**CSC: Board Decision**

On February 21, 2024, COTANA GROUP Joint Stock Company announced Decision No. 01/2024/QD-HDQT on organizing the Annual General Meeting of Shareholders 2024 of the Company as follows:

Article 1: Approve the plan to organize the Annual General Meeting of Shareholders 2024 of COTANA GROUP Joint Stock Company as follows:

1. Implementation time: April 26, 2024
2. Implementation venue: 11th Floor Conference Hall - COTANA GROUP Building - Lot CC5A, Linh Dam Peninsula - Hoang Liet - Hoang Mai - Hanoi
3. Date of disclosing information on making the list of shareholders with the rights to attend the meeting: February 22, 2024
4. Record date for the list of shareholders attending the Meeting: March 19, 2024
5. Detailed contents of the Annual General Meeting of Shareholders 2024:
* Report on activities of the Board of Directors in 2023 and the operational plan for 2024;
* Report on the production and business results in 2023 and the production and business plan for 2024;
* Report on the Audited Financial Statements in 2023, the profit distribution plan in 2023 and the financial plan for 2024;
* Report on activities of the Supervisory Board in 2023 and the operational plan for 2024;
* Other contents under the voting authority of the General Meeting of Shareholders.

Article 2: Organization and implementation:

Assign the General Manager to direct departments of the Company based on their functions and duties to make the plan to organize the Annual General Meeting of Shareholders 2024 according to the approved contents in Article 1, ensuring to comply with the regulations of current law and regulations of the Company.

Article 3: Terms of enforcement:

This Decision takes effect from the date of its signing.

Members of the Board of Directors, the General Manager, the Deputy General Manager, the Chief Accountant, and relevant functional departments are responsible for implementing this Decision./.