**C22: Annual Corporate Governance Report 2023**

On January 30, 2024, 22 Joint Stock Company announced Report No. 86/BC-CTCP on the corporate governance in 2023 as follows:

* Name of company: 22 Joint Stock Company
* Head office address: 763 Nguyen Van Linh, Sai Dong, Long Bien, Ha Noi
* Tel: 0243 8755946
* Fax: 0243,8276928
* Email: [Info@congty22.com.vn](mailto:Info@congty22.com.vn)
* Charter capital: VND 35,500,000,000
* Securities code: C22
* Corporate governance model:
* The General Meeting of Shareholders;
* The Board of Directors;
* The Supervisory Board (Annual Report 2021)
* The Executive Board
* Implementation of internal supervision:

1. Activities of the General Meeting of Shareholders.

Information about meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting opinions via a ballot)

|  |  |  |  |
| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content |
| 1 | 666/2023/BB-DHDCD | June 21, 2023 | Meeting Minutes of the Annual General Meeting of Shareholders 2023. |
| 2 | 668/2023/NQ-DHDCD | June 21, 2023 | Annual General Mandate 2023 |
| 3 | 1077/2023/BB-DHDCD | October 16, 2023 | Meeting Minutes of the Extraordinary General Meeting of Shareholders 2023 |
| 4 | 1078/2023/NQ-DHDCD | October 16, 2023 | Extraordinary General Mandate 2023 |
| 5 | 1378/2023/NQ-DHDCD | December 29, 2023 | General Mandate (on collecting shareholders' opinions via a ballot) |

1. BOARD OF DIRECTORS
2. Information about members of the Board of Directors:

Member of the Board of Directors for the term of 2022-2027 includes:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member of the Board of Directors | |
| Appointment date | Date of dismissal |
| 1 | Ta Cao Phong | Chair of the Board of Directors | June 22, 2022 |  |
| 2 | Bui Viet Tuan | Member of the Board of Directors | June 22, 2022 | October 16, 2023 |
| 3 | Nguyen Trung Dung | Member of the Board of Directors | June 22, 2022 |  |
| 4 | Do Thi Huong | Member of the Board of Directors | June 22, 2022 |  |
| 5 | Nguyen Thi Tuyet Phuong | Member of the Board of Directors | June 22, 2022 |  |
| 6 | Vu Van Minh | Member of the Board of Directors | October 16, 2023 |  |

1. Board Resolutions/Board Decisions:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Board Resolution/Board Decision No. | Date | Content |
| 1 | 08/NQ-HDQT | January 04, 2023 | Salary, bonuses for officers, employees, and laborers in the Company... |
| 2 | 91/NQ-HDQT | February 10, 2023 | Liquidation of transportation vehicles. |
| 3 | 123/NQ-HDQT | February 23, 2023 | Dissolution of the Industrial Kitchen Center; establishment of the Project Department of the Company; establishment of the Labor Workshop, Insurance, Maintenance/Construction 24; personnel work... |
| 4 | 216/NQ-HDQT | March 14, 2023 | Support for labor wages... |
| 5 | 336/NQ-HDQT | April 07, 2023 | Investment in machinery and equipment; content of the Annual General Meeting of Shareholders in 2023... |
| 6 | 486/NQ-HDQT | April 27, 2023 | Convene the Annual General Meeting of Shareholders 2023 |
| 7 | 646/NQ-HDQT | June 09, 2023 | Financial Statements in Q... |
| 8 | 696/NQ-HDQT | July 03, 2023 | Personnel work |
| 9 | 726/NQ-HDQT | July 06, 2023 | Dividend payment 2022 |
| 10 | 818/NQ-HDQT | July 27, 2023 | Investment in new equipment... |
| 11 | 876/NQ-HDQT | August 15, 2023 | Convene the Extraordinary General Meeting of Shareholders |
| 12 | 919/NQ-HDQT | August 25, 2023 | Expenditure standard for the celebration meeting of Vietnam National Day |
| 13 | 956/NQ-HDQT | September 06, 2023 | Additional borrowing to supplement working capital for the Company's production and business activities |
| 14 | 1106/NQ-HDQT | October 09, 2023 | Amend the production and business plan in 2023 |
| 15 | 1132/NQ-HDQT | October 10, 2023 | Raise the limit of borrowing to supplement working capital for production and business activities of the Company |
| 16 | 1168/NQ-HDQT | November 02, 2023 | Standard expenditure for the commemoration of the 53rd anniversary of the establishment of the Company... |
| 17 | 1226/NQ-HDQT | November 21, 2023 | Collect shareholders’ opinions via a ballot |
| 18 | 1318/NQ-HDQT | December 14, 2023 | Approve the content of collecting shareholders' opinions via a ballot; |
| 19 | 1338/NQ-HDQT | December 15, 2023 | Standard expenditure for uniform in 2023. |

1. SUPERVISORY BOARD
2. Information about members of the Supervisory Board:

The Supervisory Board for the term 2022-2027

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 2 | Tran Duy Duong | Chief | From June 22, 2022 | Bachelor of Business Accounting |
| 4 | Do Thi Giang | Member | From June 22, 2022 | Bachelor of Business Accounting |
| 5 | Ms. Nguyen Thi Dung | Member | From June 22, 2022 | Bachelor of Economics and Business Planning |

1. The Executive Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Ta Cao Phong | June 01, 1967 | Master | Appoint on June 22, 2022 |
| 2 | Bui Viet Tuan | August 01, 1967 | Bachelor | Appointed on June 22, 2022 Dismissed on October 16, 2023 |
| 3 | Nguyen Trung Dung | February 21, 1978 | Master | Appoint on June 22, 2022 |
| 4 | Vu Van Minh | June 09, 1972 | Master | Appoint on October 16, 2023 |

1. The Chief Accountant:

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification: | Date of appointment /dismissal |
| Nguyen Thi Hoai Giang | March 08, 1979 | Master | Appoint on June 22, 2022 |

1. Training on corporate governance
2. Transactions of affiliated person of the Company and the Company itself:
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated persons of PDMR None
4. Transactions between Company’s PDMR, related persons of PDMR and subsidiaries, companies controlled by the Company. None
5. Transactions between the Company and other entities:
   1. Transactions between the Company and the companies where members of the Board of Directors, members of the Supervisory Board, the General Manager and other managers have been founding members or members of the Board of Directors, the Executive General Manager for the past three (03) years (as at the time of reporting) None
   2. Transactions between the Company and companies where affiliated persons of members of the Board of Directors, members of the Supervisory Board, the General Manager and other managers are members of the Board of Directors, the Executive General Manager: None
   3. Other transactions of the Company (if any) which can bring material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, the General Manager and other managers: None
6. Share transactions of PDMR and affiliated persons of PDMR:
7. Transaction of PDMR and affiliated persons related to the Company’s shares: None
8. Other significant issues: None