**PTV: Annual Corporate Governance Report 2023**

On January 30, 2024, Petroleum Trading Joint Stock Company announced Report No. 23/BC-TMDK on the corporate governance in 2023 as follows:

* Name of company: Petroleum Trading Joint Stock Company
* Head office address: Floor 11, PetroLand Tower, No. 12 Tan Trao Street, Tan Phu Ward, District 7, Ho Chi Minh City, Vietnam
* Tel: 028 54 112 323 Fax: 028 54 112 332 Email:[contacts@petechim.com.vn](mailto:contacts@petechim.com.vn)
* Charter capital: VND 200,000,000,000
* Securities code: PTV
* Corporate Governance Model: The General Meeting of Shareholders, the Board of Directors, the Supervisory Board, and the General Manager.
* Internal audit execution: Executed.

1. Activities of the General Meeting of Shareholders

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| --- | --- | --- | --- |
| No. | General Mandate/Decision of the General Meeting of Shareholders No. | Date | Content |
| 1 | 16/NQ-TMDK | April 25, 2023 | * Approve the Report on business activities in 2022 and the business plan for 2023. * Approve the Financial Statements 2022 audited by A&C Auditing and Consulting Company Limited * Approve the Report on the Board of Directors' activities in 2022 and the Board of Directors' operating orientation in 2023. * Approve proposals on distribution of profit after tax in 2022; Remuneration plan for 2022 and Remuneration plan for 2023 of the Board of Directors and the Supervisory Board. * Approve the Report on the Supervisory Board's activities in 2022 and the Supervisory Board's operating orientation in 2023. * Approve the Proposal on selecting an audit company for the fiscal year 2023. * Approve the nomination, candidacy and election to replace the Supervisory Board. |
| 2 | 34/NQ-TMDK | October 13, 2023 | Approve the signing of the contract to purchase and sell aircraft spare parts for Vietjet Aviation Joint Stock Company. |
| 3 | 36/NQ-TMDK | October 13, 2023 | Approve the dismissal of Mr. TRAN HOAI NAM from the position of member of the Board of Directors. |

1. The Board of Directors:
2. Information about members of the Board of Directors:

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| --- | --- | --- | --- | --- |
| No. | Member of the Board of Directors | Position | Date of appointment/dismissal as member/independent member of the Board of Directors | |
| Appointment date | Dismissal date |
| 1 | Mr. Tran Duc Chinh | Chair of the Board of Directors | October 1, 2018 |  |
| 2 | Mr. Tran Hoai Nam | Member of the Board of Directors | April 13, 2016 | October 13, 2023 |
| 3 | Mr. Do Quang Thuan | Member of the Board of Directors | April 18, 2019 |  |
| 4 | Mr. Vo Khanh Hung | Member of the Board of Directors | April 23, 2018 |  |

1. Board Resolutions/Board Decisions:

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| --- | --- | --- | --- |
| No. | Board Resolution/Decision No. | Date | Content |
| 1 | 10/QD-TMDK | April 1, 2023 | Decision on convening the Annual General Meeting of Shareholders 2023 |
| 2 | 11/QD-TMDK | April 1, 2023 | Decision on the establishment of the Shareholder's Eligibility Verification Committee to serve the Annual General Meeting of Shareholders 2023 |
| 3 | 12B/QD-TMDK | April 23, 2023 | Decision on re-appointing the General Manager of the Company |
| 4 | 24/NQ-TMDK | June 8, 2023 | Resolution on the line of credit extension for the transaction of VND 30 billion at PVCombank in 2023 |
| 5 | 25/NQ-TMDK | June 20, 2023 | Resolution on collecting shareholders’ opinions via a ballot on signing a contract to purchase and sell aircraft parts for Vietjet Aviation Joint Stock Company |
| 6 | 30/NQ-TMDK | September 15, 2023 | Resolution on collecting the General Meeting of Shareholders' opinions via a ballot to dismiss members of the Board of Directors |

1. The Supervisory Board/Audit Committee:
2. Information about the members of the Supervisory Board/Audit Committee:

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| --- | --- | --- | --- | --- |
| No. | Member of the Supervisory Board/the Audit Committee | Position | Date of appointment as member of the Supervisory Board. | Qualification |
| 1 | Ms. Doan Thu Huong | Chief of the Supervisory Board | June 27, 2020 | Master |
| 2 | Ngo The Anh | Member of the Supervisory Board | April 25, 2023 | Bachelor |
| 3 | Tran Mong Thuy Trang | Member of the Supervisory Board | April 23, 2022 | Bachelor |

1. The Executive Board

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| --- | --- | --- | --- | --- |
| No. | Members of the Executive Board | Date of birth | Qualification | Date of appointment as member of the Executive Board |
| 1 | Ms. Do Thi Bich Ha | November 20, 1970 | Master | April 23, 2018 |
| 2 | Mr. Tran Manh Hung | September 13, 1963 | Bachelor | April 1, 2008 |

1. The Chief Accountant

|  |  |  |  |
| --- | --- | --- | --- |
| Full name | Date of birth | Qualification | Date of appointment/dismissal |
| Nguyen Ngoc Anh | February 27, 1982 | Master | January 23, 2008 |

1. Training on corporate governance
2. List of affiliated person of the public Company and transactions between the affiliated person of the Company with the Company itself
3. Transactions between the Company and affiliated persons of the Company; or between the Company and major shareholders, PDMR and affiliated persons of PDMR: None
4. Transactions between the Company’s PDMR, affiliated persons of PDMR and subsidiaries, companies controlled by the Company: None
5. Transactions between the Company and other entities:
   1. Transactions between the Company and companies where members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers have been founding members or members of the Board of Directors, the Executive Manager (General Manager) for the past three (03) years (as at the time of reporting): None
   2. Transactions between the Company and companies where affiliated persons of members of the Board of Directors, members of the Supervisory Board, the Manager (General Manager) and other managers are members of the Board of Directors, the Executive Manager (General Manager): None
   3. Other transactions of the Company (if any) that can bring about material or non-material benefits to members of the Board of Directors, members of the Supervisory Board, and the Manager (General Manager) and other managers: None
6. Share transactions of PDMR and persons related person of PDMR
7. Company’s share transactions of PDMR and affiliated persons: None
8. Other significant issues