**ALV: Annual Corporate Governance Report 2023**

On January 29, 2024, ALVICO Construction Joint Stock Company announced Report No. 01/2024/BC-ALV on the corporate governance in 2023 as follows:

* Name of Company: ALVICO Construction Joint Stock Company
* Head office address: No. 77-79 Hoang Quoc Viet Street, Nghia Do Ward, Cau Giay District, Hanoi.
* Tel: 0982 354 540     Fax:
* Email: congtyalv@gmail.com

Charter capital: VND 56,579,360,000

* Securities code: ALV
* Corporate Governance Model: The General Meeting, Board of Directors, Supervisory Board and Managing Director.
* Internal audit: Implemented
1. Activities of the General Meeting:

Information about the meetings and General Mandates/Decisions of the General Meeting (including General Mandates approved by collecting shareholders' ballots):

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| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting  | Date | Contents |
| 1 | 01/2023/NQ-DHDCD-ALV | May 26, 2023 | * Approve the Report of the Board of Management on the production and business results in 2022 and the production and business plan for 2023;
* Approve the Report of the Board of Directors on activity results in 2022 and plan for 2023;
* Approve the Report on activities of the Supervisory Board in 2022 and the Operational plan for 2023;
* Approve the Report on the investment or sale of assets with a value of 35% or more of the total asset value recorded on the 2021 Financial Statements and the addition of business lines and amended charter after adding business lines;
* Approve the Audited Financial Statements 2022 of ALVICO Construction Joint Stock Company;
* Approve the Business Plan for 2023;
* Approve the plan on profit distribution, appropriation for funds and dividend payment in 2022.
* Approve the remuneration of the Board of Directors, the Supervisory Board paid in 2022 and the payment plan in 2023;
* Approve the selection of an audit company for the Financial Statements of 2023;
* Approve the election of members of the Board of Directors for the term 2023-2028; the dismissal and additional election of members of the Supervisory Board for the term 2023-2025;
* Approve the Nomination, Candidacy and Election Regulations of members of the Board of Directors and Supervisory Board;
* The election results for members of the Board of Directors for the term 2023-2028 and the Supervisory Board for the term 2023-2025;
* Approve the cancellation of Private Placement plan to increase Charter Capital;
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1. Board of Directors (annual report):
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (independent member, non-executive member of the Board of Directors) | Date of appointment/dismissal as members/independent member of the Board of Directors |
| Appointment date | Date of dismissal |
| 1 | Ms. Lam Thu Huyen | Chair of the Board of Directors | May 26, 2023 |  |
| 2 | Ms. Le Thi Loc | member of the Board of Directors | May 26, 2023 |  |
| 3 | Mr. Nguyen Hai Ninh | member of the Board of Directors | May 14, 2022 |  |

