**EMS: Board Resolution**

On July 03, 2024, VNPost Express Joint Stock Company announced Resolution No. 09/NQ-HDQT.V on approving the dividend payment plan 2023 in cash for shareholders as follows:

Article 1: Approve the dividend payment plan 2023 in cash for existing shareholders as follows:

1. Record date to exercise rights to pay dividends 2023: August 15, 2024.
2. Dividend recipients: Securities owners (shareholders) on the list of securities owners receiving dividends in cash of VNPost Express Joint Stock Company prepared by Vietnam Securities Depository on August 15, 2024.
3. Dividend rate: 10% per share (Shareholders will receive VND1,000 for every share they own)
4. Time of the dividend payment: September 12, 2024.
5. Dividend payment form
	1. For undeposited shares:
* Undeposited securities are owned by the organization. VNPost Express Joint Stock Company directly pays by bank transfer.
* Undeposited securities are owned by individuals. VNPost Express Joint Stock Company directly pays dividends in cash to securities owners. When making a payment, VNPost Express Joint Stock Company will deduct and pay a 5% personal income tax on the dividend amount received by securities owners according to current regulations.
	1. For deposited securities:

VNPost Express Joint Stock Company will transfer payment to the holders of deposited securities to the account according to the notice of Vietnam Securities Depository. Dividend payments to depository securities owners are allocated by Vietnam Securities Depository to the accounts of depository members - securities companies where securities owners open EMS shares depository accounts. Depository Members are responsible for distributing funds to customers who own depository securities on the settlement date.

1. Dividend payment location:
	1. For undeposited securities:

Securities owners receive dividends at the Headquarters of VNPost Express Joint Stock Company (Finance and Accounting Department) or branches of VNPost Express Joint Stock Company (Finance and Accounting Department) Specific address:

* Corporation Headquarters: 4th floor, FLC Landmark Tower, Lane 5, Le Duc Tho Street, My Dinh 2 Ward, Nam Tu Liem District, Hanoi City.
* Hanoi Branch: No. 01, Tan Xuan Street, Xuan Dinh Ward, Bac Tu Liem District, Hanoi City.
* Ho Chi Minh Branch: No. 36 Bis Ba Vi, Ward 4, Tan Binh District, Ho Chi Minh City.
* Da Nang Branch: No. 868 Nguyen Huu Tho, Khue Trung Ward, Cam Le District, Da Nang City.
	1. For deposited securities:

Securities owners carry out procedures to receive dividends at depository members where depository accounts were opened.

1. Procedures for receiving dividends for shareholders who have not deposited shares

When completing procedures to receive dividends, shareholders must submit the following documents:

* Photocopy of valid ID card or Citizen ID Card.
* Legal power of attorney in case the securities owner authorizes another person to receive dividends on his behalf, accompanied by a notarized copy of the ID card/Citizen ID card of the authorizer and the authorized person.

Article 2: Assign VNPost Express Joint Stock Company to implement the dividend payment to shareholders and notify relevant agencies according to the provisions of the Law and the Charter of VNPost Express Joint Stock Company.

Article 3: This Resolution was approved by members of the Board of Directors of VNPost Express Joint Stock Company and takes effect from the date of its signing.

Members of the Board of Directors, the Board of Management, the Heads of units under the Company and relevant individuals are responsible for implementing this Resolution./.