**PTO: Annual Corporate Governance Report 2023**

On January 26, 2024, Post and Telecommunication Services Construction Work JSC announced Report No. 01-24/PTCO/CK on the corporate governance in 2023 as follows:

* Enterprise name: Post and Telecommunication Services Construction Work JSC
* Headquarters address: No. 49 Bis Tran Binh Trong, Ward 5, Binh Thanh District, Ho Chi Minh City
* Tel: 08-35150584 Fax: 08-35150580
* Email: congtrinhbd@ptco.com.vn
* Charter capital: VND 12,000,000,000.
* Securities code: PTO
* Corporate Governance Model: the General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the General Manager
* Internal audit execution: not in the subject of reporting.
1. Activities of the General Meeting of Shareholders

Information about the meetings and General Mandates/Decisions of the General Meeting of Shareholders (including General Mandates approved by collecting shareholders' opinions via a ballot)

|  |  |  |  |
| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Contents |
| 01 | 16/2023/NQ-HDQT | June 03, 2023 | Annual General Meeting of Shareholders 2023 |

1. The Board of Directors (Report of 2023)
2. Information about members of the Board of Directors:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position (Independent members of the Board of Directors, Non-executive members of the Board of Directors) | Date of appointment/dismissal as member/independent member of the Board of Directors |
| Date of appointment | Dismissal date |
| 1 | Ms. Mai Xuan Dung | Non-executive Chair | May 14, 2022 |  |
| 2 | Ms. Nguyen Thi Chinh | Member - General Manager |  | June 03, 2023 |
| 3 | Mr. Tran Quang Nghia | Non-executive member | May 14, 2022 |  |
| 4 | Mr. Nguyen Van Nghia | Non-executive member | May 14, 2022 |  |
| 5 | Mr. Nguyen Cong Tung | Non-executive member | May 14, 2022 |  |
| 6 | Mr. Nguyen Thanh Lam | Member - General Manager | June 03, 2023 |  |

1. Board Resolutions/Decisions (Annual Report):

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Resolution/Decision No. | Date | Contents |
| 1 | 02-QD/TCCB | January 13 | Decision on appointing the executive members |
| 2 | 05/2023/NQ-HDQT | March 13 | Resolution on the regular meeting |
| 3 | 14-QDTCCB | June 01 | Decision on appointing the executive members |
| 4 | 17/2023/NQ-HDQT | June 14 | Resolution on the regular meeting |
| 5 | 26/2023/NQ-HDQT | November 15 | Resolution on the dividend payment |

1. The Supervisory Board (Annual Report):

1 Information about members of the Supervisory Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Members of the Supervisory Board | Position | Date of appointment as member of the Supervisory Board. | Qualification |
| 01 | Mr. Tran Quang Minh Man | Chief  | Dismissed from June 03, 2023 | Master of Business Administration |
| 02 | Ms. Nguyen Thi Phuong Thao | Member | May 14, 2022 | Bachelor of Finance and Accounting |
| 03 | Mr. Lam Chi Thanh | Member | May 14, 2023 | Bachelor of Finance and Accounting |
| 04 | Ms. Mai Thi Thanh Phuong | Chief | June 03, 2023 | Master of Business Administration |

1. The Executive Board

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Members of the Executive Board | Date of birth | Qualification | Date of appointment/dismissal as member of the Executive Board |
| 1 | Mr. Nguyen Thanh Lam | February 07, 1973 | Bachelor of Economics | February 01, 2023 |
| 2 | Mr. Doan Van Huong | February 11, 1979 | Bachelor of Economics | June 01, 2023 |

1. Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment |
| Pham Thi Hue | June 15, 1978 | Bachelor of Finance and Accounting | March 28, 2018 |

1. Training on corporate governance: none
2. List of affiliated persons of the public company (Annual Report 2023) and transactions between the affiliated persons of the Company with the Company itself
3. Transactions between the Company and affiliated persons of the Company, or between the Company and major shareholders, PDMR, or affiliated persons of PDMR: None
4. Transactions between PDMR of the Company, affiliated persons of PDMR and subsidiaries, companies controlled by the Company: None
5. Transactions between the Company and other entities:
6. Transactions between the Company and companies where members of the Board of Directors, members of the Supervisory Board, the General Manager and other managers have been founding members or members of the Board of Directors, the Executive General Manager for the past three (03) years (as at the time of reporting): None.
7. Transactions between the Company and companies where affiliated persons of members of the Board of Directors, members of the Supervisory Board, the General Manager and other managers are members of the Board of Directors, the Executive General Manager: None.
8. Other transactions of the Company (if any) that can bring about material or non-material benefits to the members of the Board of Directors, the members of the Supervisory Board, the General Manager and other managers: None.
9. Share transactions of PDMR and affiliated persons of PDMR (Annual Report 2023):
10. Company’s share transactions of PDMR and affiliated persons: None.
11. Other significant issues: None