TLT: Annual Corporate Governance Report 2023

On January 29, 2024, Viglacera Thanglong JSC announced Report No. 02/TLT-HDQT on the corporate governance of the Company as follows:

* Name of company: Viglacera Thanglong JSC
* Head office address: Phuc Thang Ward, Phuc Yen City, Vinh Phuc Province
* Tel: 04358119, Fax: 0435811349, Email: [viglacerathanglong@yahoo.com](mailto:viglacerathanglong@yahoo.com)
* Charter capital: VND 69,898,000,000
* Securities code: TLT
* Corporate Governance Model: General Meeting of Shareholders, Board of Directors, Supervisory Board and Manager
* Internal audit execution: Unimplemented.

1. Activities of the General Meeting of Shareholders:

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| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content |
| 1 | 01 | March 29, 2023 | Minutes of the Annual General Meeting of Shareholders 2023. |
| 2 | 02 | March 29, 2023 | Annual General Mandate 2023 |

1. The Board of Directors (Annual Report 2023):
2. Information about members of the Board of Directors:

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| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member/independent member of the Board of Directors | |
| Appointment date | Date of dismissal |
| 1 | Le Tien Dung | Chair | March 21, 2019 |  |
| 2 | Dinh Quang Huy | Member | April 17, 2009 |  |
| 3 | Cao Thi Nhung | Member | January 16, 2017 |  |
| 4 | Doan Hai Mau | Member | November 29, 2013 |  |
| 5 | Nguyen Viet Hong | Member | March 23, 2016 |  |

