**VCM: Board Resolution**

On March 7, 2024, Vinaconex Trading and Manpower JSC announced Resolution No. 04/2024/NQ/HDQT-BVLIFE on approving the record date to exercise shareholders' rights and plan on convening the Annual General Meeting 2024 of Vinaconex Trading and Manpower JSC as follows:

Article 1: Approve Proposal No. 02/TTr/HDQT-BVLIFE dated March 4, 2024 on approving the record date to exercise shareholders’ rights, the organization plan and the expected time of the Annual General Meeting 2024 of Vinaconex Trading and Manpower JSC. Details in the Proposal, including the following main contents:

1. Record date to exercise shareholders’ rights: March 27, 2024
* Date of sending notice of the record date to exercise shareholders' rights: March 07, 2024
* List of shareholders: Provided by Vietnam Securities Depository and Clearing Corporation as per regulations
1. Plan on holding the General Meeting:
* Date of sending notice of meeting invitation and documents of the Annual General Meeting 2024: Expected on April 02, 2024
* Date of the Annual General Meeting 2024: Expected on April 24, 2024 (Wednesday)
* Expected venue: 4th floor, Rivera Park building, 69 Vu Trong Phung Street, Thanh Xuan District, Hanoi City.
1. Expected meeting time: According to Proposal
2. Implementation:

The Board of Directors fully authorizes the Chair of the Board of Directors to convene the Annual General Meeting 2024, ensure the success of the Meeting, fully comply with applicable laws and the Company's Charter. Authorization contents include but are not limited to:

* Adjust and decide on the time of the Annual General Meeting 2024;
* Decide to establish the Organizer Committee, the Shareholder's Eligibility Verification Committee, introduce personnel to join the Secretariat and the Vote Counting Committee for the Annual General Meeting 2024;
* Prepare meeting content and agenda, review and add shareholders’ recommendations to the content and agenda of the Annual General Meeting 2024;
* Draft the Regulations on convening the General Meeting, approve and sign documents related to the organization of the Annual General Meeting 2024;
* Implement other tasks under the authority of the Board of Directors according to the regulations of the Charter and applicable Law on Enterprises.

Article 2: This Board Resolution takes effect from the date of its signing.

Article 3: Members of the Board of Directors and the Board of Management are responsible for implementing this Resolution.