**DCH: Annual Corporate Governance Report 2023**

On January 29, 2024, Ha Noi cadastral survey Joint stock Company announced Report No. 31/2024/CTDC-TCHC on the corporate governance in 2023 as follows:

* Name of company: Ha Noi cadastral survey Joint stock Company
* Head office address: No. 9B Nguyen Hong Street, Thanh Cong Ward, Ba Dinh District, Hanoi
* Tel: 0243.7722973 Email: tchcdchn@gmail.com
* Charter capital: VND 28,800,000,000
* Securities code: DCH
* Corporate Governance Model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the General Manager.
* Internal audit execution: Not executed.
1. Activities of the General Meeting of Shareholders

|  |  |  |  |
| --- | --- | --- | --- |
| No. | General Mandate/Decision No. | Date | Content |
| 1 | 01/2023/NQ-DHDCD | June 29, 2023 | 1. Report on activities results of the Board of Directors in 2022 and the operational plan in 2023
2. Report on activities of the Supervisory Board in 2022 and orientation in 2023
3. Approval of the Audited Report on production and business results 2022 and the production and business plan for 2023
4. Approval of the Audited Financial Statements 2022
5. Approval of the Proposal on selecting an audit company for the Financial Statements 2023
6. Approval of the profit distribution plan and the dividend payment plan for 2022
7. Approval of the Proposal on the remuneration payment plan for the Board of Directors and the Supervisory Board in 2023
8. Approval of the Proposal on the dismissal and election of additional members of the Supervisory Board
9. Approval of the proposal on the plan to divest state capital at Ha Noi cadastral survey Joint stock Company for the 2022-2025 period
 |

1. The Board of Directors
2. Information on members of the Board of Directors

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Members of the Board of Directors | Position | Date of appointment/dismissal as member/independent member of the Board of Directors |
| Appointment date | Dismissal date |
| 1 | Nguyen Duc Hao | Chair of the Board of Directors | October 30, 2020 |  |
| 2 | Le Minh Thanh | Vice Chair of the Board of Directors | October 30, 2020 |  |
| 3 | Bui Thi Minh Dieu | Member | October 30, 2020 |  |
| 4 | Nguyen Duc Viet | Member | October 30, 2020 |  |
| 5 | Trinh Thang | Member | June 29, 2022 |  |

1. Board Resolutions/Decisions

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Board Resolution/Decision No. | Date | Content |
| 1 | 01/2023/NQ-HDQT | March 15, 2023 | * Approve the Report on the business results in 2022 and the production and business plan for 2023
* Approve the report on activities of the Board of Directors in 2022 and the operational plan for 2023
* Approve the Report on the activities results of the Supervisory Board in 2022
* Approve the Audited Financial Statements 2022
* Approve selecting an audit company for the Financial Statements 2023 as per the proposal of the Company’s Executive Board
* Approve the profit distribution and dividend payment plan for 2022
* Approve the Proposal on appointing the person in charge of corporate governance-cum-Company’s Secretary
* Approve the remuneration plan for the Board of Directors, the Supervisory Board, person in charge of corporate governance-cum-Company's secretary in 2023 according to the Proposal of the Company's Executive Board
* Approve the resignation letter as Chief of the Supervisory Board and as a member of the Supervisory Board of Mr. Nguyen Van Vinh; resignation letter as member of the Supervisory Board of Mr. Nguyen Minh Duc and agreement to introduce Ms. Vu Phuong Thao and Ms. Vu Thuy Linh to the additional election as member of the Supervisory Board for the 2020-2025 term, which was approved at the Annual General Meeting of Shareholders 2023.
* Approve the organization plan for the Annual General Meeting of Shareholders 2023.
 |
| 2 | 02/2023/NQ-HDQT | April 06, 2023 | * Approve the proposal on the plan to divest state capital at Ha Noi Cadastral Joint Stock Company for the 2022-2025 period according to Decision No. 1479/QD-TTg dated November 29, 2022 of the Prime Minister on " Approving the plan to reorganize state-owned enterprises and enterprises with state capital for the 2022-2025 period".
 |
| 3 | 03/2023/NQ-HDQT | September 28, 2023 | * Approve the Semi-annual Report on production and business results in 2023.
* Approve the liquidation of fixed asset: Camry 3.0 car - License Plate No. 29A - 433.89 registered in 2004 has been depreciated, assign the Executive Board to liquidate according to regulations.
 |
| 4 | 04/2023/NQ-HDQT | December 21, 2023 | * Approve the Report on preliminary production and business results in 2023
* Approve some contents related to financial work and bad debts of previous years on the Annual Financial Statements as proposed by the Finance and Accounting Department on December 12, 2023 (with attached list).
* Approve some contents on equipment procurement investment according to the report of the Administrative Organization Department dated December 1, 2023 with a value of about VND 500 million.

Approve other contents relating to business activities of the Company. |

1. The Supervisory Board
2. Information about the members of the Supervisory Board

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Members of the Supervisory Board | Position | Date of appointment as a member of the Supervisory Board | Dismissal date | Qualification |
| 1 | Nguyen Van Vinh | Chief of the Supervisory Board | May 12, 2020 | June 29, 2023 | Bachelor |
| 2 | Nguyen Minh Duc | Supervisor | May 12, 2020 | June 29, 2023 | Bachelor |
| 3 | Tang Quang Hung | Supervisor | May 12, 2020 |  | Master |
| 4 | Vu Thuy Linh | Chief of the Supervisory Board | June 29, 2023 |  | Engineer |
| 5 | Vu Phuong Thao | Supervisor | June 29, 2023 |  | Engineer |

1. The Executive Board

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Members of the Executive Board | Date of birth | Qualification | Appointment date | Dismissal date |
| 1 | Nguyen Duc Viet | March 02, 1969 | Land management engineer | November 02, 2020 |  |

Mr. Nguyen Duc Hao - Chair of the Board of Directors was assigned to manage the activities of the company from November 01, 2021 to present.

1. The Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Appointment date |
| Dao Thi Ngoc Phuong | May 01, 1982 | Bachelor of Economics | November 02, 2020 |

1. Training on corporate governance: None
2. List of affiliated persons of the public company and transactions between affiliated persons of the Company with the Company itself.
3. Transactions between the Company and affiliated persons of the Company, or between the Company and major shareholders, PDMR, or affiliated persons of PDMR: None
4. Transactions between the Company’s PDMR, affiliated persons of PDMR and subsidiaries or companies controlled by the Company: None
5. Transactions between the Company and other entities: None
6. Share transactions of PDMR and affiliated persons of PDMR
7. Share transaction of PDMR and affiliated persons on the Company's shares: None
8. Other significant issues: None