1. Board Resolutions/Board Decisions in 2023:

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| No. | Board Resolution/Board Decision No. | Date | Content |
| 1 | 01/TLT-HDQT | January 30, 2023 | Annual Corporate Governance Report 2022. |
| 2 | 02/TLT-HDQT | February 15, 2023 | Collect opinions at the Annual General Meeting of Shareholders 2023. |
| 3 | 04.1/TLT-HDQT | February 10, 2023 | Resolution on the approval of the production and business results in Q4/2022 and the implementation plan for production and business activities for Q1/2023. |
| 4 | 05/TLT-HDQT | March 30, 2023 | Resolution on the approval of borrowing for production and business activities 2023 at the Joint Stock Commercial Bank for Foreign Trade of Vietnam - Hanoi Branch. |
| 5 | 06/TLT-HDQT | March 30, 2023 | Resolution on the approval of borrowing for production and business activities 2023 at the Joint Stock Commercial Bank for Investment and Development of Vietnam - Phuc Yen Branch. |
| 6 | 06.1/TLT-HDQT | March 30, 2023 | Decision on the assignment of duties to members of the Board of Directors. |
| 7 | 07/TLT-HDQT | April 10, 2023 | Resolution on approving the sale price for long-term inventory products. |
| 8 | 08/TLT-HDQT | April 12, 2023 | Resolution on the approval of the production and business results in Q1/2023 and the implementation plan for production and business activities for Q2/2023. |
| 9 | 09/TLT-HDQT | April 25, 2023 | Resolution on approving the settlement of maintenance and repair costs for 2023. |
| 10 | 10/TLT-HDQT | May 11, 2023 | Resolution on approving the investment in a dust extraction system at production workshop No. 1. |
| 11 | 11/TLT-HDQT | May 11, 2023 | Resolution on approving the establishment of expert groups for the dust extraction system investment project at production workshop No. 1. |
| 12 | 12/TLT-HDQT | May 11, 2023 | Resolution on approving the contractor selection plan for the dust extraction system investment project at production workshop No. 1. |
| 13 | 13/TLT-HDQT | May 11, 2023 | Resolution on approving the bid solicitation dossier for the package: “Supply and installation of a complete 70,000 m3/h dust extraction system.” |
| 14 | 14/TLT-HDQT | May 11, 2023 | Resolution on approving the investment in a 4-tier dryer at production workshop No. 2. |
| 15 | 15/TLT-HDQT | May 11, 2023 | Decision on the approval of establishing a committee to assess the contractor selection plan, bid solicitation documents, and contractor selection results for the 4-tier dryer investment project at production workshop No. 2. |
| 16 | 16/TLT-HDQT | May 11, 2023 | Decision on the approval of the contractor selection plan for the 4-tier construction investment project at production workshop No. 2. |
| 17 | 16.1/TLT-HDQT | May 11, 2023 | Decision on the approval of the economic and technical report for the 4-tier dryer investment project at production workshop No. 2. |
| 18 | 17/TLT-HDQT | May 11, 2023 | Resolution on approving the bid solicitation dossier for the “4-tier construction” package within the 4-tier construction investment project at production workshop No. 2. |
| 19 | 18.1/TLT-HDQT | June 12, 2023 | Resolution on the approval of the disposal of fixed assets not in use. |
| 20 | 18/TLT-HDQT | June 22, 2023 | Resolution on the approval of the contractor selection results for the package: “Supply and installation of a complete 70,000 m3/h dust extraction system.” |
| 21 | 19/TLT-HDQT | June 24, 2023 | Proposal on the reappointment of the Company Manager. |
| 22 | 20/TLT-HDQT | July 11, 2023 | Resolution on the reappointment of the Company Manager. |
| 23 | 21/TLT-HDQT | July 11, 2023 | Decision on the reappointment of the Company Manager. |
| 24 | 23/TLT-HDQT | July 25, 2023 | Resolution on the approval of the production and business results in Q2/2023 and the implementation plan for production and business activities for Q3/2023. |
| 25 | 24/TLT-HDQT | July 25, 2023 | Corporate Governance Report of the first 6 months in 2023 |
| 26 | 25/TLT-HDQT | October 10, 2023 | Resolution on the approval of the production and business results in Q3/2023 and the implementation plan for production and business activities for Q4/2023. |
| 27 | 26/TLT-HDQT | December 15, 2023 | Decision on the approval of the economic and technical report for the boiling furnace investment project at production workshop No. 1. |
| 28 | 27/TLT-HDQT | December 16, 2023 | Decision on the approval of establishing a committee to assess the contractor selection plan, assess the bid solicitation documents, and assess the contractor selection results for the boiling furnace investment project at production workshop No. 1. |
| 29 | 28/TLT- HDQT | December 18, 2023 | Decision on the approval of the contractor selection plan for the boiling furnace investment project at production workshop No. 1. |
| 30 | 29/TLT-HDQT | December 28, 2023 | Resolution on approving the maintenance and repair plan for equipment in 2024. |

1. The Supervisory Board (Annual Report 2021)
2. Information about members of the Supervisory Board

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| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Qualification |
| 1 | Ngo Trong Toan | Chief | February 27, 2017 | Bachelor of Economics; Master of Business Administration |
| 2 | Phung Van Hai | Member | March 24, 2014 | Chemical Engineer |
| 3 | Sai Thi Ngat | Member | March 20, 2020 | Bachelor of Laws |

1. The Executive Board.

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| No. | Member of the Executive Board | Date of birth | Qualification: | Date of appointment/resignation |
| 1 | Mr. Doan Hai Mau | March 15, 1978 | Silicat Chemical Engineer, Master of Business Administration | July 11, 2023 |
| 2 | Mr. Phan Ngoc San | February 21, 1978 | Silicat Chemical Engineer | January 01, 2019 |

1. The Chief Accountant

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| --- | --- | --- | --- |
| Full name | Date of birth | Qualification: | Appointment/dismissal date |
| Mr. Luyen Cong Anh | November 29, 1987 | Bachelor of Economics and Master of Finance | November 04, 2020 |

1. Training on corporate governance
2. List of affiliated person of the public company in 2023 and transactions between affiliated persons of the Company and the Company itself:
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated persons of PDMR None
4. Transactions between Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company: None
5. Transactions between the Company and other entities: Being disclosed in the Financial Statement 2023
6. Share transactions of PDMR and affiliated persons of PDMR (Annual Report in 2023):
7. Transaction of PDMR and affiliated persons related to the Company’s shares: None
8. Other significant issues: None