**ADC: Board Resolution**

On May 28, 2024, Art Design and Communication Joint Stock Company announced Resolution No. 05-2024/NQ-HDQT as follows:

Article 1: Approve the policy of reappointing the Deputy Manager of Art Design and Communication Joint Stock Company, specifically as follows:

* Officer proposed for reappointment: Ms. Nguyen Thi Hong Hanh
* Current position at the Company: The Deputy Manager of Art Design and Communication Joint Stock Company.
* New position for reappointment: The Deputy Manager of Art Design and Communication Joint Stock Company.
* Term: 05 years from the date of the reappointment decision takes effect.

Article 2: Approve the implementation of the reappointment process of the Deputy Manager of Art Design and Communication Joint Stock Company, specifically as follows:

1. The human resource department and Ms. Nguyen Thi Hong Hanh prepare all documents including:
* Curriculum vitae (form 2C-BNV/2008), certified by a competent authority, attached with a 4x6 color photo, taken within 6 months, attached with a copy of diplomas and training certificates certified by a competent authority.
* Self-evaluation and evaluation of the work process includes comments and evaluation of the Manager.
* Health certificate issued by a competent medical facility within 6 months.
* Declaration of assets and income according to the prescribed form.
1. The Executive Board of the Company organizes a consultation by secret ballot on the reappointment of the Deputy Manager of Art Design and Communication Joint Stock Company for Ms. Nguyen Thi Hong Hanh.
* Collection of opinions is summarized and expressed in the Vote Counting Minutes.
* Participants of the collection of opinions: The Board of Managers, Managers from the level of Deputy Head of Departments/Units and above; the Chair of the Trade Union, the Secretary of the Youth Union; the Secretariat of the Board of Directors.
1. Request the Grassroots Party Committee of the company to meet and give opinions on the reappointment of the Deputy Manager for Party member Nguyen Thi Hong Hanh.
* The Grassroots Party Committee issues a document on the reappointment of the Deputy Manager for Party member Nguyen Thi Hong Hanh.
* Conclusion of political standards according to the regulations of the Political Bureau on protecting internal Party politics for Party member Nguyen Thi Hong Hanh.

4. The Board of Managers meets to discuss and vote on the reappointment of the Deputy Manager for Ms. Nguyen Thi Hong Hanh.

* Meeting results are expressed in the Meeting Minutes.

Article 3: Terms of enforcement

This Resolution takes effect from the date of its signing.

Members of the Board of Directors, the Board of Managers, and relevant departments of Art Design and Communication Joint Stock Company are responsible for the implementation of this Resolution.