**HEM: Notice on dividend payment in 2023 in cash**

On 11/04/2024, Hanoi Electro-mechanical Manufacturing Joint Stock Company announced Notice No. 248/TB-HEM on dividend payment in 2023 in cash as follows

1. Payment method: Dividend payment in cash.
2. Exercise rate: 5%/share (shareholders receive VND 500 for each share) according to the list of shareholders as of 08/04/2024.
3. Dividend payment time: 26/04/2024
4. Implementation venue:
	1. For deposited securities: Owners carry out procedures to receive dividends at Depository Members where depository accounts are opened.
	2. For undeposited securities:
		1. Receive dividends in cash
* Owners carry out the procedures to receive dividends at the Hanoi Electro-mechanical Manufacturing Joint Stock Company (Group 24, Dong Anh town, Dong Anh district, Hanoi city) at office hours on working days of the week (except Saturday and Sunday) starting from 26/04/2024. When carrying out procedures, securities owners shall present their Share ownership certificate and valid ID card/Citizen Identification/Passport.

In case shareholders authorize another individual to receive dividends, they shall bring the Power of Attorney with the certified seal of a competent state agency; together with the ID card and Share ownership certificate of the authorizer; and ID card of the authorized individual.

* + 1. Receive dividends by bank transfer:
* Owners who carry out procedures to receive dividends by bank transfer must register for an account to receive dividends (according to the attached form) and must pay the transfer fee themselves.

All letters requesting dividend payment by bank transfer of shareholders must be filled with complete information, signature, full name and attached with a copy of the valid ID card/Citizen Identification/ Passport (notarized/certified) and a copy of the Share ownership certificate and sent to HEM.