**VTV: Board Resolution**

On February 27, 2024, VICEM Materials Transport Cement Joint Stock Company announced Resolution No. 256/NQ-HDQT on holding the Annual General Meeting of Shareholders 2024 as follows:

‎‎Article 1. Approve the plan to organize the Annual General Meeting of Shareholders 2024, specifically as follows:

1. Time:
* Meeting date: April 26, 2024 (expected)
* Record date for the list of shareholders to attend the meeting: Expected on March 20, 2024
1. Venue: The Company’s hall, No. 21B Cat Linh, Dong Da District, Hanoi
2. Contents of the Annual General Meeting of Shareholders:
* Approve the Operational Regulations of the Meeting;
* Approve the Report of the Board of Directors on assessing management in 2023 and the operational plan for 2024.
* Approve the Report of the Supervisory Board in 2023 and Operational plan for 2024.
* Approve the Report on production and business results in 2023 and the production and business plan for 2024.
* Approve the Audited Financial Statements 2023;
* Approve the plan on profit distribution 2023.
* Approving the remuneration report for the Board of Directors and the Supervisory Board in 2023 and the remuneration plan for 2024;
* Approve the audit company for Financial Statement 2024;
* Notice of affiliated person and related benefits in 2023 according to Article 164 of the Law on Enterprises;
* Approve contracts and transactions between the Company and affiliated persons
* Other contents under the authority of the General Meeting of Shareholders
1. Implementation organization:

The Board of Directors establish the Organization Committee of the Annual General Meeting of Shareholders 2024 and the Shareholder's Eligibility Verification Sub-Committee to help the Board of Directors with the preparations for holding the General Meeting of Shareholders.

1. The Organizing Committee of the General Meeting of Shareholders:
2. The Organizing Committee of the General Meeting of Shareholders is responsible for the preparations and holding the Meeting, including:
* Prepare documents to submit to the Board of Directors for approval.
* Summarize, print documents for the Meeting;
* Disclose relevant information to the Meeting as per regulations;
* Send invitation letters to delegates at the request of the Board of Directors, send invitation letters to shareholders pursuant to the list of shareholders with voting rights recorded by the Vietnam Securities Depository;
* Summarize the list of authorization and confirmation of attending the General Meeting of Shareholders;
* Summarize the shareholders’ opinions to propose to the Meeting;
* Suggest the Vote Counting Committee and the Meeting Secretariat members to the Meeting chair;
* Organizing the hall, ensuring equipment and logistics to serve the Meeting.
* Ensure order, safety before, during and after the Meeting.
* The Organization Committee assigns specific tasks to each member and is allowed to mobilize staff in the Company to complete assigned tasks.
* The Organization Committee is under the direct command of the Company’s Board of Directors and ends its tasks after successfully holding the Meeting.
1. The Shareholder's Eligibility Verification Sub-Committee:
* The Shareholder's Eligibility Verification Sub-Committee is responsible for:
* Verifying the eligibility of shareholders or authorized persons, determine the validity as per the provisions of law and compare with the list of the shareholders having the rights to attend the Meeting;
* Hand out the Meeting documents, Voting cards, Election forms (if any), to shareholders or authorized persons;
* Report before the Meeting and be responsible for shareholder's eligibility verification results before the official start of the Meeting.
* The Shareholder's Eligibility Verification Sub-Committee is under the direct command of the Head of the Organization Committee and ends its tasks after successfully holding the Meeting.
1. Guests:
* The member council from Vietnam Cement Industry Corporation
* The Board of Management of Vietnam Cement Industry Corporation
* An Viet Auditing Company Limited
* Other participants as per request of the Board of Directors and the Board of Management.

‎‎Article 2. This Resolution takes effect from the date of its signing.

Members of the Board of Directors, the Board of Management, relevant departments and individuals are responsible for implementing this Resolution.