**SAC: Annual Corporate Governance Report 2023**

On January 30, 2024, Sai gon port stevedoring and service joint stock company announced Report No. 22/HDQT-XDV on the corporate governance of the Company in 2023 as follows:

Company's name: Sai gon port stevedoring and service joint stock company

Head office address: No. 242, Bui Van Ba Street, Tan Thuan Dong Ward, District 7, Ho Chi Minh City

Phone number: (028) 37831362 Fax: (028) 38731261

Charter capital: VND 40,500,000,000

Securities code: SAC

Website: sasteco.vn

Corporate governance model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board and the General Manager.

* Internal audit execution: Being completed.

1. Activities of the General Meeting of Shareholders:

Information about meetings and General Mandates/Decisions (including General Mandates approved in the form of collecting shareholders' opinions via a ballot)

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| --- | --- | --- | --- |
| No. | General Mandate/Decision No. | Date | Content |
| 01 | 12/BB-DHDCD-XDDV CSG | May 18, 2023 | Meeting Minutes of the Annual General Meeting of Shareholders 2023 |
| 02 | 13/NQ-DHDCD-XDDV CSG | May 18, 2023 | Annual General Mandate 2023 |

1. The Board of Directors:
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member/independent member of the Board of Directors | |
| Appointment date | Dismissal date |
| 1 | Mr. Le Van Hoa | Chair of the Board of Directors | November 2021 |  |
| 2 | Mr. Nguyen Tien Dung | Non-executive member | December 2011 |  |
| 3 | Mr. Le Minh Cuong | Non-executive member | May 2018 |  |
| 4 | Mr. Dao Quyet Tien | Non-executive member | November 2021 |  |
| 5 | Mr. Phan Minh Tri | Non-executive member | April 2019 |  |

1. Board Resolutions/Decisions in 2023:

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| --- | --- | --- | --- |
| No. | Resolution/Decision No. | Date | Content |
| 1 | 01/QD-HDQT | January 12, 2023 | Decision on approving the settlement of the salary fund in 2022 |
| 2 | 02/NQ-HDQT | March 09, 2023 | Resolution on approving the Salary Scale-Salary Table of the Branch of Sai gon port stevedoring and service joint stock company in Ninh Thuy-Khanh Hoa |
| 3 | 02A/NQ-HDQT | March 21, 2023 | Resolution on approving the policy of recruiting workers to operate the Nghi Son cement distribution station in Hiep Phuoc Industrial Zone - Nha Be District - Ho Chi Minh City |
| 4 | 03/NQ-HDQT | March 22, 2023 | Resolution on the time of organizing the Annual General Meeting of Shareholders 2023 |
| 5 | 04/CBTT | March 22, 2023 | Information disclosure on the record date and the time of organizing the Annual General Meeting of Shareholders 2023 |
| 6 | 05/TTr-HDQT | April 19, 2023 | Proposal on production and business results in 2022 and the plan for 2023 |
| 7 | 06/TTr-HDQT | April 19, 2023 | Proposal on approving the Audited Financial Statements 2022 |
| 8 | 07/TTr-HDQT | April 19, 2023 | Proposal on profit distribution and dividend payment in 2022 |
| 9 | 08/TTr-HDQT | April 19, 2023 | Proposal on requesting approval for the Remuneration of the Board of Directors and the Supervisory Board in 2022, and the Plan for 2023 |
| 10 | 09/TTr-HDQT | April 19, 2023 | Proposal on the procurement investment plan for 2023 |
| 11 | 10/TTr-HDQT | April 19, 2023 | Proposal on the selection of the audit company for 2023 |
| 12 | 11/BC-HDQT | April 21, 2023 | Report of the Board of Directors at the General Meeting of Shareholders in 2023 |
| 13 | 12/BB-DHDCD-XDDV CSG | May 18, 2023 | Meeting Minutes of the Annual General Meeting of Shareholders 2023 |
| 14 | 13/NQ-DHDCD-XDDV CSG | May 18, 2023 | Annual General Mandate 2023 |
| 15 | 13A/NQ-HDQT | May 18, 2023 | Salary fund for the Executive Board in 2022 and the plan for 2023 |
| 16 | 13B/NQ-HDQT | May 18, 2023 | Approve the temporary salary unit price for the fiscal year 2023 |
| 17 | 14/QD-HDQT | June 21, 2023 | Decision on approving the signing and implementation of the contract between Sai gon port stevedoring and service joint stock company and Saigon Port Joint Stock Company |
| 18 | 15/NQ-HDQT | July 3, 2023 | Appointment of staff to hold the position of Head of the Mechanical Engineering Department |
| 19 | 16/NQ-HDQT | July 12, 2023 | Selection of an audit company for the Financial Statements 2023. |
| 20 | 17/HDQT-QD | July 26, 2023 | Semi-Annual Corporate Governance Report 2023 |
| 21 | 18/NQ-HDQT | August 28, 2023 | Approve the policy of investing in 01 used crawler excavator |
| 22 | 19/CBTT | September 22, 2023 | Information disclosure of List of PDMR and affiliated persons of PDMR |
| 23 | 20/CBTT | October 2, 2023 | Extraordinary Information Disclosure |
| 24 | 21/QD-XDDV | October 6, 2023 | Appointment of the Person in charge of corporate governance of Sai gon port stevedoring and service joint stock company |
| 25 | 22/NQ-HDQT | November 6, 2023 | Liquidation of the assets of Sai gon port stevedoring and service joint stock company |

1. Supervisory Board
2. Information about members of the Supervisory Board:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 01 | Mr. Nguyen Ngoc Tam | Member of the Supervisory Board | June 16, 2020 | Bachelor of Economics |
| 02 | Mr. Nguyen Viet Thinh | Member of the Supervisory Board | June 16, 2020 | Master of Business Administration |
| 03 | Mr. Vu Thanh Trung | Member of the Supervisory Board | April 23, 2019 | Bachelor of Economics of Sea Transport |

1. The Executive Board

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board - Position | Date of birth | Qualification | Appointment date |
| 01 | Mr. Phan Le Dung - General Manager | December 26, 1981 | Loading and unloading mechanization engineer | November 11, 2022 |
| 02 | Mr. Phan Cong Dan - Deputy General Manager | May 1, 1966 | Bachelor of Laws | March 17, 2014 |
| 03 | Mr. Tran Ngoc Ut - Deputy General Manager | January 1, 1967 | Bachelor of Economics | July 1, 2018 |
| 04 | Mr. Tran Khanh Lam - Deputy General Manager | September 7, 1972 | Bachelor of Economics | October 16, 2019 |

1. The Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Appointment date |
| Ms. Ho Thi Thanh Thanh | November 27, 1981 | Bachelor of Accounting and Auditing | October 16, 2019 |

1. Training on corporate governance
2. List of affiliated persons of the public Company and transactions between the affiliated persons of the Company with the Company itself:
3. Transactions between the Company and affiliated persons of the Company, or between the Company and major shareholders, PDMR, or affiliated persons of PDMR

On June 23, 2023, information was disclosed on the signing, implementation, contract, and transaction between Sai gon port stevedoring and service joint stock company and Saigon Port Joint Stock Company or a company with capital contribution from Saigon Port Joint Stock Company as prescribed.

1. Transactions between PDMR of the Company, affiliated persons of PDMR and subsidiaries under the authority of the Company: None
2. Transactions between the Company and other entities: None
3. Share transactions between PDMR and affiliated persons of PDMR:
4. Transaction of PDMR and affiliated persons of the Company’s shares: None.
5. Other significant issues: None