLAND-NQ-HDQT | April 04, 2023 | Resolution on the approval of additional documents for the Annual General Meeting of Shareholders for the year 2023. |
| 5 | 04/PLAND-QD-HDQT | April 04, 2023 | Decision on promulgating regulations for the election to elect additional members of the Board of Directors for the term 2020-2025 |
| 6 | 07/PLAND-NQ-HDQT | November 03, 2023 | Resolution on the personnel change at Petrolimex Engineering Joint Stock Company |
| 7 | 08/PLAND-NQ-HDQT | November 09, 2023 | Resolution on the introduction of Mr. Pham Van Khuong as the Manager of Petrolimex Engineering Joint Stock Company |

1. The Supervisory Board:

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| 1. Information about members of the Supervisory Board: | | | | | |
| No. | Member of the Supervisory Board | Position | Date of appointment as member of the Supervisory Board. | Date of dismissal as member of the Supervisory Board | Qualification |
| 1 | Vu Thi Thuy Diep | Chief of the Supervisory Board | April 04, 2017 |  | Bachelor of Economics and Bachelor of Foreign Language |
| 2 | Tran Thi Huong | Member of the Supervisory Board | June 11, 2020 |  | Bachelor of Economics |
| 3 | Duong Dang Thong | Member of the Supervisory Board | June 11, 2020 |  | Bachelor of Accounting and Auditing |

1. The Executive Board

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| No. | Name of the member | Position | Date of birth | Qualification | Date of appointment/dismissal as Member of the Executive Board | Date of dismissal as member of the Executive Board |
| 1 | Mr. Nguyen Trung Kien | Member of the Board of Directors - The General Manager | March 02, 1976 | Bachelor of Labor Economics, Environmental Technology Enginee | July 16, 2020 |  |
| 2 | Mr. Pham Le Anh | Deputy General Director, Authorization to disclose information | November 12, 1977 | Bachelor of Business Administration | May 01, 2019 |  |

1. The Head of Finance - Accounting Department:

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| --- | --- | --- | --- |
| Name | Date of birth: | Qualification | Date of appointment/dismissal |
| Vu Phuong Nhung | August 26, 1984 | Bachelor of Accounting | Re-appoint October 10, 2021 |

1. Training on corporate governance: None
2. List of affiliated person of the public Company and transactions between the affiliated person of the Company with the Company itself
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR, affiliated persons of PDMR:

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| No. | Name of individual/institution | Relations with the Company | NSH No.\* Date of issue, Place of issue | Headquarters address/Contact address | Time of transaction with the Company | General Mandate/Decision of the General Meeting of Shareholder No. or Board Resolution/Decision No. (including date of promulgation, if any) | Content, quantity, total value of transaction | Note |
| 1 | Petrolimex Construction and Trade Corporation - Single Member Limited Liability Company | Major shareholder; | 0108231041  March 29, 2021.  Hanoi | No. 1 Kham Thien, Kham Thien, Dong Da, Hanoi | April 23, 2019 | Resolution No. 10/PLAND-NQ-HDQT dated April 23, 2019 | The rent of properties attached to land use right and the utilization of business at No. 775 Giai Phong Street - Hanoi is VND 600,000,000. |  |
| Cost of electricity and water contract at No. 775 Giai Phong Street: VND 2,042,590,992 |  |
| July 24, 2018 | Resolution No. 17/PLAND-NQ-  HDQT dated July 24, 2018 | The rent for office on floor 12B, Building A2 Ngoc Khanh: VND 2,254,560,000 |  |
| Electricity and water fee for office on 12B floor, A2 Ngoc Khanh plaza valued at VND 156,742,688 |  |
| 2 | Petrolimex Engineering Joint Stock Company  (PTCC) | Subsidiaries | 0104025168;  June 06, 2019.  Hanoi | No. 1 Kham Thien Street - Dong Da District - Hanoi | April 12, 2019 |  | Office rental fee for 15th floor, A2 Ngoc Khanh plaza valued at VND 553,404,500 |  |
| April 12, 2019 |  | Electricity and water fee for office on 15th floor, A2 Ngoc Khanh plaza valued at VND 70,775,847 |  |

Note: NSH\* No.: ID Card/Passport No. (for individuals) or Business Registration Certificate No., License on Operations No. or equivalent legal documents (for institutions)

1. Transactions between Company’s PDMR, affiliated persons of PDMR and subsidiaries, companies controlled by the Company: None
2. Transactions between the Company and other entities: none
3. Share transactions of PDMR and affiliated persons of PDMR in 2023
4. Company’s share transactions of PDMR and affiliated persons: None.
5. Other significant issues None