**BIO: Annual Corporate Governance Report 2023**

On January 23, 2024, Nha Trang Vaccines And Biological Products Joint Stock Company announced Report No. 08/VXSP on the corporate governance 2023 as follows:

* Company name: Nha Trang Vaccines And Biological Products Joint Stock Company
* Head office address: No. 26, Han Thuyen Street, Nha Trang City, Khanh Hoa Province.
* Tel: 0258. 813067 Fax: 0258.3828134
* Charter capital: VND 85,620,000,000
* Securities code (if any): BIO
* Corporate governance model: The General Meeting of Shareholders, the Board of Directors, the Audit Committee and the General Manager
* Internal audit execution: Unimplemented.

1. Activities of the General Meeting of Shareholders

On April 25, 2023, Nha Trang Vaccines And Biological Products Joint Stock Company held the Annual General Meeting of Shareholders 2023 and the Meeting approved the following contents:

* The Report on activities of the Board of Directors in 2022 and Operational Plan for 2023;
* Report on activities of the independent member of the Board of Directors in the Audit Committee in 2022;
* Report of the Board of Management on Production and Business Activities 2022 and the Operational plan for 2023.
* Approve the Audited Financial Statements 2022
* Results on the production and business activities in 2022 and the production and business plan for 2023;
* Benefit distribution in 2022 and Dividend payment plan in 2023
* Remuneration Fund of the Board of Directors, Audit Committee, salary of the Executive Board in 2022 and the remuneration plan of the Board of Directors, Audit Committee, Company Salary Fund in 2023.
* Select an audit company for the fiscal year 2023
* The Annual General Meeting of Shareholders 2023 announced General Mandate No. 75/NQ-DHDCD.VXSP dated April 25, 2023

1. BOARD OF DIRECTORS
2. Information about members of the Board of Directors:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member/independent member of the Board of Directors | |
| Appointment date | Dismissal date |
| 01 | Le Dinh Phan | Chair of the Board of Directors | April 09, 2021 |  |
| 02 | Nguyen Thi Kim Chung | Non-executive member of the Board of Directors | April 09, 2021 |  |
| 03 | Nguyen Thi Hang | Independent member of the Board of Directors | April 25, 2022 |  |

1. Board Resolutions/Board Decisions:

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| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 01 | 21/NQ-HDQT | February 17, 2023 | Dismissal of the Chief Accountant. |
| 02 | 22/NQ-HDQT | February 17, 2023 | Appointment of the Chief Accountant of the Company |
| 03 | 23/NQ-HDQT | February 17, 2023 | Arrange salary for the Chief Accountant. |
| 04 | 24/NQ-HDQT | February 17, 2023 | Approve the date to organize the Annual General Meeting of Shareholders 2023 |
| 05 | 53/NQ-HDQT | March 20, 2023 | Approve draft documents to be submitted to the Annual General Meeting of Shareholders 2023 |
| 06 | 54/NQ-HDQT | March 20, 2023 | Pay remuneration to members of the Board of Directors, member of Audit Commitee |
| 07 | 78/NQ-HDQT | May 26, 2023 | Record the date to exercise the rights to pay dividends in cash in the fiscal year in 2022 |
| 08 | 79/NQ-HDQT | May 26, 2023 | Appropriation for the Company's salary fund in 2023 |
| 09 | 82/NQ-HDQT | May 26, 2023 | Implement the Production and Business plan for 2023. |
| 10 | 92/NQ-HDQT | July 10, 2023 | Review the first 6 months of the year and implementation of work in Q3/2023 |
| 11 | 111/NQ-HDQT | October 5, 2023 | Implement work in Q4/2023 |
| 12 | 130/NQ-HDQT | December 26, 2023 | Summarize Production and Business Activities in 2023 |

1. The Audit Committee
2. Information about members of the Audit Committee:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Audit Committee | Qualification |
| 01 | Nguyen Thi Hang | Chair | Date of appointment April 25, 2022 | Bachelor of Economics |
| 02 | Nguyen Thi Kim Chung | Member | Date of appointment April 9, 2021 | Bachelor of Economics University Pharmacist |

1. The Executive Board.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of The Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 01 | Nguyen Thanh Long | November 23, 1970 | Doctor of Biology | Re-appointment April 9, 2021 |
| 02 | Tran Thanh Hai | April 13, 1972 | Bachelor of Finance and Accounting | Re-appointment: April 9, 2021 |
| 03 | Huynh Thi Thanh Thao | June 17, 1971 | Master of Biology | Re-appointment April 9, 2021 |

1. The Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification: | Date of appointment /dismissal |
| Tran Nguyen Phuong Nha | February 23, 1984 | Bachelor of Finance and Accounting | March 1, 2023 |

1. Training on corporate governance:
2. List of affiliated persons of the public Company and transactions between the affiliated persons of the Company with the Company itself

|  |  |
| --- | --- |
| 2. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated persons of PDMR | None |
| 3. Transactions between Company’s PDMR, affiliated persons of PDMR and subsidiaries, companies controlled by the Company: | None. |
| 4. Transactions between the Company and other entities | None. |
| * Transactions between the Company and the companies where members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers have been founding members or members of the Board of Directors, the Executive Manager (General Manager) for the past three (03) years (as at the time of reporting): | None. |
| * Transactions between the Company and companies executed by the affiliated people of members of the Board of Directors, members of the Supervisory Board, the Manager (the General Manager) and other managers who are members of the Board of Directors, the Executive Manager (the General Manager). | None. |
| * Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, and the Manager (General Manager) and other managers: | None. |

1. Share transactions of PDMR and affiliated persons of PDMR
2. Transaction of PDMR and affiliated persons related to the Company’s shares:

There is no transaction of PDMR and persons related to the Company's shares

1. Other significant issues: None.