1. Board Resolutions/Board Decisions (Annual report):

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| --- | --- | --- | --- |
| No. | Board Resolutio/Board Decisions  | Date | Contents |
| 1 | 01/2023/NQ-HDQT-ALV | March 17, 2023 | Approve the Private placement plan to increase Charter Capital  |
| 2 | 02/2023/NQ-HDQT-ALV | March 24, 2023 | Record date to hold the Annual General Meeting in 2023 |
| 3 | 01/2023/QD-HDQT | March 30, 2023 | Periodic meeting of the Board of Directors to review the activities of Q1/2023 and the plan for Q2/2021 |
| 4 | 03/2023/NQ-HDQT-ALV | April 4, 2023 | Convene the Annual General Meeting 2023 |
| 5 | 04/2023/NQ-HDQT-ALV | April 5, 2023 | Approve the organization of the Annual General Meeting 2023 |
| 6 | 05/2023/NQ-HDQT-ALV | May 29, 2023 | Elect the Chair of the Board of Directors for the term 2023-2028 |
| 7 | 02/2023/QD-HDQT | June 29, 2023 | Periodic meeting of the Board of Directors to review the activities of Q2/2023 and the plan for Q3/2021 |
| 8 | 03/2023/QD-HDQT | September 28, 2023 | Periodic meeting of the Board of Directors to review the activities of Q3/2023 and the plan for Q4/2021 |
| 9 | 06/2023/NQ-HDQT-ALV | October 26, 2023 | Approve the liquidation of the construction contract of structural steel sections and steel plates under the Lien Khe Cement Factory project No. 07/2022/HDTCXD/BD- ALVICO dated December 26, 2022 |
| 10 | 07/2023/NQ-HDQT-ALV | November 2, 2023 | Approve the liquidation of the construction contract of structural steel sections and steel plates under the Lien Khe Cement Factory project No. 02/2022/HDTCXD/ALVICO-TD dated December 28, 2022  |
| 11 | 08/2023/NQ-HDQT-ALV | November 6, 2023 | Approve the contract to supply materials, fabricate and install steel structure equipment under Lien Khe Cement Factory project |
| 12 | 09/2023/NQ-HDQT-ALV | November 22, 2023 | Approve the contract to audit the Financial Statements for the fiscal year ending December 31, 2023 of ALVICO  |
| 13 | 10/2023/NQ-HDQT-ALV | December 4, 2023 | Approve Board Resolution on loan, guarantee issuance, letter of credit, and use of bank services; |
| 14 | 11/2023/NQ-HDQT-ALV | December 5, 2023 | Approve the contract to purchase and sell construction steel to serve the construction of Lien Khe Cement Factory  |
| 15 | 12/2023/NQ-HDQT-ALV | December 21, 2023 | Resolutions on the approval of the contract to process and install structural equipment for Lien Khe Cement Factory  |
| 15 | 04/2023/QD-HDQT | December 25, 2023 | Establishment of the Asset Inventory and Assessment Council 2023 |
| 17 | 13/2023/NQ-HDQT-ALV | December 27, 2023 | Approve the construction contracts for silo items under the Lien Khe Cement Factory project and the Principal Contract for purchasing and selling construction steel to serve the construction of the Lien Khe Cement Factory  |
| 18 | 14/2023/NQ-HDQT-ALV | December 29, 2023 | Approve the construction lump-sum contract for Silo items under Lien Khe Cement Factory project |
| 19 | 05/2023/QD-HDQT | December 30, 2023 | Periodic meeting of the Board of Directors to review the activities of Q4/2023 and plan for 2024 |

1. Supervisory Board (Annual Report):
2. Information about members of the Supervisory Board:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board | Position | Date of appointment/dismissal as member of the Supervisory Board | Professional Qualification |
| 1 | Ms. Mai Thi Xuyen | Chief of the Supervisory Board | June 24, 2020 | Bachelor in Economics |
| 2 | Ms. Le Hoang Yen | Member of the Supervisory Board | May 26, 2023 | Bachelor in Economics |
| 3 | Mr. Dang Xuan Hoa | Member of the Supervisory Board | June 24, 2020 | Engineer |
| 4 | Ms. Nghiem Thi Thu Hien | Member of the Supervisory Board | May 26, 2023 | Bachelor in Economics |

1. Executive Board:

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| --- | --- | --- | --- | --- |
| No. | Member of the Executive Board | Date of birth | Professional Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Ms. Le Thi Thao | August 14, 1994 | Bachelor | Appointment date: December 27, 2021 |

1. Chief Accountant:

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| --- | --- | --- | --- |
| Full name | Date of birth | Professional Qualification | Appointment date |
| Ms. Ha Thi Hong Nhung | June 20, 1986 | Bachelor | June 17, 2019 |

1. Training on Corporate Governance:
2. List of related persons of the public company (Annual report) and transactions between the related persons of the Company and the Company itself:
3. Transactions between the Company and related persons of the Company; or between the Company and principal shareholders, PDMR and related persons of PDMR: None
4. Transactions between the Company’s PDMR, related persons of PDMR and subsidiaries, companies controlled by the Company: None
5. Transactions between the Company and other entities: None
6. Share transactions of PDMR and related persons of PDMR (Annual report): None.
7. Other significant issues None